



City of Arts & Innovation

Board of Library Trustees

TO: BOARD OF LIBRARY TRUSTEES

DATE: OCTOBER 24, 2016

FROM: RIVERSIDE PUBLIC LIBRARY

SUBJECT: CANCELLATION OF NOVEMBER AND DECEMBER MEETINGS

ISSUE:

Consider cancelling the Monday, November 28 and December 26, 2016, Board of Library Trustees meetings due to the holidays.

RECOMMENDATION:

That the Board of Library Trustees cancel the regularly scheduled Board of Library Trustees meetings of Monday, November 28 and December 26, 2016.

BACKGROUND:

Section 6(a) of the By-Laws of the Board of Library Trustees meetings rules set the regular meeting schedule of the Board of Library Trustees as the fourth Monday of each month, unless otherwise agreed upon in advance by the Board.

DISCUSSION:

The City of Riverside will observe November 24 and 25, 2016 as well as December 26, 2016 as Holiday's and will be closed for business. In anticipation of Board and staff holiday vacations and closure, Director Kennon suggests that the Board cancel the meetings of Monday, November 28 and December 26, 2016.

FISCAL IMPACT:

There is no fiscal impact associated with the cancellation of the Monday, November 28 and December 26, 2016, meetings.

Prepared by: Tonya Kennon, Library Director

Approved by: Alexander T. Nguyen, Assistant City Manager