



City of Arts & Innovation

City Council Memorandum

TO: HONORABLE MAYOR AND CITY COUNCIL **DATE: AUGUST 23, 2016**
FROM: FINANCE DEPARTMENT **WARDS: 5 AND 6**
SUBJECT: INTENTION TO LEVY THE ANNUAL ASSESSMENT IN THE ARLINGTON BUSINESS IMPROVEMENT DISTRICT – RESOLUTION ADOPTION

ISSUES:

Approve the annual report of the Arlington Business Partnership, acting as the advisory board to the Arlington Business Improvement District, adopt a Resolution of Intention to impose the annual assessment for the 2016/17 year, and schedule a public hearing for September 27, 2016, to adopt a resolution setting the 2016/17 annual assessment in the ABID.

RECOMMENDATIONS:

That the City Council:

1. Receive and approve the 2015/16 Annual Report of the Arlington Business Improvement District;
2. Adopt a Resolution of Intention to impose the annual assessment for the 2016/17 fiscal year, from November 1, 2016, through October 31, 2017; and
3. Schedule a public hearing for September 27, 2016, at 3:00pm for the purpose of adopting a resolution imposing the 2016/17 Arlington Business Improvement District levy.

BACKGROUND:

The Arlington Business Improvement District (ABID) was formed in 2002 pursuant to the provisions of the California Streets and Highways Code section 36500. The annual assessment is described in the Riverside Municipal Code (RMC) section 3.48.070 as an amount equal to ninety percent (90%) of the business tax charge or \$400, whichever is less. The City's business tax rates are adjusted annually on November 1st (up to a maximum of 5%), in response to changes in the Consumer Price Index as published by the United States Department of Labor for the Los Angeles-Anaheim-Riverside metropolitan area. On November 1, 2015, the City's business tax rates increased by 1.0%.

DISCUSSION:

Annual Report

The Arlington Business Partnership (ABP) acts as the Advisory Board of the ABID. Each year the Advisory Board is required to present its Annual Report to the City Council (Attachment 1). The report provides information on the District's status, operations, and projects of the current year and those proposed for the coming year. The report is to include any changes proposed to the methodology for calculating the district's assessments or modifying its boundaries.

District Renewal

For the assessment to continue in 2016/17, effective November 1, 2016, the City Council must approve the annual report as submitted or as modified by the City Council and then adopt a Resolution of Intention (Attachment 2) to impose the levy and set a public hearing. The public hearing is anticipated for September 27, 2016, at 3:00 PM.

FISCAL IMPACT:

There is no fiscal impact to the City if the assessments are not collected as all funds are transferred directly from the City to the ABP. The assessments are projected to total approximately \$185,000 for the 2016/17 fiscal year. The City provides a \$100,000 matching grant that the ABP anticipates receiving. The grant has been included in the 2016/17 approved budget in account 2830102-459979, Arlington Business Improvement District.

Prepared by: Scott G. Miller, Interim Finance Director/Treasurer
Certified as to
availability of funds: Scott G. Miller, Interim Finance Director/Treasurer
Approved by: Marianna Marysheva-Martinez, Assistant City Manager
Approved as to form: Gary G. Geuss, City Attorney

Attachments:

1. 2015/16 Annual Report of the Arlington Business Improvement District
2. Resolution of Intention to Levy an annual assessment in the Arlington Business Improvement District
3. Boundary Map of the Arlington Business Improvement District
4. Cover Memo for Notification Mailing