



Contract Class Programming

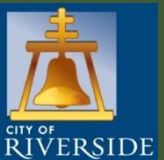
Parks, Recreation and Community Services Department

Park and Recreation Commission
July 11, 2016



Contract Class Section Highlights

Parks, Recreation and Community Services Department



Participants

70+ independent contract instructors provide recreational services

- Preschoolers
- School age children
- Teens
- Adults
- Seniors
- Families

Benefits

- Increase quantity of classes offered
- Cost savings to the City
- Locations throughout the City
- Unique classes offered



Contract Class Information

Requirements

- Background check/Livescan clearance
- General liability insurance and additional insured endorsement
- City of Riverside business tax certificate
- Workers compensation insurance certificate or waiver letter
- Certifications (if applicable)

Compensation

- Courses taught at City owned facilities
 - 60% to Instructor, 40% to City
- Courses taught at non-City owned facilities
 - 70% to Instructor, 30% to City
- Or as defined by contract



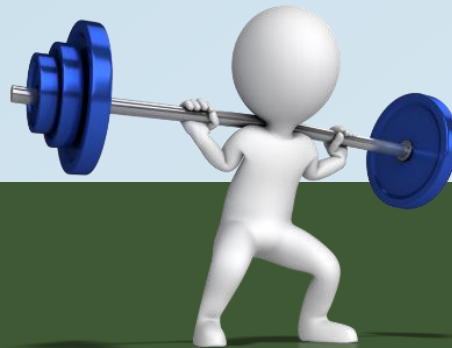
Contract Class Information

14 City Facility Locations

- Arlington Heights Sports Park
- Bobby Bonds Park
- Bordwell Park
- Bryant Park
- Fairmount Park
- Hunt Park
- La Sierra Park
- Nichols Park
- Orange Terrace Park
- Reid Park
- Springbrook Clubhouse
- Villegas Park
- Shamel Park Pool
- Sippy Woodhead Pool

16 Off-site Locations

- Backstreet Dance Studio
- Bre Dance Studio
- Crafty U Too!
- Curves
- IceTown
- Kenpo 5.0
- Leading Edge Learning Center
- My Learning Studio
- Necessary Nutrition
- Riverside Ballet Arts Studio
- Riverside City College Aquatics Complex
- Riverside Dance Academy
- Source Studio
- Steppin' Out Dance Studio
- Tournament House Sports Center
- USKO



Locations

Staff

- 1 Recreation Services Coordinator
- 1 Non-Benefited Assistant Recreation Coordinator

