

CITY OF RIVERSIDE

BOARD OF PUBLIC UTILITIES

Minutes of: Special Meeting of the Board of Public Utilities

Date of Meeting: July 11, 2016

Time of Meeting: 6:30 p.m.

Place of Meeting: Art Pick Council Chambers
3900 Main Street (at Main and Tenth Streets)
Riverside, California

DRAFT

PLEDGE OF ALLEGIANCE TO THE FLAG WAS GIVEN

Roll Call

Present:	Dave Austin (Chair)	Justin Scott-Coe (Vice Chair)
	Ron Cole	David Crohn
	Kevin Foust	Jennifer O'Farrell

Absent: Darrell Ament (unexcused absence)
Andrew Walcker (excused absence due to illness)

PRESENTATIONS

1 EMPLOYEE RECOGNITION AWARDS FOR THE EMPLOYEES DEVELOPING THE NATIONAL SAFETY MONTH PROGRAM AND ACTIVITIES

The Board of Public Utilities recognized the following employees for their dedication and contributions to safety within the organization:

- John Baker
- Mark Cloud
- Sam Davis
- Paul Delgado
- Christina Guzman
- Marc Smith
- Marsha Williams

CITIZENS PARTICIPATION

2 Public Comment:
None.

PUBLIC HEARING

Chair Dave Austin called the public hearing meeting to order at approximately 6:37 p.m.

Chair Austin stated to the audience that the Board of Public Utilities was holding a public hearing to receive public input on the public water system report on Public Health Goals. Comments of any individual would be limited to three minutes and would be heard in order of sign up.

Staff Presentation

Prior to receiving public input, the Board requested staff to provide a summary of the process, which was presented by Assistant General Manager/Water Todd Jorgenson.

Comments from the Audience

There were no public comments from the audience.

Close Public Hearing

There were no other comments regarding this matter, so the Board of Public Utilities closed the public hearing.

Motion – Cole. Second – O'Farrell.

Ayes: Austin, Scott-Coe, Cole, Crohn, Foust, and O'Farrell

Absent: Andrew Walcker (excused absence due to illness)
Darrell Ament (unexcused absence)

3 PUBLIC HEARING–2016 PUBLIC WATER SYSTEM REPORT ON PUBLIC HEALTH GOALS (CALIFORNIA HEALTH AND SAFETY CODE SECTION 116470 (c))

Following the Public Hearing for review of the public water system report on Public Health Goals, the Board of Public Utilities received and filed the public water system report.

Motion – Cole. Second – Crohn.

Ayes: Austin, Scott-Coe, Cole, Crohn, Foust, and O'Farrell

Absent: Andrew Walcker (excused absence due to illness)
Darrell Ament (unexcused absence)

CONSENT CALENDAR

A motion was made to approve the following item on the Consent Calendar.

Motion – Scott-Coe. Second – Cole.

Ayes: Austin, Scott-Coe, Cole, Crohn, Foust, and O'Farrell

Absent: Andrew Walcker (excused absence due to illness)
Darrell Ament (unexcused absence)

Other Items

4 ACCEPTANCE OF SANTA ANA WATERSHED PROJECT AUTHORITY PROPOSITION 84 GRANT FUNDING THROUGH WESTERN MUNICIPAL WATER DISTRICT IN THE AMOUNT OF \$300,000 FOR CONSERVATION REBATE PROGRAMS – SUPPLEMENTAL APPROPRIATION

The Board of Public Utilities recommended that the City Council:

1. Authorize the City Manager or his designee to accept reimbursement for funds up to \$300,000 deposited to the Water Conservation Fund (521) Un-Programmed Funds Account No. 6220200-453001 from Santa Ana Watershed Project Authority through Western Municipal Water District and to execute any documents required for the acceptance of such funds;

2. Approve a supplemental appropriation up to \$300,000 for the Un-Programmed Water Conservation Funds Account No. 6220200-453001 and reimbursement to Other Agencies-WMWD Account No. 0000521-345456 in the Water Conservation Fund from Western Municipal Water District through the Santa Ana Watershed Project Authority; and
3. Authorize the City Manager, or his designee, to allow the Public Utilities General Manager to allocate the grant funding to specific water conservation programs as required by program participation levels.

DISCUSSION CALENDAR

- 5 ELECTRIC ASSET MANAGEMENT SYSTEM PROJECT, AMENDMENT TO PROFESSIONAL SERVICES AGREEMENT WITH WESTIN ENGINEERING, INC. OF RANCHO CORDOVA, CA WITH NO CHANGE IN TERM OR COMPENSATION; APPROVAL OF WORK ORDER NO. 1623473 FOR \$493,000 FOR ACCOUNTING PURPOSES ONLY

Deputy General Manager Kevin Milligan gave an overview of the functions of an Asset Management System, explaining that they help us plan and prioritize inspections, preventative maintenance, repairs, replacements and workforce needs.

Following discussion, the Board of Public Utilities:

1. Approved the Third Amendment to the Professional Services Agreement with Westin Engineering, Inc. to reflect a change in scope to conduct business process assessment, gap analysis and related work for development of an electric asset management system and no increase in compensation or term; and
2. Approved Work Order No. 1623473 in the amount of \$493,000 to fund the electric utility expenditure.

Motion – Scott-Coe. Second – Cole.

Ayes: Austin, Scott-Coe, Cole, Crohn, Foust, and O'Farrell

Absent: Andrew Walcker (excused absence due to illness)
Darrell Ament (unexcused absence)

- 6 PLANNED ROUTINE ELECTRIC AND WATER CAPITAL PROJECTS OVER \$500,000 IN FISCAL YEAR 2016/17 FOR \$19,150,000

Assistant General Managers Pat Hohl and Todd Jorgenson presented lists of projects, costs and locations that have been planned for implementation over the next year as part of routine Capital Improvement Planning for electric and water.

It was also noted that the report had a numeric error as it reads Item 7 whereas it correctly should be Item 6.

Following discussion, the Board of Public Utilities received this report highlighting planned Electric and Water capital improvement projects over \$500,000 for a combined total of \$19,150,000 in fiscal year 2016/17.

Motion – Scott-Coe. Second – Cole.

Ayes: Austin, Scott-Coe, Cole, Crohn, Foust, and O'Farrell

Absent: Andrew Walcker (excused absence due to illness)
Darrell Ament (unexcused absence)

BOARD MEMBER/STAFF COMMUNICATIONS

7 SYSTEMATIC REPORTING ON MEETINGS/CONFERENCES/SEMINARS BY BOARD MEMBERS AND/OR STAFF

None.

8 ITEMS FOR FUTURE BOARD OF PUBLIC UTILITIES CONSIDERATION AS REQUESTED BY A MEMBER OF THE BOARD OF PUBLIC UTILITIES

- Update on the Progress of Renewable Portfolio Standard

GENERAL MANAGER'S REPORT

- 9 Organizational Safety Highlights – May 2016
- 10 Financial Update – April 30, 2016
- 11 City Council Agendas – June 28, 2016
- 12 Electric / Water Contract Panel Update – June 2016
- 13 Water Highlights – May 2016
- 14 Monthly Power Supply Report – May 2016
- 15 Upcoming Meetings
- 16 Electric / Water Utility Acronyms

UPCOMING MEETING

Chair Dave Austin adjourned the meeting at approximately 7:33 p.m. The next regular meeting of the Board of Public Utilities will be on Monday, July 25, 2016 at 6:30 p.m. in the Art Pick Council Chamber, Riverside, California.

By: _____
Girish Balachandran, Secretary
Board of Public Utilities

Approved by: City of Riverside Board of Public Utilities

Dated _____