



City of Arts & Innovation

Board of Ethics Memorandum

TO: BOARD OF ETHICS

DATE: DECEMBER 1, 2016

FROM: CITY ATTORNEY'S OFFICE

WARDS: ALL

SUBJECT: HEARING RULES AND PROCEDURES

ISSUE:

Review and adopt hearing rules and procedures of the Board of Ethics.

RECOMMENDATION:

That the Board of Ethics review, amend as appropriate, and adopt hearing rules and procedures.

BACKGROUND/LEGISLATIVE HISTORY:

The draft hearing rules and procedures of the Board of Ethics of the City of Riverside as attached establish a uniform set of guidelines to be followed in a hearing on a complaint alleging a violation of Riverside Municipal Code Chapter 2.78.

The draft rules and procedures address disqualification of hearing panel members, assistance of legal counsel by parties, pre-hearing determinations, continuances, pre-hearing exchange of evidence, burden of proof, introduction of evidence, and chronology of the hearing.

FISCAL IMPACT:

There is no fiscal impact associated with adoption of hearing rules and procedures.

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