



City of Arts & Innovation

City Council Memorandum

TO: HONORABLE MAYOR AND CITY COUNCIL **DATE: JUNE 28, 2016**

FROM: RIVERSIDE POLICE DEPARTMENT **WARDS: ALL**

SUBJECT: FIFTH AMENDMENT TO AGREEMENT WITH AMERICAN FORENSIC NURSES, INC. FOR FORENSIC EVIDENCE COLLECTION SERVICES- EXTENDS TERM OF THE CONTRACT – IN THE AMOUNT OF \$65,000

ISSUE:

Approval of the Fifth Amendment to the Agreement with American Forensic Nurses, Inc., extending the term through June 30, 2017, for forensic evidence collection services, in the amount of \$65,000.00.

RECOMMENDATIONS:

That the City Council:

1. Approve the Fifth Amendment to the Agreement with American Forensic Nurses, Inc., extending the term from July 1, 2016, through June 30, 2017, for forensic evidence collection services for the Riverside Police Department for the amount of \$65,000.00; and
2. Authorize the City Manager, or his designee, to execute the necessary contract documents.

BACKGROUND:

The Riverside Police Department (RPD) requires forensic evidence collections services to properly gather and package evidence to be sent to the Department's contracted toxicology laboratories for testing. The services include blood withdrawal, urine collection, dry run collection (blood or urine), rape suspect examinations, DNA collection and court testimony.

City Council awarded an Agreement with American Forensic Nurses, Inc. (AFN) on March 18, 2011. The agreement provided an option to extend the contract by mutual agreement for five years. The City Council has approved the First, Second, Third and Fourth Amendments on July 10, 2012, June 25, 2013, June 24, 2014 and July 14, 2015 respectively. Both the RPD and AFN wish to the same costs. The RPD has contracted with AFN for over 19 years and is satisfied with their services.

FISCAL IMPACT:

The estimated Agreement cost is \$65,000 annually. Sufficient funds are included in the RPD's proposed Fiscal Year 2016/17 budget in Account Number 3105000-421000, Professional Services.

Prepared by: Sergio G. Diaz, Chief of Police

Certified as to

availability of funds: Scott G. Miller, Interim Finance Director/Treasurer

Approved by: Alexander T. Nguyen, Assistant City Manager

Approved as to form: Gary G. Geuss, City Attorney

Attachment: Agreement- Fifth Amendment to Agreement for Professional Services with American Forensic Nurses, Inc.