



*City of Arts & Innovation*

# Human Resources Board

**TO: HONORABLE BOARD MEMBERS** **DATE: OCTOBER 3, 2016**

**FROM: HUMAN RESOURCES DEPARTMENT**

**SUBJECT: NEW PERFORMANCE EVALUATION TOOL – HUMAN RESOURCES DEPARTMENT**

**ISSUE:**

The issue before the Human Resources Board (“Board”) is acceptance of a report on the New Performance Evaluation Tool.

**RECOMMENDATION:**

That the Human Resources Board receive and provide input on the attached presentation on the New Performance Evaluation Tool.

**BACKGROUND:**

On a monthly basis, the Human Resources Board requests the attendance of a Department Head at their Board Meeting to discuss a variety of employment matters associated with their department. The Human Resources Department will update the Board on the City of Riverside’s New Performance Evaluation Tool. As a result of this update the Board will have a thorough understanding of why the City of Riverside is utilizing the new performance evaluation tool, knowledge of the performance criteria that will be used, and the impacts this change will have.

**FISCAL IMPACT:**

There is no fiscal impact associated with this report.

Prepared by: Colene Torres, Human Resources Analyst  
Approved by: Pia Rose, Interim Human Resources Director  
Approved by: Marianna Marysheva-Martinez, Assistant City Manager

Attachment: Performance Evaluation Tool presentation.