

CITY OF RIVERSIDE

BOARD OF PUBLIC UTILITIES

Minutes of: Regular Meeting of the Board of Public Utilities
Date of Meeting: June 27, 2016
Time of Meeting: 6:30 p.m.
Place of Meeting: Art Pick Council Chambers
3900 Main Street (at Main and Tenth Streets)
Riverside, California

DRAFT

PLEDGE OF ALLEGIANCE TO THE FLAG WAS GIVEN

Roll Call

Present: Dave Austin (Chair) Justin Scott-Coe (Vice-Chair)
Ron Cole David Crohn
Kevin Foust Andrew Walcker

Absent: Jennifer O'Farrell (excused absence due to business)
Darrell Ament (excused absence due to other)

MINUTES

- 1 The minutes from the Board of Public Utilities meeting held on June 6, 2016 were approved as submitted.

Motion – Scott-Coe. Second – Crohn.

Ayes: Austin, Cole, and Foust.

Abstain: Walcker.

Absent: Jennifer O'Farrell (excused absence due to business)
Darrell Ament (excused absence due to other)

CITIZENS PARTICIPATION

- 2 Ms. Erin Snyder spoke in opposition to the Northside Specific Plan.

Mr. Bob Stockton and Brian Mooney from Rick Engineering introduced themselves in support of the Northside Specific Plan.

PUBLIC HEARING

Chair Dave Austin called the public hearing meeting to order at approximately 6:45 p.m.

Chair Austin stated to the audience that the Board of Public Utilities was holding a public hearing to receive public input on the 2015 Urban Water Management Plan. Comments of any individual would be limited to three minutes and would be heard in order of sign up.

Staff Presentation

Prior to receiving public input, the Board requested staff to provide a summary of the process, which was presented by Assistant General Manager/Water Todd Jorgenson.

Comments from the Audience

There were no public comments from the audience.

Close Public Hearing

There were no other comments regarding this matter, so the Board of Public Utilities closed the public hearing.

Motion – Scott-Coe. Second – Cole.

Ayes: Austin, Crohn, Foust, and Walcker.

Absent: Jennifer O'Farrell (excused absence due to business)
Darrell Ament (excused absence due to other)

3 PUBLIC HEARING TO REVIEW THE 2015 URBAN WATER MANAGEMENT PLAN AND RECOMMENDATION FOR ADOPTION BY THE CITY COUNCIL IN ACCORDANCE WITH THE CALIFORNIA WATER CODE

Following discussion, the Board of Public Utilities:

1. Conducted a public hearing for review of the 2015 Urban Water Management Plan; and
2. Recommended that the City Council adopt the 2015 Urban Water Management Plan.

Motion – Scott-Coe Second – Cole.

Ayes: Austin, Crohn, Foust, and Walcker.

Absent: Jennifer O'Farrell (excused absence due to business)
Darrell Ament (excused absence due to other)

CONSENT CALENDAR

A motion was made to approve the following items on the Consent Calendar.

Motion – Cole. Second – Foust.

Ayes: Austin, Crohn, Scott-Coe and Walcker.

Absent: Jennifer O'Farrell (excused absence due to business)
Darrell Ament (excused absence due to other)

Electric Items

4 MOVED TO DISCUSSION

5 INSTALLATION OF CIRCUIT TIE ON PALM AVENUE SOUTH OF TEQUESQUITE AVENUE FOR CIRCUIT 454, CONSTRUCTION BY CONTRACTOR PANEL AND ELECTRIC FIELD CREWS – WORK ORDER NO. 1606533 FOR \$228,000

The Board of Public Utilities approved the estimated capital expenditure of \$228,000 for Work Order No. 1606533 for the installation of a circuit tie along Palm Avenue for Circuit 454.

6 FIRST AMENDMENT TO PROFESSIONAL VENDOR SERVICES AGREEMENT WITH OPEN SYSTEMS INTERNATIONAL INC. OF MEDINA, MINNEAPOLIS, FOR ADDITIONAL SERVICES NEEDED FOR THE ELECTRIC SUPERVISORY CONTROL AND DATA ACQUISITION SYSTEM, INCREASE OF \$101,500 FOR A TOTAL CONTRACT NOT TO EXCEED OF \$886,807 AND EXTEND THE TERMS TO NOVEMBER 30, 2022; INCREASE WORK ORDER NO. 1024305 IN THE AMOUNT OF \$50,000

The Board of Public Utilities:

1. Approved the First Amendment to the Professional Vendor Services Agreement with Open Systems International, Inc. in the amount of \$101,500 to complete warranty services and extend the term of the contract to November 30, 2022; and
2. Approved an increase of Work Order No. 1024305 in the amount of \$50,000, for a total cost of \$2,938,307.

