



# RIVERSIDE PUBLIC UTILITIES

## Board Memorandum

**BOARD OF PUBLIC UTILITIES**

**DATE:** JUNE 27, 2016

**ITEM NO:** 10

**SUBJECT:** BOARD OF PUBLIC UTILITIES MEETING SCHEDULE – CANCELLATION OF THE OCTOBER 10, 2016 AND DECEMBER 26, 2016 MEETINGS

**ISSUE:**

The issue for the Board of Public Utilities is to consider cancellation of its regular meetings on October 10, 2016, and December 26, 2016, in observation of the City's Holiday schedule.

**RECOMMENDATIONS:**

That the Board of Public Utilities:

1. Cancel the October 10, 2016 regular meeting of the Board of Public Utilities; and,
2. Cancel the December 26, 2016 regular meeting of the Board of Public Utilities.

**BACKGROUND:**

The Board of Public Utilities regular meetings occur on the second and fourth Mondays of the month at 6:30 pm in the Art Pick Council Chambers.

The regular meetings scheduled for October 10, 2016, and December 26, 2016, occur on City observed federal holidays. Staff recommends cancellation of these meetings. Agenda items for the Board's consideration will be shifted to earlier or later meetings without impact to normal operations.

**FISCAL IMPACT:**

There is no fiscal impact associated with the change of meeting schedule for the Board of Public Utilities.

Prepared by:	Kevin S. Milligan, Deputy General Manager
Approved by:	Girish Balachandran, Public Utilities General Manager
Approved by:	John A. Russo, City Manager
Approved as to form:	Gary G Guess, City Attorney