



City of Arts & Innovation

City Council Memorandum

TO: HONORABLE MAYOR AND CITY COUNCIL DATE: DECEMBER 1, 2015

FROM: FINANCE DEPARTMENT WARDS: ALL

SUBJECT: CARRYOVER OF PREVIOUSLY APPROPRIATED AND UNSPENT FUNDS FOR ONGOING SPECIAL PROGRAM REQUESTS TOTALING \$6,623,569, GRANTS, OTHER RESTRICTED BALANCES, AND OUTSTANDING PURCHASE ORDERS TO FISCAL YEAR 2015/16

ISSUE:

The issue before the City Council is the carryover of previously appropriated and unspent funds for ongoing special program requests totaling \$6,623,569, grants, other restricted balances, and outstanding purchase orders as of June 30, 2015, to fiscal year 2015/16.

RECOMMENDATIONS:

That the City Council:

1. Approve for carryover into fiscal year 2015/16 the balance of previously appropriated and unspent funds for ongoing special program requests totaling \$6,623,569 (see attachments), grants, and other restricted balances as of June 30, 2015; and
2. Approve for carryover into fiscal year 2015/16 the outstanding balance of purchase orders as of June 30, 2015.

BACKGROUND:

Per the City Charter, all appropriations lapse at fiscal year-end except for capital projects. Therefore, City Council action is required to carryover the balance of appropriations for all ongoing special programs, grants, and other restricted balances. As of June 30, 2015, the balance of previously appropriated and unspent special programs requested for carryover by departments totals \$6,623,569. The City Manager's office has reviewed and concurs with all items.

The outstanding balance of purchase orders as of June 30, 2015, also needs to be carried over and reestablished in fiscal year 2015/16 to continue existing commitments to vendors.

FISCAL IMPACT:

There is no fiscal impact to the General Fund reserve as a result of the requested actions. Budget carryovers were previously encumbered during the fiscal year 2014/15 year-end

process and are accounted for in calculating the year-end available budgetary fund balances. Additionally, consideration was given to these items in the preparation of the budget for fiscal year 2015/16, and their approval will not have an adverse effect on the fiscal year 2015/16 Annual Budget previously adopted by the City Council.

Prepared by: Edward Enriquez, Accounting Manager/Controller
For Brent A. Mason, Finance Director/Treasurer

Certified as to
availability of funds: Brent A. Mason, Finance Director/Treasurer

Approved by: Marianna Marysheva-Martinez, Assistant City Manager

Approved as to form: Gary G. Geuss, City Attorney

Attachments:

1. Summary List of Special Program Requests
2. Detail List of Special Program General Fund Requests
3. Detail List of Special Program Non-General Fund Requests