7 EXTENSION OF UNDERGROUND CONDUITS AT PLAZA SUBSTATION ON ELIZABETH STREET, CONSTRUCTION BY CONTRACTOR'S PANEL AND ELECTRIC FIELD CREWS – WORK ORDER NO. 1616413 FOR \$220,000

The Board of Public Utilities approved the estimated capital expenditure of \$220,000 for Work Order No. 1616413 for the extension of underground conduits at Plaza Substation on Elizabeth Street.

Water Items

8 MOVED TO DISCUSSION

Other Items

9 MOVED TO DISCUSSION

10 BOARD OF PUBLIC UTILITIES MEETING SCHEDULE – CANCELLATION OF THE OCTOBER 10, 2016 AND DECEMBER 26, 2016 MEETINGS

The Board of Public Utilities:

1. Cancelled the October 10, 2016 regular meeting of the Board of Public Utilities;
and
2. Cancelled the December 26, 2016 regular meeting of the Board of Public Utilities.

DISCUSSION CALENDAR

4 APPROVAL OF AWARD OF A PURCHASE ORDER TO STOTZ EQUIPMENT OF MONTCLAIR, CALIFORNIA, FOR A CABLE IN CONDUIT CABLE REMOVER AND TRAILER, BID RPU-7391, FOR \$156,717.72

Board Member Cole requested this item be placed on the Discussion Calendar for more clarification. Assistant General Manager Pat Hohl clarified the purpose and capabilities this equipment possesses for the pulling and removal of system cable.

Following discussion, the Board of Public Utilities approved the award of a Purchase Order for \$156,717.72 to Stotz Equipment of Montclair, California, for a Cable in Conduit Cable Remover and Trailer.

Motion – Cole. Second – Walcker.

Ayes: Austin, Scott-Coe, Crohn, Foust

Absent: Jennifer O'Farrell (excused absence due to business)
Darrell Ament (excused absence due to other)

8 GENERAL LANDSCAPE MAINTENANCE AT VARIOUS PUBLIC UTILITIES PROPERTIES – APPROVAL OF TWO YEAR AGREEMENT WITH MARIPOSA LANDSCAPES, INC. OF IRWINDALE, CA, RFP NO. 1611, FOR \$232,840 ANNUALLY

Board Member Cole requested this item be placed on the Discussion Calendar for more clarification. Assistant General Manager Todd Jorgenson addressed potential safety and security issues of contractor personnel working around electrical structures.

Following discussion, the Board of Public Utilities:

1. Approved the Agreement for general landscape maintenance services at Various Public Utilities properties, Request for Proposal No. 1611, with Mariposa Landscapes, Inc. of Irwindale, California, from July 1, 2016 to June 30, 2018 in the amount of \$232,840 per year; and

2. Authorized the City Manager, or his designee, to execute up to three additional one-year extensions to the term of the contract, if necessary, in annual amounts not-to-exceed the (i) sum of the cost of the original contract (including change orders), and (ii) any negotiated modifications not-to-exceed any increase in the Consumer Price Index (CPI).

Motion – Cole. Second – Scott-Coe.

Ayes: Austin, Crohn, Foust and Walcker.

Absent: Jennifer O'Farrell (excused absence due to business)
Darrell Ament (excused absence due to other)

- 9 IMPROVEMENTS TO THE UTILITY OPERATIONS CENTER WOMEN AND MEN'S LOCKER ROOMS – APPROVAL TO PURCHASE FURNITURE FROM G/M BUSINESS INTERIORS OF RIVERSIDE, CA, IN ACCORDANCE WITH PURCHASING RESOLUTION NO. 22576, SECTION 201 (G) IN THE AMOUNT OF \$323,829 AND AUTHORIZE WORK ORDER NO. 1606361 FOR \$362,829

Board Member Cole requested this item be placed on the Discussion Calendar for more clarification. Assistant General Manager Laura Chavez-Nomura and Principal Management Analyst Staci Sullivan provided clarifications relating to type, cost and layout of field crew lockers.

Following discussion, the Board of Public Utilities:

1. Approved the issuance of a purchase order in the amount of \$323,829 to G/M Business Interiors for the procurement of furniture including lockers and benches in accordance with Purchasing Resolution No. 22576, Section 201 (g); and
2. Authorized the estimated capital expenditure for Work Order No. 1604373 in the amount of \$362,829.

Motion – Scott-Coe. Second – Cole.

Ayes: Austin, Crohn, Foust and Walcker.

Absent: Jennifer O'Farrell (excused absence due to business)
Darrell Ament (excused absence due to other)

- 11 SELECTION AND PARTIAL FUNDING COMMITMENT FOR PLANNING CONSULTANT TO PREPARE THE NORTHSIDE SPECIFIC PLAN INCLUDING RIVERSIDE PUBLIC UTILITIES REAL PROPERTY ASSETS – NOT TO EXCEED \$813,000; SUPPLEMENTAL APPROPRIATION FROM WATER AND ELECTRIC RESERVE ACCOUNTS

Board Member Walcker recused himself from the presentation of this item due to conflict of interest.

