



City of Arts & Innovation

Museum Board Memorandum

TO: METROPOLITAN MUSEUM BOARD **DATE: NOVEMBER 10, 2015**
FROM: RIVERSIDE METROPOLITAN MUSEUM **WARDS: ALL**
SUBJECT: REVISED COLLECTIONS MANAGEMENT POLICY

ISSUE:

The issue for Metropolitan Museum Board consideration is the approval of the revised Collections Management Policy for the Riverside Metropolitan Museum.

RECOMMENDATIONS:

That the Metropolitan Museum Board approve the revised Collections Management Policy (Attached) for the Riverside Metropolitan Museum.

BACKGROUND:

The Riverside Metropolitan Museum is preparing for the museum reaccreditation process through the American Alliance of Museums (AAM). This process includes a review of core documents that govern museum operations and practices. The core documents that are reviewed by AAM for reaccreditation are the Collections Management Policy, Code of Ethics, Institutional Plan and Disaster Preparedness/Emergency Response Plan.

The Collections Management Policy, last reviewed in 2008, is part of the core document review. This policy was revised through a collaborative effort by the Riverside Metropolitan Museum Collections Committee and reviewed by the City Attorney's Office. This revised policy document has been approved by the AAM as part of the reaccreditation process.

FISCAL IMPACT:

There is no fiscal impact associated with this report.

Prepared by: Brenda B. Focht, Senior Museum Curator
Approved by: Sarah S. Mundy, Museum & Cultural Affairs Director
Approved by: Alexander T. Nguyen, Assistant City Manager

Attachment: Collections Management Policy 2015