



## REGULAR MEETING MINUTES

Wednesday, June 22, 2016  
Art Pick Council Chambers  
3900 Main Street, Riverside, CA

### REGULAR MEETING – 5:30 PM (OPEN SESSION)

#### PLEDGE OF ALLEGIANCE

#### Regular Meeting Roll Call

Evans	VACANT	Ybarra	Huerta	Smith	Jackson	Ortiz	Andres	Adams
✓	■	✓	✓	✓	✓	L – 5:40	✓	✓

✓ = Present    B = Absent / Business    S = Absent / Sick    V = Absent / Vacation    O = Absent / Other  
UE = Absent / Unexcused    L = Late    LE = Left Early    ■ = Vacant

**STAFF:** Frank Hauptmann, CPRC Manager; Phoebe Sherron, Sr. Office Specialist

#### Public Comments

Public comment on any subject matter within the Commission's jurisdiction.

There were no public comments.

#### Approval of Minutes

A) May 25 Regular Meeting

Chair Adams asked for a motion to approve the May 25<sup>th</sup> minutes. A motion was made by Commissioner Jackson to approve and seconded by Commissioner Ybarra. Five approvals; Chair Adams and Commissioner Smith abstained.

#### TRAINING

##### Riverside Police Officers' Association (RPOA)

Members of the Riverside Police Officers' Association's Board of Directors will provide training regarding the role of an officer's union representative during an Internal Affairs investigation.

Officer Juan Munoz, RPOA Grievance Chair, spoke to the Commission about the grievance process and options an officer has during an Internal Affairs investigation.

## **ONGOING COMMISSION ACTIVITIES & ISSUES**

### **CPRC Ad-hoc Committees**

Reports from Committee Chairs, with Commission discussion and action, if any, regarding respective Committee activities and / or recommendations:

#### **A) 2016 Outreach Committee**

- 1) CPRC Self-Assessment Project
- 2) Community Footprint Project

#### **B) RPD Outreach Committee**

#### **C) 2016 Bylaws Review Committee**

#### **A) 2016 Outreach Committee**

Commissioner Smith advised that the June Committee meeting had been cancelled and asked that Committee members meet briefly tonight to schedule the next meeting.

#### **B) RPD Outreach Committee**

Commissioner Jackson advised that they would coordinate with Capt. Gonzalez to start presentations in July.

#### **C) 2016 Bylaws Review Committee**

Commissioner Ortiz said the Committee had met and reviewed the By-Laws and some portions of the Policies and Procedures. He said they would meet at least one more time before bringing the documents to the Commission.

### **Outreach**

#### **A) May / June Community Outreach**

Reports from Commissioners regarding community meetings or events which they attended.

#### **B) Scheduled Outreach Events**

#### **C) Future Outreach Opportunities**

- 1) Input from Outreach Coordinator on potential outreach events
- 2) Input from Commission Members on potential outreach events

Commissioners reported on the various community meetings or events they attended.

### **Meetings and Training Sessions**

Reports from Commissioners regarding CPRC-based meetings, non-Outreach meetings, and / or training sessions attended in May / June.

Commissioners reported on the various meetings and training sessions they attended.

### **Commission Goals for 2016**

#### **Commission Goals for 2016**

Discussion and action, if any, regarding the following 2016 goals:

#### **A) Meet with DA regarding the timely completion of OID investigations**

#### **B) Meet with RPD regarding the timely completion and receipt of complaint investigations**

#### **C) Create Spanish version of CPRC brochure**

Chair Adams asked Mr. Hauptmann if there was any progress in scheduling a meeting with the DA's office. Mr. Hauptmann said he was told it would be scheduled for the second week in July.

Chair Adams said that they had met with Chief Diaz to express their concerns regarding complaint case timeframes. She said Chief Diaz advised that he was aware of the concerns and that they were working on decreasing the time it was taking for handling citizen complaints.

Chair Adams asked Ms. Sherron for an update on translating CPRC brochures to Spanish. Ms. Sherron said she that she would be contacting Human Resources regarding employees who were qualified to read and write Spanish.

### **Staff Report**

Mr. Hauptmann advised Commissioners that Commissioner Hawkins resigned due to his move out of Ward 4. Mr. Hauptmann noted that this resignation left the Vice-Chair position open and advised that elections for the vacancy would take place in July.

Mr. Hauptmann also noted that an attorney with Liebert Cassidy Whitmore would be scheduled for a training presentation in July or August.

### **NEW COMMISSION ACTIVITIES & ISSUES**

#### **Community Outreach PowerPoint Presentation**

Discussion and action, if any, on the updated PowerPoint presentation to be used for Community Outreach.

Commissioner Smith advised that various slides in the Community Outreach PowerPoint had been updated to match the RPD Outreach PowerPoint. Commissioner Ortiz made a motion that the changes in the Community Outreach PowerPoint slides match those in the RPD Outreach PowerPoint and that those changes be accepted. Commissioner Jackson seconded. Unanimous approval.

#### **NACOLE Conference**

Discussion regarding 2016 NACOLE Conference attendance.

Mr. Hauptmann advised that, due to budget cuts, NACOLE attendance would be limited to two Commissioners. He asked that Commissioners interested in attending inform him and Ms. Sherron by week's end.

### **OTHER MATTERS**

#### **Commissioner Comments**

Pursuant to Government Code Section 54954.2, Commission members may use this time to make brief announcements or a brief report on their own activities.

Commissioners Ybarra and Andres voiced their opinions that Commissioner Jackson should be one of the NACOLE Conference attendees.

Commissioner Smith reminded the Outreach Committee to meet after the meeting's end to schedule the next Outreach Committee meeting.

#### **Items for Future Commission Consideration**

Items for future Commission consideration can be agendized by any Commissioner. Discussion and action, if any, will occur only during the meeting for which that item has been agendized.

Chair Adams advised that she and Mr. Hauptmann met with the Riverside Coalition for Police Accountability (RCPA) regarding recommendations they have made which could alter the way the Commission reviews OIDs. Because RCPA's recommended changes are based on the Hayes case, Chair Adams noted that Mr. Hauptmann would schedule someone to give a presentation on this case in the next couple of months.

**Adjournment**

The Commission was then adjourned at 6:25 PM.

Respectfully submitted,

A handwritten signature in blue ink that reads "Phoebe Sherron". The signature is written in a cursive style and is positioned above a horizontal line.

PHOEBE SHERRON  
Administrative Assistant

06-22-16 Minutes – Jun Regular

APPROVED