



*City of Arts & Innovation*

# City Council Memorandum

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**TO: HONORABLE MAYOR AND CITY COUNCIL      DATE: JUNE 28, 2016**  
**FROM: FINANCE DEPARTMENT      WARD: 7**  
**SUBJECT: PUBLIC HEARING - 2016/17 RIVERWALK LANDSCAPE MAINTENANCE DISTRICT – RESOLUTION ADOPTION**

## **ISSUE:**

The issues for City Council consideration are to conduct a Public Hearing Council to receive public comment regarding the levy of annual special assessments within Riverwalk Landscape Maintenance District and adopt a resolution establishing the 2016/17 Riverwalk Landscape Maintenance District assessments.

## **RECOMMENDATIONS:**

That the City Council:

1. Conduct the Public Hearing for the purpose of receiving comments relative to the 2016/17 Riverwalk Landscape Maintenance District assessments; and
2. Adopt a resolution (Attachment 1) establishing the 2016/17 Riverwalk Landscape Maintenance District assessments.

## **BACKGROUND:**

On May 24, 2016, the City Council set a Public Hearing for June 28, 2016 to receive public comment regarding the levy of annual special assessments within Riverwalk Landscape Maintenance District. The Public Hearing is required by law to levy the assessments, as is adoption of the attached resolution. This process occurs each fiscal year to allow for the levy of the assessments. The cost of maintaining the landscaping and administration of the District will be assessed to the property owners within the District. All parcels within the District have been assessed annually regardless of the status of their development.

The Riverwalk Landscape Maintenance District was formed under the provisions of the 1972 Street Lighting and Landscaping Act. In July 2002, a property owner ballot, required by Proposition 218, approved the formation of the District. The landscape improvements designed for the project are in excess of normal City standards and the construction of the improvements has been funded by the developer of the Riverwalk neighborhood.

At the end of each year any remaining unspent balance stays with the District and can serve to reduce the subsequent years' assessments. An excess balance of \$137,011 was used to reduce the current year's assessments. The Engineer's Report (Attachment 2) reflects annual assessment for the 2016/17 fiscal year to be \$225.72 per residential parcel. The District formation process allows for a maximum annual assessment of \$316.05 per residential parcel, increased each year by the Consumer Price Index. The assessments levied in any year will not exceed the estimated amount required to maintain the improvements.

The procedures of the Lighting and Landscaping Act of 1972 require a Public Hearing prior to the adoption of a resolution levying the annual assessments.

**FISCAL IMPACT:**

The cost of maintaining the parcels within the District will be assessed to the property owners within the District. Assessments are based on actual and projected expenditures and will not exceed the maximum assessment established in 2002/03 with the District formation. The 2016/17 estimated landscape budget for the Riverwalk area is \$461,116; the assessment per residential parcel will be \$225.72. In 2015/16 the estimated landscape budget for the District was \$438,722 and the assessment per residential parcel was \$225.74.

Prepared by:	Scott Miller, Interim Finance Director/Treasurer
Approved by:	Marianna Marysheva-Martinez, Assistant City Manager
Approved as to form:	Gary G. Geuss, City Attorney

**Attachments:**

1. Resolution
2. 2016/17 Riverwalk Landscape Maintenance District Engineer's Report