



City of Arts & Innovation

City Council Memorandum

TO: HONORABLE MAYOR AND CITY COUNCIL **DATE: AUGUST 23, 2016**

FROM: GENERAL SERVICES DEPARTMENT **WARDS: ALL**

SUBJECT: AWARD BID NO. 7385 FOR THE PURCHASE OF THREE (3) FLEX-FUEL FORD F250 REPLACEMENT VEHICLES IN THE AMOUNT OF \$114,706.05; BID NO. JC2062 FOR THE PURCHASE OF SIX (6) REPLACEMENT AND ONE (1) NEW FORD ESCAPE VEHICLE IN THE AMOUNT OF \$159,368.16; AND BID NO. 7403 FOR THE PURCHASE OF THREE (3) FLEX-FUEL FORD F350 REPLACEMENT VEHICLES IN THE AMOUNT OF \$120,683.85 TO RACEWAY FORD TOTALING \$394,758.06

ISSUE:

Award Bid No. 7385 for the purchase of three (3) Ford F250 replacement flex-fuel vehicles for assignment to General Services Building Maintenance in the amount of \$114,706.05, Bid No. JC2062 for the purchase of six (6) replacement Ford Escapes and one (1) new Ford Escape vehicle for assignment to Parks, Recreation and Community Services, Public Utilities, Public Works and Community Development in the amount of \$159,368.16; and Bid No. 7403 for the purchase of three (3) Ford F350 flex-fuel replacement vehicles for assignment to Public Utilities and Public Works in the amount of \$120,683.85 to Raceway Ford of Riverside, California, totaling \$394,758.06.

RECOMMENDATION:

That the City Council:

1. Award Bid No. 7385 to Raceway Ford of Riverside, California, for the purchase of three (3) flex-fuel Ford F250 replacement vehicles in the amount of \$114,706.05;
2. Award Bid No. JC2062 to Raceway Ford of Riverside, California, for the purchase of six (6) replacement Ford Escapes and one (1) new Ford Escape in the amount of \$159,368.16; and
3. Award Bid No. 7403 to Raceway Ford of Riverside, California, for the purchase of three (3) F350 flex-fuel replacement vehicles in the amount of \$120,683.85.

BACKGROUND:

The General Services Department, Fleet Division is responsible for purchasing new and replacement vehicles for multiple departments.

Vehicles are replaced based on Fleet Management's Vehicle Replacement Program criteria. Key elements of the vehicle replacement program criteria include a points system whereby one (1) point is accrued for every month of service and one (1) point for every thousand miles of use. Utility vehicles are eligible to be considered for replacement when 177 points are exceeded (typically 9 years). Additional replacement criteria is taken into consideration to include vehicle condition, repair costs, maintenance history, accident repairs and other operating costs. All vehicles being recommended for replacement have met this criteria to be considered for replacement. Summary replacement data for the vehicles being replaced are as follows:

Asset No.	Year Make Model	In-Service Date	Mileage	Minimum Replacement Points	Total Points	Life to Date Points %
Bid 7385 Replacement Vehicles						
C859	2002 Ford F250	6/18/2002	98,716	177	257	145%
C913	2004 GMC 2500	1/30/2004	70,752	177	ENGINE FAILURE	
C821	2001 Dodge D250	5/30/2001	99,274	177	269	152%
Bid JC2062 Replacement Vehicles						
C1033	2007 Ford Escape	12/16/2006	94,291	177	202	114%
C970	2006 Ford Escape	3/17/2006	109,338	177	225	127%
C1129	2008 Ford Escape	2/21/2008	109,571	177	204	115%
C1128	2008 Ford Escape	2/21/2008	108,661	177	198	112%
C1141	2009 Ford Escape	10/3/2008	102,270	177	189	107%
C982	2001 Ford F150	6/5/2006	104,302	177	218	123%
Bid 7403 Replacement Vehicles						
C1081	2008 Ford F350	4/25/2007	122,617	177	226	128%
C1158	2009 Ford F250	1/15/2009	114,931	177	199	112%
C832	2001 Dodge D250	8/15/2001	148,351	177	316	178%

DISCUSSION:

On March 21, 2016, Bid No. 7385 was issued for the purchase of three (3) Ford F250 replacement flex-fuel vehicles for assignment to General Services Motor Pool (GS).

On April 29, 2016, Bid No. JC2062 was issued for the purchase of six (6) replacement Ford Escapes and one (1) new Ford Escape vehicle for assignment to Parks, Recreation and Community Services (PRCSD), Riverside Public Utilities (RPU), Public Works (PW) and Community & Economic Development (CEDD).

On April 29, 2016, Bid No. 7403 was issued for the purchase of three (3) Ford F350 flex-fuel

replacement vehicles for assignment to RPU and PW.

Vehicles in these classifications are not currently available for purchase in Compressed Natural Gas (CNG). These vehicle bids meet the requirements of South Coast Air Quality Management District (SCAQMD) Rule 1191 (clean on-road light-and medium-duty public fleet vehicles) which requires that public fleets acquire alternative-fuel vehicles to reduce pollutant emissions.

Raceway Ford of Riverside, California was deemed the lowest responsive bidder for all bids. Staff recommends award of Bids 7385, JC2062 and 7403 to Raceway Ford for a total amount of \$394,758.06.

Bid	New	Replacement	Vehicle	Assignment	Unit Cost
7385		3	F250	GS	\$114,706.05
Subtotal		3			\$114,706.05
JC2062		1	Escape	PRCSD	\$22,766.88
JC2062		3	Escape	RPU	\$68,300.64
JC2062	1		Escape	RPU	\$22,766.88
JC2062		1	Escape	PW	\$22,766.88
JC2062		1	Escape	CEDD	\$22,766.88
Subtotal	1	6			\$159,368.16
7403		2	F350	RPU	\$80,455.90
7403		1	F350	PW	\$40,227.95
Subtotal		3			\$120,683.85
Total	1	12			\$394,758.06

The Purchasing Services Manager concurs with the recommendations above.

FISCAL IMPACT:

Sufficient funds are available in FY 2016-17 Fleet Fund (650) General Services Department Central Garage Motor Pool budget, Automotive Equipment Account No. 2215200-462100 (\$371,991.18) for the purchase and delivery of twelve (12) replacement vehicles that belong to the City's Motor Pool. These vehicles are included as part of the Fleet Motor Pool and assigned to various departments. Sufficient funds are available in FY 2016-17 Public Utilities Electric Fund (510) Marketing Service Customer Assistance Automotive Equipment Account No. 6020000-462100 (\$22,766.88) for purchase and delivery of one new vehicle.

Prepared by: Carl Carey, General Services Director
 Certified as to
 availability of funds: Scott G. Miller, Interim Finance Director/Treasurer
 Approved by: Marianna Marysheva-Martinez, Assistant City Manager
 Approved as to form: Gary G. Geuss, City Attorney

Attachments:

1. BID 7385 Recommendation
2. BID JC2054 Recommendation

3. BID 7403 Recommendation