



*City of Arts & Innovation*

# City Council Memorandum

TO: HONORABLE MAYOR AND CITY COUNCIL      DATE: FEBRUARY 9, 2016

FROM: GENERAL SERVICES DEPARTMENT      WARD: ALL

SUBJECT: FIRST AMENDMENT TO AGREEMENT WITH UNIVERSAL PROTECTION SERVICE, LP TO ASSUME ALL RIGHTS AND OBLIGATIONS OF AN AGREEMENT WITH GUARDSMARK, GP FOR SECURITY SERVICES AT VARIOUS CITY FACILITIES

## **ISSUE:**

The issue for City Council consideration is approval of a First Amendment to Agreement with Universal Protection Service, LP to assume the rights and obligations of an Agreement with Guardsmark, GP for security services at various City Facilities.

## **RECOMMENDATIONS:**

That the City Council:

1. Approve the First Amendment to Agreement with Universal Protection Service, of Tustin, CA for security services from August 11, 2015 to June 30, 2018; and
2. Authorize the City Manager, or his designee, to execute the First Amendment to Agreement with Universal Protection Service, LP, including making minor and non-substantive changes.

## **BACKGROUND:**

On August 11, 2015, City Council approved an agreement with Guardsmark, LLC for unarmed daytime security guard services at City Hall, Public Utilities Orange Square, Public Utilities Resource Center, Main Library, Eastside Library, and Arlanza Library.

The City subsequently received notice that Guardsmark, LLC was acquired by Universal Protection Service, LP ("Universal"). Under this amendment, Universal agrees to assume all rights and obligations of the original agreement without changes to the value or length of service. All other terms of the contract remain in effect.

The City's Purchasing Manager has reviewed this report and concurs with the recommendations.

**FISCAL IMPACT:**

There is no new fiscal impact by approving the First Amendment. Universal has agreed to assume all rights and obligations of the original agreement approved on August 11, 2015. Sufficient funds were included in the Fiscal Year 2015/16 budget.

Prepared by: Carl Carey, General Services Director

Certified as to

availability of funds:

Brent A. Mason, Finance Director/Treasurer

Approved by:

Marianna Marysheva-Martinez, Assistant City Manager

Approved as to form:

Gary G. Geuss, City Attorney

Attachment:

First Amendment to Agreement with Universal Protection Service, LP