

CITY OF RIVERSIDE

BOARD OF PUBLIC UTILITIES

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Minutes of: Special Meeting of the Board of Public Utilities
Date of Meeting: June 6, 2016
Time of Meeting: 6:37 p.m.
Place of Meeting: Art Pick Council Chambers
3900 Main Street (at Main and Tenth Streets)
Riverside, California

PLEDGE OF ALLEGIANCE TO THE FLAG WAS GIVEN

Roll Call

Present: Dave Austin (Chair) Justin Scott-Coe (Vice Chair)
David Crohn Kevin Foust
Jennifer O'Farrell

Absent: Ron Cole (excused absence due to vacation)
Darrell Ament (excused absence due to other)
Andrew Walcker (excused absence due to other)

MINUTES

- 1a The minutes from the Board of Public Utilities meeting held on April 25, 2016 were approved as submitted.
Motion – Crohn. Second – O'Farrell.
Ayes: Austin, Scott-Coe, Crohn, Foust, and O'Farrell.
Absent: Ron Cole (excused absence due to vacation)
Darrell Ament (excused absence due to other)
Andrew Walcker (excused absence due to other)
- 1b The minutes from the Board of Public Utilities regular meeting held on May 9, 2016 were approved as submitted.
Motion – O'Farrell. Second – Scott-Coe.
Ayes: Austin, Scott-Coe, Crohn, Foust, and O'Farrell.
Absent: Ron Cole (excused absence due to vacation)
Darrell Ament (excused absence due to other)
Andrew Walcker (excused absence due to other)
- 1c The minutes from the Board of Public Utilities regular meeting held on May 23, 2016 were approved as submitted.
Motion – Scott-Coe. Second – O'Farrell.
Ayes: Austin, Scott-Coe, Crohn, Foust, and O'Farrell.
Absent: Ron Cole (excused absence due to vacation)
Darrell Ament (excused absence due to other)
Andrew Walcker (excused absence due to other)

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CITIZENS PARTICIPATION

2 Public Comment:

- Karen Doris Wright commented on Riverside needs more "green spaces", water rates, Ab Brown Sports Field/Soccer Complex and the Old Riverside Golf Course, purple pipe installation, and black fiber.

CONSENT CALENDAR

A motion was made to approve the following items on the Consent Calendar, with the exception of Item 10, **FIRST AMENDMENTS TO GROUND LEASE AND WATER LEASE AGREEMENTS WITH AMERICAN YOUTH SOCCER ORGANIZATION - REGION 47 FOR USE OF AB BROWN SOCCER COMPLEX THROUGH JUNE 30, 2018 FOR \$24,000 IN GROUND LEASE REVENUE PLUS IN KIND SERVICES IN THE FORM OF MAINTENANCE - ESTIMATED \$28,000 ANNUAL REVENUE FOR WATER SALES**, which was moved to the Discussion Calendar.

Motion – Crohn. Second – Scott-Coe.

Ayes: Austin, Scott-Coe, Crohn, Foust, and O'Farrell.

Absent: Ron Cole (excused absence due to vacation)
Darrell Ament (excused absence due to other)
Andrew Walcker (excused absence due to other)

Electric Items

- 3 APPROVE A THREE-YEAR AGREEMENT FROM REQUEST FOR PROPOSAL NO. 1617 TO PROVIDE EMISSIONS TESTING AND EMISSIONS CONSULTING AT THE THREE POWER GENERATION FACILITIES TO MONTROSE ENVIRONMENTAL CORPORATION IN THE AMOUNT OF \$150,000 PER YEAR**

The Board of Public Utilities:

1. Approved the Professional Consultant Services Agreement between Montrose Environmental Corporation and the City of Riverside for a term of three (3) years with the option to execute three (3) one (1) year extensions, in the amount of \$150,000 per year; and
2. Authorized the City Manager, or his designee, to execute the Agreement including making minor, non-substantive changes for an annual cost not to exceed the amount of \$150,000 per year.

