



*City of Arts & Innovation*

# City Council Memorandum

**TO: HONORABLE MAYOR AND CITY COUNCIL      DATE: DECEMBER 8, 2015**

**FROM: PUBLIC WORKS DEPARTMENT      WARDS: ALL**

**SUBJECT: APPROVAL OF PROFESSIONAL CONSULTANT AGREEMENTS – RFP 1546 –  
TO PROVIDE GEOTECHNICAL SERVICES FOR VARIOUS CAPITAL  
PROJECTS – FOUR FIRMS FOR A NOT TO EXCEED AMOUNT OF \$200,000  
EACH**

## **ISSUE:**

The issue for City Council consideration is approval of Professional Consultant Services Agreements with four geotechnical firms to provide geotechnical investigations and laboratory and field testing of materials for various City capital projects in an amount not to exceed \$200,000 per agreement for a two-year term from January 1, 2016, through December 31, 2017.

## **RECOMMENDATIONS:**

That the City Council:

1. Approve the attached Professional Consultant Services Agreements with LOR Geotechnical Group, Inc., River City Testing, GeoMat Testing Laboratories, Inc. and Converse Consultants in amounts of \$200,000 each to provide geotechnical investigations and laboratory and field testing of materials for various City capital projects; and
2. Authorize the City Manager, or his designee, to execute the Agreements, including making minor, non-substantive changes, and to sign all documents and instruments necessary to complete the transactions.

## **BACKGROUND:**

The Public Works Department must ensure that the quality of improvements constructed on capital projects meet specific industry standards. The testing is required to support routine construction projects as well as several large capital projects which will be under construction during the contract period. Moreover, this responsibility is a condition of Federal and State funding.

In October 2015, the Public Works Department issued request for proposal (RFP) #1546 for geotechnical investigations and laboratory and field testing of materials for various Public

Works construction projects. Proposals were received from sixteen firms. The proposals were reviewed by a panel of Public Works project management, engineering, and construction inspection staff. Four firms were selected based on their qualifications, cost and overall proposal content.

Each agreement will be for the amount of \$200,000 with a term of two years from, January 1, 2016 to December 31, 2017. The amount expended will be based on the actual amount incurred for time and materials in accordance with the fee schedule in each agreement. The Public Works Department will assign projects to consultants based on their areas of expertise and current workload.

The Purchasing Services Manager concurs with the recommendations above.

**FISCAL IMPACT:**

There is no General Fund impact. The cost of the testing is included in the budget for each capital project.

Prepared by: Kris Martinez, Public Works Director  
Certified as to  
Availability of funds: Brent A. Mason, Finance Director/Treasurer  
Approved by: Al Zelinka, FAICP, Assistant City Manager  
Approved as to form: Gary G. Geuss, City Attorney

**Attachments:**

1. Professional Consultant Agreement with LOR Geotechnical Group Inc.
2. Professional Consultant Agreement with River City Testing
3. Professional Consultant Agreement with GeoMat Testing Laboratories, Inc.
4. Professional Consultant Agreement with Converse Consultants