Instructors

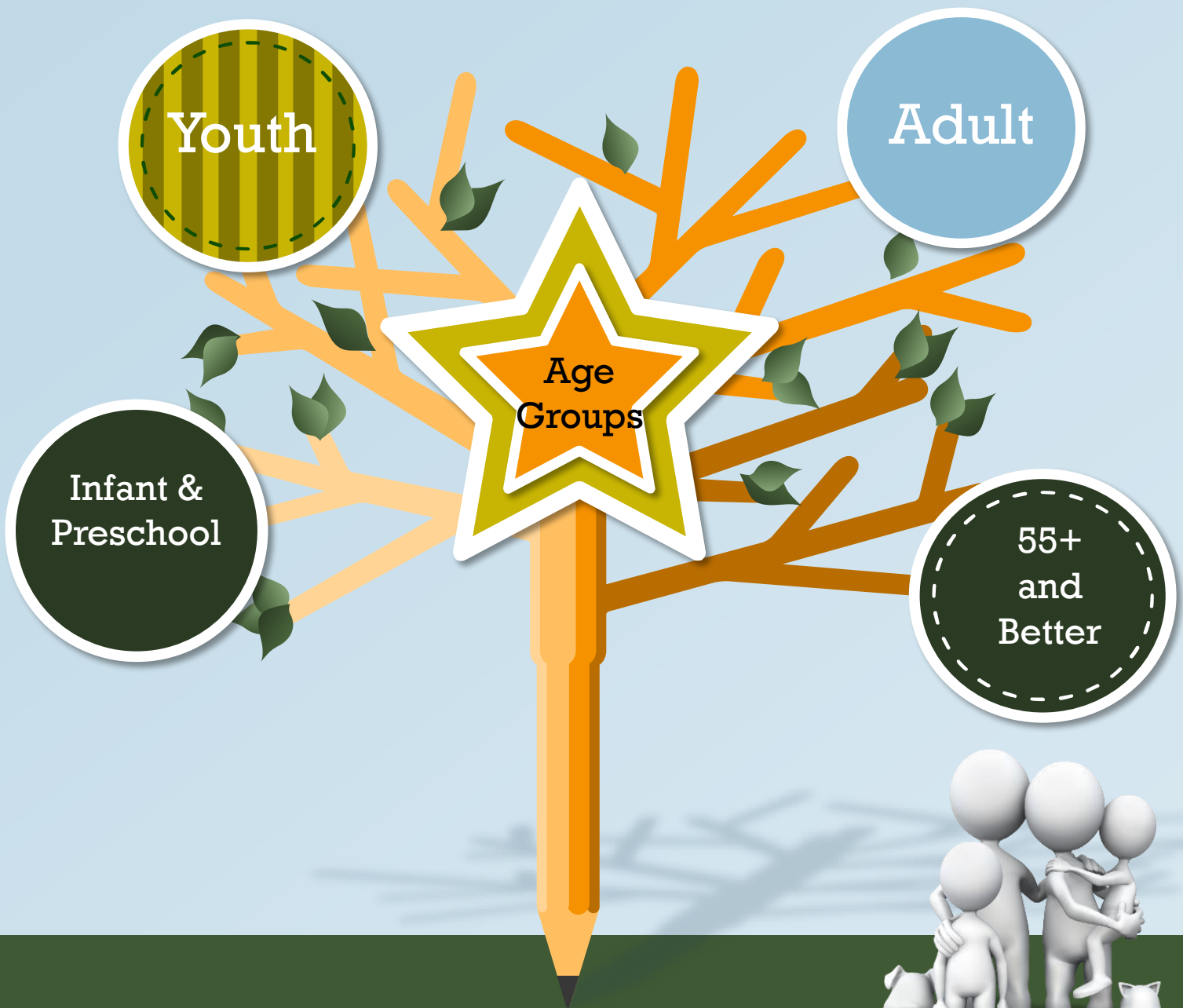
- 60 + Independent Contractors

Contractor vs. Staff

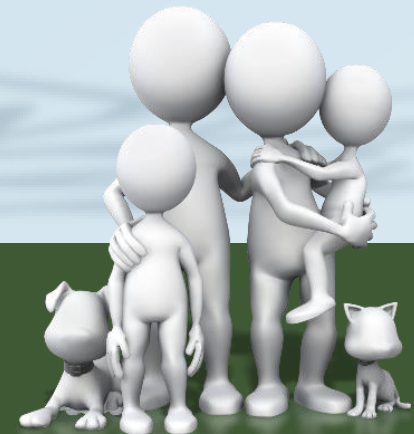


Topic	Contractor	Staff
Schedules	Contractor sets class schedule (with City approval)	Employees are told when and where to work.
Course Content	Contractor develops and sets course content.	Employees are told how to work or are provided lesson plans.
Course Material	Contractor provides all course materials and supplies.	The City supplies all necessary materials.
Payment	Contractor splits base revenue with the City.	Employees are paid by the hour.
Tax Liability	Contractor is responsible for taxes and receives a 1099 at the end of the year.	Applicable taxes are paid by the City, the employee receives a W-2 at year end.

