



*City of Arts & Innovation*

# Museum Board Memorandum

**TO: METROPOLITAN MUSEUM BOARD** **DATE: NOVEMBER 10, 2015**  
**FROM: RIVERSIDE METROPOLITAN MUSEUM** **WARDS: ALL**  
**SUBJECT: REVISION TO THE RIVERSIDE METROPOLITAN MUSEUM'S CODE OF ETHICS**

**ISSUE:**

Approval of the revised Code of Ethics for the Riverside Metropolitan Museum.

**RECOMMENDATIONS:**

That the Metropolitan Museum Board approve the revised Code of Ethics for the Riverside Metropolitan Museum.

**BACKGROUND:**

The Riverside Metropolitan Museum is preparing for the museum reaccreditation process through the American Alliance of Museums (AAM). This process includes a review of core documents that govern museum operations and practices. The core documents that are reviewed by AAM for reaccreditation are the Collections Management Policy, Code of Ethics, Institutional Plan and Disaster Preparedness/Emergency Response Plan.

The Code of Ethics, last reviewed in 2002, is part of the core document review. The revisions are a result of a survey of best practices in museum ethics, collaboration with Riverside Metropolitan Museum Staff and review by the City Attorney's Office. This revised document, attached, has been approved by the AAM as part of the reaccreditation process.

**FISCAL IMPACT:**

There is no fiscal impact associated with this report.

Prepared by: Brenda B. Focht, Senior Museum Curator  
Approved by: Sarah S. Mundy, Museum & Cultural Affairs Director  
Approved by: Alexander T. Nguyen, Assistant City Manager

Attachment: Riverside Metropolitan Museum Code of Ethics