



City of Arts & Innovation

City Council Memorandum

TO: HONORABLE MAYOR AND CITY COUNCIL DATE: FEBRUARY 9, 2016

FROM: FINANCE DEPARTMENT WARD: 7

**SUBJECT: PREPARATION OF THE 2016/17 ENGINEER'S REPORT – RIVERWALK
LANDSCAPE MAINTENANCE ASSESSMENT DISTRICT – RESOLUTION
ADOPTION**

ISSUE:

The issue for City Council consideration is to initiate the annual process of levying special assessments for the Riverwalk Landscape Maintenance Assessment District by adopting a resolution that appoints the assessment engineer and orders the preparation of the annual engineer's report.

RECOMMENDATION:

That the City Council adopt the necessary Resolution ordering the preparation of the 2016/17 Engineer's Report for the Riverwalk Landscape Maintenance Assessment District by Albert A. Webb Associates.

BACKGROUND:

In August 2002, the Riverwalk Landscape Maintenance Assessment District was formed by property owner ballot, pursuant to the requirements established by Proposition 218. The cost of maintaining the landscaping and administration of the District is assessed to the property owners within the District. The landscape improvements designed for the project area are in excess of normal City standards and the construction of the improvements has been funded by the Riverwalk Assessment District.

Continuation of the Landscape District requires an annual Engineer's Report, which outlines the landscaping expense and the proposed assessments for next fiscal year. The assessment formula adopted in 2002 with the formation of the District provides for assessments that range from a minimum of \$150 to a maximum of \$230 per single-family residential lot and from \$750 to \$1,000 per acre of non-residential land. The assessments can be increased annually by an amount not to exceed the increase in the Consumer Price Index (CPI).

To proceed with the Landscape Maintenance Assessment District process, it is necessary for the City Council to adopt a Resolution ordering the preparation of the Annual Engineer's Report. Albert A. Webb Associates, the original Assessment Engineer for the District, is currently under contract to prepare the Report. When it is ready, the report will be presented to the City Council and a public hearing scheduled.

FISCAL IMPACT:

The cost of maintaining the landscape improvements within the District will be assessed to the property owners within the District. Additionally, the cost to prepare the Report will be borne by the Riverwalk Landscape Maintenance Assessment District.

Prepared by: Brent A. Mason, Finance Director/Treasurer
Certified as to
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Approved by: Marianna Marysheva-Martinez, Assistant City Manager
Approved as to form: Gary G. Geuss, City Attorney

Attachment: Resolution