



*City of Arts & Innovation*

# Human Resources Board

**TO: HONORABLE BOARD MEMBERS** **DATE: MAY 2, 2016**

**FROM: HUMAN RESOURCES DEPARTMENT**

**SUBJECT: DUE PROCESS FOR UNREPRESENTED EMPLOYEES AND THE ROLE OF THE HUMAN RESOURCES BOARD**

## **ISSUE:**

The Human Resources Board ("Board") has requested a presentation from the Human Resources Department on the due process for the non-represented classified employees, and the role for the Board.

## **RECOMMENDATION:**

That the Human Resources Board receive and provide input on the attached presentation on the due process for the non-represented classified employees.

## **BACKGROUND:**

The Human Resources Department administers due process for all City employees. The Human Resources Board (Board) holds the full evidentiary hearing for all non-represented classified employees of the City, which is the final step in the administration of due process. The represented employees' Memoranda of Understanding provides for arbitration as the full evidentiary hearing, in lieu of the Human Resources Board.

Attached is a presentation from the Human Resources Department regarding the administration of employee due process for non-represented classified employees, whose final step in due process is a full evidentiary hearing before the Human Resources Board.

## **FISCAL IMPACT:**

There is no fiscal impact associated with this report.

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Approved by: Marianna Marysheva-Martinez, Assistant City Manager

Attachment: Presentation