



City of Arts & Innovation

Board of Ethics Memorandum

TO: BOARD OF ETHICS

DATE: OCTOBER 6, 2016

FROM: CITY ATTORNEY'S OFFICE

WARDS: ALL

SUBJECT: STANDING RULES

ISSUE:

Review and adopt Standing Rules of the Board of Ethics.

RECOMMENDATION:

That the Board of Ethics review, amend as appropriate, and adopt Standing Rules.

BACKGROUND/LEGISLATIVE HISTORY:

Charter Section 804 provides that each board or commission may prescribe its own rules and regulations which shall be consistent with the Charter and copies of which shall be kept on file in the Office of the City Clerk where they shall be available for public inspection.

The draft Standing Rules of the Board of Ethics of the City of Riverside as attached set forth the powers, duties, and functions; number of members and term of office; compensation; procedure to fill vacancies; number and election of officers; meeting schedule; conduct of meetings; establishment of committees; annual report to the City Council; and process for amending the Standing Rules.

The draft Standing Rules reflect all provisions of state law, the Charter of the City of Riverside, and the Riverside Municipal Code affecting the Board of Ethics and boards and commissions generally. The standing rules of all boards and commissions are posted on the City's website.

FISCAL IMPACT:

There is no fiscal impact associated with adoption of Standing Rules.

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