Community Development Director Rafael Guzman provided a presentation to the Board outlining the purpose of the specific plan, community outreach performed, consultant selection process, results of the evaluation and funding for the project. The results of the evaluation will be presented to the Land Use Committee on August 18 and to the City

Council on September 13. Staff responded to questions by the Board regarding highest and best use of property, RPU Real Property policies, possible reimbursement fees and community engagement and outreach (Ab Brown soccer field). General Manager Balachandran suggested several means of maintaining Board participation (opportunities) throughout the life of the Project.

Following discussion, the Board of Public Utilities:

1. Reviewed and considered the qualifications and proposals presented by consultant teams proposing on the Northside Specific Plan, the consultant evaluations prepared by the staff evaluation committee, and the evaluations received from the public following community interviews of the consultants;
2. Received and filed the report related to the Northside Specific Plan consultant selection process;
3. Authorized an expenditure not to exceed \$813,000 to fund Riverside Public Utilities share of the Northside Specific Plan planning effort, which is an amount commensurate with the proportion of land under Riverside Public Utilities ownership that will receive a benefit from the Specific Plan, subject to the approval of a final Scope of Work and budget;
4. Recommended that the City Council appropriate \$683,000 from the Water Fund Balance to Water Professional Services Account 6210000-4210000; and
5. Recommended that the City Council appropriate \$130,000 from the Electric Fund Balance to Electric Professional Services Account 6100000-4210000.

Motion – Cole. Second – Scott-Coe.

Ayes: Austin, Crohn, Foust.

Abstain: Walcker.

Absent: Jennifer O'Farrell (excused absence due to business)
Darrell Ament (excused absence due to other)

A five Minute Break was taken and reconvened with Board Member Walcker returning to the dais.

- 12 PROPOSED RESOLUTION TO DECLARE STAGE 1 OF THE WATER CONSERVATION PROGRAM INDICATING NORMAL WATER SUPPLY CONDITIONS FOR RIVERSIDE PUBLIC UTILITIES AND PROPOSED URGENCY ORDINANCE UPDATING CHAPTER 14.22 OF THE RIVERSIDE MUNICIPAL CODE TO ADDRESS THE STATE WATER RESOURCES CONTROL BOARD EXTENDED EMERGENCY DROUGHT REGULATIONS

Assistant General Manager Todd Jorgenson provided a presentation to the Board outlining changes to the State mandates including addressing unreasonable uses of water under the revised mandates. Under Stage 1, voluntary conservation and efficiency measures are still in effect.

Following discussion, the Board of Public Utilities recommended that the City Council:

1. Adopt the attached Resolution declaring Stage 1 of the Water Conservation Ordinance indicating normal water supply conditions for City of Riverside and repealing Resolution No. 22983; and
2. Adopt an urgency Ordinance, effective immediately, amending Riverside Municipal Code, Water Conservation, Chapter 14.22, to address the State Water Resources Control Board extended emergency drought regulations.

Motion – Cole. Second – Crohn.

Ayes: Austin, Scott-Coe, Foust, and Walcker.

Absent: Jennifer O'Farrell (excused absence due to business)
Darrell Ament (excused absence due to other)

BOARD MEMBER/STAFF COMMUNICATIONS

13 SYSTEMATIC REPORTING ON MEETINGS/CONFERENCES/SEMINARS BY BOARD MEMBERS AND/OR STAFF

Board Chair Austin and Board Members Crohn and Foust attended the APPA National Conference in Phoenix, Arizona on July 11-15, 2016. The board members noted the significant amount of quality information they attained by attending the conference and were very appreciative of staff assistance.

14 ITEMS FOR FUTURE BOARD OF PUBLIC UTILITIES CONSIDERATION AS REQUESTED BY A MEMBER OF THE BOARD OF PUBLIC UTILITIES

- None.

GENERAL MANAGER'S REPORT

- 15 Aliso Canyon Update
- 16 SCPPA Miscellaneous Billings – May 2016
- 17 Open and Closed Work Orders – May 2016
- 18 City Council Agendas – June 7, 2016, June 14, 2016, and June 21, 2016
- 19 Upcoming Meetings
- 20 Electric / Water Utility Acronyms

UPCOMING MEETING

Chair Dave Austin adjourned the meeting at approximately 8:35 p.m. The next scheduled meeting of the Board of Public Utilities is to be held on Monday, July 11, 2016 at 6:30 p.m. in the Art Pick Council Chamber, Riverside, California.

By: _____
Girish Balachandran, Secretary
Board of Public Utilities

Approved by: City of Riverside Board of Public Utilities

Dated: _____