Staff & Instructors



Age Groups





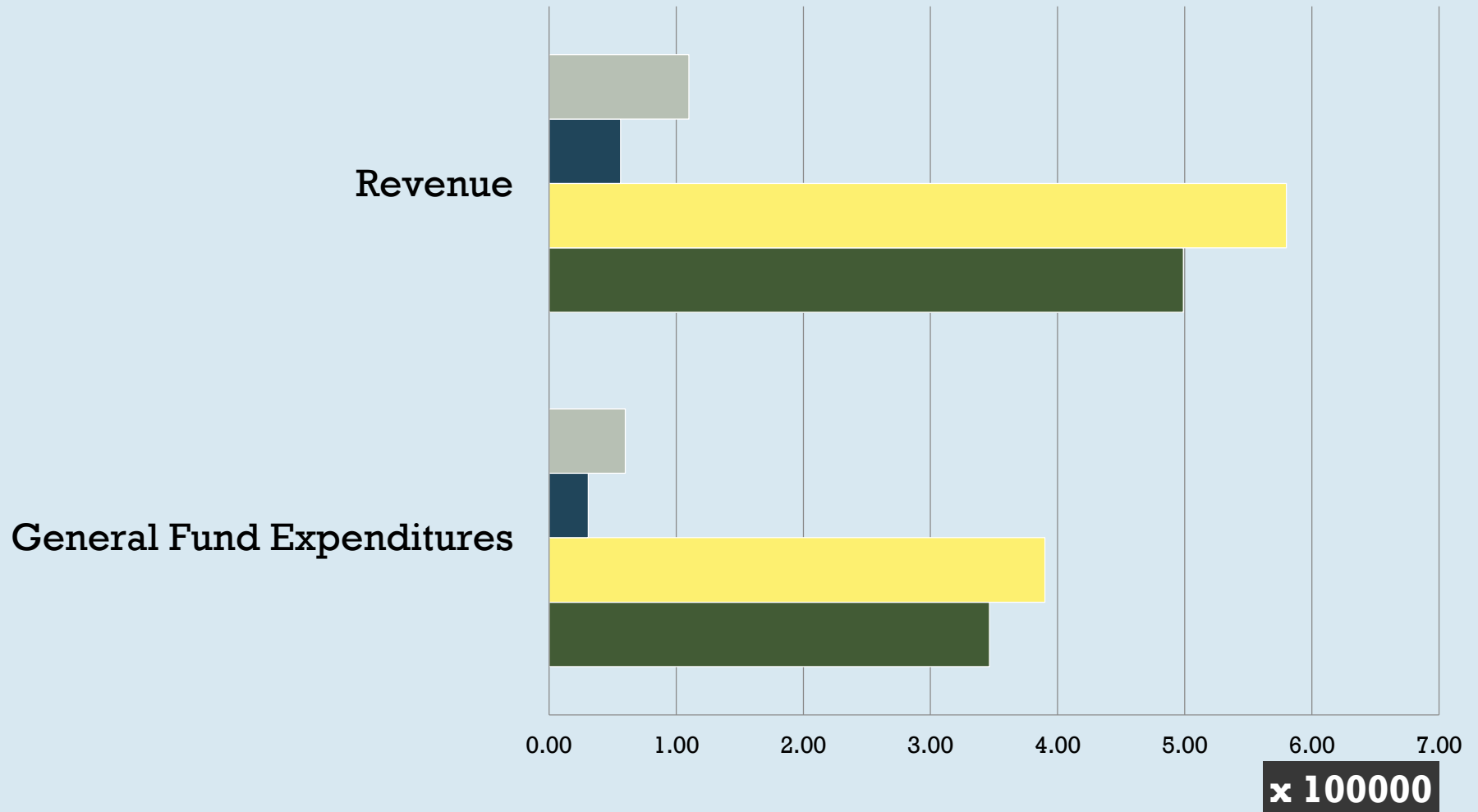
Class Categories



Marketing & Publicity

Budget

Adult 15/16 Adult 14/15 Youth 15/16 Youth 14/15



Budget

Participation

28%
Increase

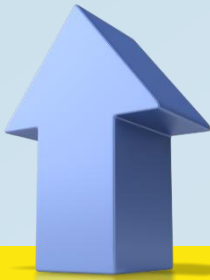


2014 - 2015

2015 - 2016

10,015

12,876



Infant & Preschool

3,085

3,879



Youth

4,405

6,819



Adult

1,063

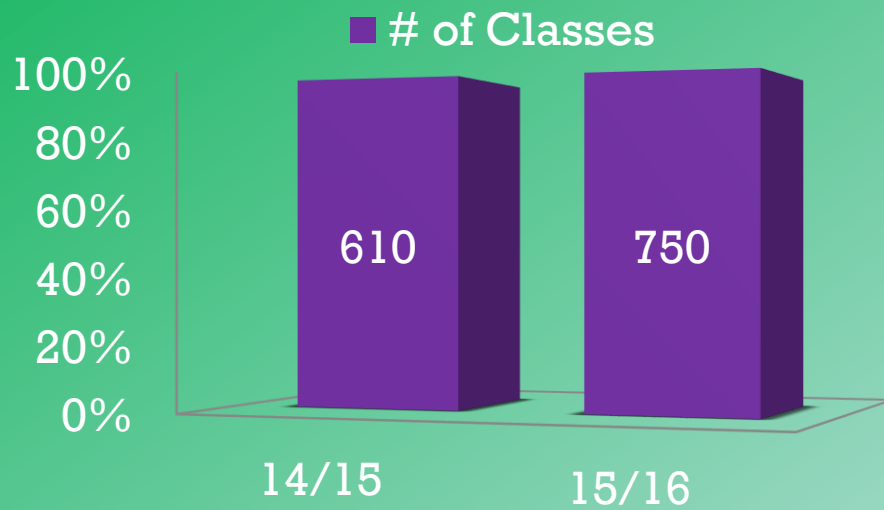
1,654



Senior

462

524





Infant & Preschool

Ages 0 - 5

- Aquatics
- Arts/Culture
- Camps
- Dance/Cheer
- Education/Tutoring
- Gymnastics
- Martial Arts/Fitness
- Music/Theater
- Special Interest
- Sports





Youth

Ages 6 - 17

- Aquatics
- Arts/Culture
- Camps
- Dance/Cheer
- Education/Tutoring
- Gymnastics
- Martial Arts/Fitness
- Music/Theater
- Special Interest
- Sports





Adult



Ages 18 - 55

- Aquatics
- Arts/Culture
- Dance
- Education/Tutoring
- Martial Arts/Fitness
- Special Interest



55+ and Better

Ages 55+

- Aquatics
- Arts/Culture
- Dance
- Martial Arts
- Special Interest



Recommendation

That the Park and Recreation Commission provide feedback, and receive the report for file.

