



*City of Arts & Innovation*

# City Council Memorandum

**TO: HONORABLE MAYOR AND CITY COUNCIL      DATE: SEPTEMBER 27, 2016**

**FROM: INTERNAL AUDIT DIVISION      WARDS: ALL**

**SUBJECT: ACTION PLAN IN RESPONSE TO RECOMMENDATIONS FROM THE  
RECENTLY PRESENTED PERFORMANCE AND FINANCIAL AUDITS OF THE  
FINANCE DEPARTMENT**

## **ISSUES:**

Receive, review, and provide input on the Action Plan prepared by staff to implement recommendations from the recently presented Performance Audit and Financial Expenditure Review of the Finance Department; and direct staff to return in six months with a status update on the Action Plan.

## **RECOMMENDATIONS:**

That the City Council:

1. Receive, review, and provide input on the Action Plan to implement recommendations from the recently presented Performance Audit and Financial Expenditure Review of the Finance Department; and
2. Direct staff to return in six months with a status update on the Action Plan.

## **BACKGROUND:**

On July 26, 2016, the Finance Department Performance Audit and the Financial Review of Expenditures for the three year period ending June 30, 2015, was presented to the City Council. The agenda item included an initial response from staff to each of the audit recommendations. City Council accepted the report and directed the Finance Department staff to return in September 2016 with a detailed action plan and timeline, including the financial impact.

## **DISCUSSION:**

The Finance Department Performance Audit and Financial Review of Expenditures consisted of twenty eight (28) recommendations. To date several actions have been implemented with the remainder planned for completion by July 2017.

**FISCAL IMPACT:**

There is no fiscal impact associated with review of the Action Plan at this time. If necessary, authorization for expenditure of funds will be brought back at a later date on a case by case basis.

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Certified as to	
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Approved as to form:	Gary G. Geuss, City Attorney

**Attachments:**

1. Performance Audit and Financial Expenditure Review Action Plan
2. Presentation