



## **HISTORIC PRESERVATION FUND COMMITTEE**

### **Minutes**

### **July 21, 2016**

*City of Arts & Innovation*

---

**July 21, 2016, 3:30 p.m.**  
**Art Pick Council Chamber**  
**City Hall, 3900 Main Street**

COMMITTEE MEMBERS PRESENT: Councilman Mike Gardner, Dave Leonard, John Field, Michelle Gilleece

STAFF PRESENT: Erin Gettis, Historic Preservation Officer/Principal Planner  
Anthony Beaumon, Deputy City Attorney  
Scott Watson, Assistant Planner

Chairman Gardner called the meeting to order at 3:30 p.m.

#### **COMMENTS FROM THE AUDIENCE:**

There were no comments from the audience.

## **DISCUSSION CALENDAR:**

**PLANNING CASE P15-0748:** Request by Michelle Pierce to modify previously approved project completion schedule for an \$8,911 grant awarded on April 11, 2016 to reroof a single family residence in the R-1-7000 Single Family and Cultural Resources Overlay Zone, in Ward 1. It has been determined this project is exempt from the provisions of the California Environmental Quality Act (CEQA) pursuant to Guidelines Section 15331 (Historical Resource Restoration/Rehabilitation). Contact Planner: Scott Watson (951) 826-5507, swatson@riversideca.gov

Scott Watson, Assistant Planner, presented the staff report. He stated that the work done by Ms. Pierce did have permits and that the permits were finalised.

Michelle Pierce, applicant, thanked the Committee for the opportunity to present her case. She distributed pictures of her project, before, during and after construction. She stated that after receiving approval of her project in April, she proceeded with the work on her roof due to the rains. She stated that she did not receive the letter from staff in time, indicating that work could not commence until after the execution of the contracts. She received HERO funding for the project and because of the rains, she proceeded with the work.

Following discussion Mr. Watson clarified that Ms. Pierce was informed that the HP funds were a reimbursement and that she would have to fund the project prior to receiving the grant. Ms. Pierce was able to obtain HERO funding for the project and will be using the HP fund grant to pay off 50% of the hero funding.

There was no one in the audience requesting to speak to this item.

**MOTION** by Board Member Field, **SECOND** by Board Member Leonard: To **APPROVE** the requested modification to the project completion schedule for Planning Case P15-0748.

MOTION CARRIED unanimously.

Member Michelle Gilleece arrived at this time.

**PLANNING CASE P15-0166**, Request by Jeyan Danesh for a one-year time extension to complete project associated with the previously approved \$10,000 grant awarded on April 13, 2015 for foundation repair at a single-family residence which is a Contributor to the Heritage Square Historic District and City Structure of Merit at 3354 Orange Street, in the DSP-CR-Downtown Specific Plan and Cultural Resources Overlay Zones, in Ward 1. It has been determined this project is exempt from the provisions of the California Environmental Quality Act (CEQA) pursuant to Guidelines Section 15331 (Historical Resource Restoration/Rehabilitation). **Contact Planner:** Scott Watson (951) 826-5507, [swatson@riversideca.gov](mailto:swatson@riversideca.gov). Scott Watson, Assistant Planner, presented the staff report.

Scott Watson, Assistant Planner, presented the staff report. Mr. Watson stated that the contract executed with the applicant allows for a time extension to be filed should any issues arise during the course of the project. Mr. Danesh experienced delays due to the contractor's delay in passing inspections. Based on this, staff recommends approval of the request.

Board Member Leonard stated that this was clearly a situation out of the applicant's control.

There was no one in the audience requesting to speak to this item.

**MOTION** by Board Member Leonard, **SECOND** by Board Member Field: To **Approve** the requested one-year time extension for Planning Case P15-0166.

MOTION CARRIED unanimously.

**PLANNING CASE P15-0154**, Request by Mark and Nancy Parrish for a one-year time extension to complete project associated with the previously approved \$25,000 grant awarded on April 13, 2015 to replace the porch beam, reroof, and repaint a single-family residence which is eligible for Landmark designation at 8410 Cleveland Avenue in the RA-5-Residential Agricultural Zone, in Ward 5. It has been determined this project is exempt from the provisions of the California Environmental Quality Act (CEQA) pursuant to Guidelines Section 15331 (Historical Resource Restoration/Rehabilitation). **Contact Planner:** Scott Watson (951) 826-5507, [swatson@riversideca.gov](mailto:swatson@riversideca.gov).

Scott Watson, Assistant Planner, presented the staff report. As previously stated, the contract allows for a time extension. Mr. Parrish has indicated that the project was partially complete but due to a contractor back log, he is requesting a time extension.

Mark Parish stated that the reroof has been completed, and is just awaiting a beam that needs to be replaced once the engineering is complete but the contractor has been buried over the last six months. Inspections have started, just awaiting the engineering calculations to be completed approximately by the first of August.

**MOTION** by Board Member Leonard, **SECOND** by Board Member Field: To **Approve** the requested one-year time extension for Planning Case P15-0154.

MOTION CARRIED unanimously.

### **MISCELLANEOUS ITEMS:**

Ms. Gettis informed the Committee that she and Emilio Ramirez, Deputy Community & Economic Development Director, have discussed other sources of funding for the program. She stated that nothing is concrete but that she would update the Committee at a future date.

There are grants from the first cycle of funding that may default due to non-performance. Ms. Gettis stated that she would provide the Committee with an updated balance of HP funds at the next meeting.

### **MINUTES:**

**MOTION** by Board Member Leonard, **SECOND** by Board Member Field: **To APPROVE** the minutes of April 11, 2016, as presented.

MOTION CARRIED: unanimously

### **ADJOURNMENT:**

The meeting was adjourned at 4:00 p.m. to the next meeting of October 11, 2016.