- 4 AGREEMENT FOR CONVEYANCE OF EASEMENT FROM THE PAUL AND PEGGY DOIRON LIVING TRUST TO CITY OF RIVERSIDE FOR THE RIVERSIDE TRANSMISSION RELIABILITY PROJECT (RTRP) AT 7287 JURUPA AVENUE APN 189-150-012 – WORK ORDER NO. 642975 FOR \$75,804**

The Board of Public Utilities:

1. Recommended that the City Council approve the Agreement for Conveyance of Easement with the property owner, The Paul and Peggy Doiron Living Trust, for an easement on APN 189-150-012 located at 7297 Jurupa Avenue, Riverside California; and

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2. Approved the expenditure of \$75,804 inclusive of the \$72,804 purchase price and an estimated amount of \$3,000 for due diligence, title, escrow fees, and related miscellaneous closing costs.
5. APPROVE A THREE YEAR AGREEMENT FOR REQUEST FOR PROPOSAL NO. 1618 TO PROVIDE DEMINERALIZED WATER SERVICES AT THE RIVERSIDE ENERGY RESOURCE CENTER (RERC) AND CLEARWATER POWER PLANT – TO GE MOBILE WATER, INC. – IN THE AMOUNT OF \$800,000 PER YEAR

The Board of Public Utilities:

1. Approved the Demineralized Water Service Agreement between GE Mobile Water, Inc., and the City of Riverside for demineralized water services at the RERC and Clearwater power plants for a term of three (3) years starting July 01, 2016 and ending June 30, 2019 with the option to execute three (3) one (1) year extensions, in the amount of \$800,000 per year; and
2. Authorized the City Manager, or his designee, to execute the Agreement including making minor, non-substantive changes for an annual cost not to exceed amount of \$800,000 per year.

Water Items

6. CONSTRUCTION OF THE ARLINGTON AVENUE AND WESTERN AVENUE WATER MAIN REPLACEMENT PROJECT CONSTRUCTION BY CITY FORCES – WORK ORDER NO. 1515609 FOR \$1,241,000

The Board of Public Utilities approved a capital expenditure of \$1,241,000 for Work Order No. 1515609 which includes all design, construction, paving, contract administration, inspection and construction contingency costs for the Arlington Avenue and Western Avenue Water Main Replacement Project.

Other Items

7. TRANSFER OF WATER CONSERVATION FUNDS FOR RESIDENTIAL WATER WISE LANDSCAPING TO THE WATER FUND BALANCE IN THE AMOUNT OF \$750,000

The Board of Public Utilities recommended to the City Council to authorize the unappropriation of \$750,000 from the Residential Waterwise Landscape Incentive Account No. 6220200-457034 and transfer \$750,000 from the (521) Water Conservation Fund Balance Account No. 0000521-298000 to the (520) Water Fund Balance Account No. 0000520-298000.

8. ANNUAL ELECTRICAL DISTRIBUTION UTILITY USE OF ALLOCATED ALLOWANCE VALUE REPORT TO THE CALIFORNIA AIR RESOURCES BOARD, AND ATTESTATION –COMPLIANCE REPORTING

The Board of Public Utilities:

1. Approved the Electrical Distribution Utility Use of Allocated Allowance Form;

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2. Attested as to the accuracy of the Electrical Distribution Utility Use of Allocated Allowance Form; and
3. Authorized the City Manager or his designee to execute and submit the attestation.

9 **APPROVAL OF ANNUAL PURCHASE ORDER REQUIREMENTS FOR FISCAL YEAR 2016-17 TOTALING \$3,673,000**

The Board of Public Utilities (Board) approved nineteen (19) annual purchase orders for Fiscal Year 2016-17 with an estimated total amount of \$3,673,000, contingent upon final budget adoption by the City Council.

10 **MOVED TO DISCUSSION CALENDAR**

DISCUSSION CALENDAR

10 **FIRST AMENDMENTS TO GROUND LEASE AND WATER LEASE AGREEMENTS WITH AMERICAN YOUTH SOCCER ORGANIZATION - REGION 47 FOR USE OF AB BROWN SOCCER COMPLEX THROUGH JUNE 30, 2018 FOR \$24,000 IN GROUND LEASE REVENUE PLUS IN KIND SERVICES IN THE FORM OF MAINTENANCE - ESTIMATED \$28,000 ANNUAL REVENUE FOR WATER SALES**

Board Member David Crohn requested this item be placed on the Discussion Calendar for more clarification.

Following discussion, the Board of Public Utilities recommended that the City Council:

1. Approve First Amendment to the Ground Lease with American Youth Soccer Organization – Region 47 maintaining the terms of the original agreement and extending through June 30, 2018;
2. Approve First Amendment to the Water Sales Agreement with American Youth Soccer Organization – Region 47 maintaining the terms of the original agreement and extending through June 30, 2018; and
3. Authorize the City Manager, or his designee, to sign all documents and instruments necessary to complete the transaction.

Motion – Scott-Coe. Second – Crohn.

Ayes: Austin, Scott-Coe, Crohn, Foust, and O'Farrell.

