



City of Arts & Innovation

City Council Memorandum

TO: HONORABLE MAYOR AND CITY COUNCIL DATE: SEPTEMBER 13, 2016

FROM: GENERAL SERVICES DEPARTMENT WARD: 4

SUBJECT: AWARD DESIGN BUILD AGREEMENT FROM REQUEST FOR PROPOSALS NO. 1614, FOR FLOOR RESURFACING AT THE CITY'S CENTRAL GARAGE TO SPECIALTY FLOORING, INC., IN THE AMOUNT OF \$182,461.00, AND AUTHORIZE 15% CHANGE ORDER AUTHORITY UP TO \$27,369.15

ISSUES:

Award Design-Build Agreement with Specialty Flooring Inc. of Riverside, California, in response to Request for Proposals No. 1614 for the design, labor, equipment and materials for floor resurfacing at the City's Central Garage, in the amount of \$182,461.00; and authorize 15% change order authority up to \$27,369.15.

RECOMMENDATIONS:

That the City Council:

1. Award a Design-Build Agreement to Specialty Flooring, Inc., Riverside, California, in the amount of \$182,461.00 for design, labor, equipment and materials for floor resurfacing at the City's Central Garage;
2. Authorize 15% change order authority in an amount not to exceed \$27,369.15 for project changes including, but not limited to unforeseen conditions and design improvements; and,
3. Authorize the City Manager, or his designee, to execute the Design-Build Agreement including making any minor, non-substantive changes.

BACKGROUND:

The General Services Department, Fleet Maintenance Division, is responsible for maintaining City vehicles and equipment. Fleet's Central Garage is located at the City Corporation Yard, 8095 Lincoln Avenue, and was constructed in the early 1960s with unsealed concrete flooring. The aging condition of the floor has created a health and safety issue. After 52 years of service, Fleet's Central Garage floor has been damaged by cracks, scratches, large chips, grease buildup and absorption of fluids causing uneven surfaces, visual distractions and slick flooring conditions. The flooring is non-light reflecting which results in lower light levels in the evening. As a result, night shift staff have difficulty seeing items lying on the ground due to dark and oily

floor discolorations. The proposed improvements will withstand heavy commercial/industrial automotive repair, provide added visibility and an anti-slip surface, and facilitate cleaning and maintenance.

DISCUSSION:

On May 2, 2016, Request for Proposals (RFP) No. 1614 was issued for Design-Build Services for the design, labor, installation and materials to complete floor resurfacing at the City's Central Garage. On June 1, 2016, the City received one (1) responsive proposal in the amount of \$182,462.00 which was \$67,000.00 (27%) less than the estimated budget. The selection committee, which consisted of representatives from the General Services Department, reviewed and evaluated the proposal. Specialty Flooring, Inc. of Riverside, California was deemed responsive and capable of meeting the objectives set forth in the RFP.

The Purchasing Services Manager concurs with the recommendations above.

FISCAL IMPACT:

Sufficient funds are available in the FY 2016-17 Fleet Fund (650) General Services Department Central Garage Motor Pool Epoxy Flooring System project account no. 9894500-462100.

Prepared by:	Carl Carey, General Services Director
Availability of fund:	Scott G. Miller PhD, Chief Financial Officer/Treasurer
Approved by:	Marianna Marysheva-Martinez, Assistant City Manager
Approved as to form:	Gary G. Geuss, City Attorney

Attachment:	Design-Build Agreement
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