



*City of Arts & Innovation*

# City Council Memorandum

**TO: HONORABLE MAYOR AND CITY COUNCIL      DATE: SEPTEMBER 6, 2016**

**FROM: POLICE DEPARTMENT      WARDS: ALL**

**SUBJECT: AWARD BID NO. 7388 FOR AN INSTALLATION MAINTENANCE AGREEMENT FOR ROLLS ROYCE HELICOPTER ENGINE PARTS AND ANNUAL MAINTENANCE, REPAIR AND OVERHAUL WITH H.E.R.O.S. INC. FOR A THREE-YEAR TERM EFFECTIVE UPON COUNCIL APPROVAL THROUGH JUNE 30, 2019, IN THE ANNUAL AMOUNT OF \$354,563**

## **ISSUE:**

Award Bid No. 7388 for an Installation Maintenance Agreement for Rolls Royce Helicopter Engine Parts and Annual Maintenance, Repair and Overhaul with H.E.R.O.S. Inc., of Valencia, California, to perform annual maintenance, repair and overhaul parts for the Police helicopters for a three-year term effective on the date of approval by City Council and ending June 30, 2019, in the annual amount of \$354,563.

## **RECOMMENDATIONS:**

That the City Council:

1. Award Bid No. 7388 for an Installation Maintenance Agreement for Rolls Royce Helicopter Engine Parts and Annual Maintenance, Repair and Overhaul with H.E.R.O.S. Inc., of Valencia, California, to perform annual maintenance, repair and overhaul parts for the Police helicopters for a three-year term effective on the date of approval by Council and ending June 30, 2019, in the annual amount of \$354,563; and
2. Authorize the City Manager, or his designee, to execute the Agreement, including approval of up to two additional one-year extensions as outlined in the agreement, subject to the availability of funds, and make minor, non-substantive changes if needed.

## **BACKGROUND:**

The Riverside Police Department (RPD) Aviation Unit provides aerial support for ground operations in observing, preventing and interdicting criminal activity. The fleet consists of three McDonnell Douglas helicopters.

## **DISCUSSION:**

On May 31, 2016, the Purchasing Division received four proposals responsive to Bid No. 7388 for the annual maintenance, repair and overhaul of parts for three Rolls-Royce Model 250-C20B

helicopter engines, including the compressor, gearbox and turbine for the Police helicopters. The lowest responsive bid was from H.E.R.O.S. Inc., in the amount of \$354,563.

The Purchasing Services Manager concurs with the recommendation above.

**FISCAL IMPACT:**

On July 14, 2015, City Council approved the Helicopter Program Agreement between the City of Riverside and the City of Corona to allow the RPD to continue to provide air support services to the City of Corona at the annual cost of \$399,292. These funds were appropriated in the Aviation Unit's Construction & Maintenance Materials Account No. 3120000-424120 and are intended to complement the Aviation budget for fuel and maintenance/repairs costs.

Sufficient funds are available in the Police Department's budget, Construction & Maintenance Materials Account No. 3120000-424120 and Non Stock Inventory Account No. 3120000-424210 for FY 2016/17.

Prepared by:	Sergio G. Diaz, Chief of Police
Certified as to availability of funds:	Scott G. Miller PhD, Chief Financial Officer/Treasurer
Approved by:	Alexander T. Nguyen, Assistant City Manager
Approved as to form:	Gary G. Geuss, City Attorney

Attachment:

1. Bid
2. Agreement