Absent: Ron Cole (excused absence due to vacation)
 Darrell Ament (excused absence due to other)
 Andrew Walcker (excused absence due to other)

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- 11 CONSTRUCTION OF THE AMBS DRIVE WATER MAIN REPLACEMENT PROJECT CONSTRUCTION BY CITY FORCES – WORK ORDER NO. 1515505 FOR \$1,523,000

Following discussion, the Board of Public Utilities approved a capital expenditure of \$1,523,000 for Work Order No. 1515505 which includes all design, construction, paving, contract administration, inspection and construction contingency costs for the Ambs Drive Water Main Replacement Project.

Motion – Scott-Coe. Second – O’Farrell.

Ayes: Austin, Scott-Coe, Crohn, Foust, and O’Farrell.

Absent: Ron Cole (excused absence due to vacation)
Darrell Ament (excused absence due to other)
Andrew Walcker (excused absence due to other)

- 12 PROPOSED RESOLUTION TO DECLARE STAGE 1 OF THE WATER CONSERVATION PROGRAM INDICATING NORMAL WATER SUPPLY CONDITIONS FOR RIVERSIDE PUBLIC UTILITIES AND PROPOSED ORDINANCE TO COMPLY WITH THE STATE WATER RESOURCES CONTROL BOARD EXTENDED EMERGENCY DROUGHT REGULATIONS

Staff requested this item be continued to the June 27, 2016 Board of Public Utilities meeting.

- 13 PROPOSED SELF-CERTIFICATION OF WATER SUPPLY RELIABILITY FOR THREE ADDITIONAL YEARS OF DROUGHT

Following discussion, the Board of Public Utilities recommended that the City Council self-certify the level of available water supplies and the level of conservation necessary to assure the adequate water supply in drought conditions is available to meet the demands of Riverside Public Utilities service area, assuming three additional dry years, is zero.

Motion – Scott-Coe. Second – O’Farrell.

Ayes: Austin, Scott-Coe, Crohn, Foust, and O’Farrell.

Absent: Ron Cole (excused absence due to vacation)
Darrell Ament (excused absence due to other)
Andrew Walcker (excused absence due to other)

- 14 ADOPTION OF THE RIVERSIDE PUBLIC UTILITIES SAFETY AND ACCIDENT PREVENTION MANUAL INCORPORATING CHANGES TO ADDRESS CURRENT STATE AND FEDERAL LAWS AND RECOGNIZE JUNE AS NATIONAL SAFETY MONTH – NO FISCAL IMPACT

The Board was impressed with the manual and requested possibly incorporating more changes for the office workers, such as ergonomics, etc.

Following discussion, the Board of Public Utilities:

1. Recommended that the City Council adopt the Riverside Public Utilities Safety and Accident Prevention Manual; and

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2. Recognized June as National Safety Month.

Motion – Crohn. Second – O'Farrell.

Ayes: Austin, Scott-Coe, Crohn, Foust, and O'Farrell.

Absent: Ron Cole (excused absence due to vacation)
Darrell Ament (excused absence due to other)
Andrew Walcker (excused absence due to other)

BOARD MEMBER/STAFF COMMUNICATIONS

15 SYSTEMATIC REPORTING ON MEETINGS/CONFERENCES/SEMINARS BY BOARD MEMBERS AND/OR STAFF

Vice-Chair Justin Scott-Coe reported on the Kingbird Solar tour that he, Board Member Cole and RPU staff attended on May 18, 2016 in Antelope Valley, California.

16 ITEMS FOR FUTURE BOARD OF PUBLIC UTILITIES CONSIDERATION AS REQUESTED BY A MEMBER OF THE BOARD OF PUBLIC UTILITIES

None.

GENERAL MANAGER'S REPORT

- 17 Aliso Canyon Update
- 18 Financial Report – March 31, 2016
- 19 Electric / Water Contract Panel Update – May 2016
- 20 Water Highlights – April 2016
- 21 Monthly Power Supply Report – April 2016
- 22 SCPA Monthly Agenda / Minutes – April 21, 2016
- 23 City Council Agendas – May 24, 2016
- 24 Upcoming Meetings
- 25 Electric / Water Utility Acronyms

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UPCOMING MEETING

Chair Dave Austin adjourned the meeting at approximately 7:34 p.m. The next regular meeting of the Board of Public Utilities will be on Monday, June 27, 2016 at 6:30 p.m. in the Art Pick Council Chamber, Riverside, California.

By: _____
Girish Balachandran, Secretary
Board of Public Utilities

Approved by: City of Riverside Board of Public Utilities

Dated _____