

CITY OF RIVERSIDE

BOARD OF PUBLIC UTILITIES

**DRAFT**

Minutes of: Regular Meeting of the Board of Public Utilities  
Date of Meeting: November 28, 2016  
Time of Meeting: 6:30 p.m.  
Place of Meeting: Art Pick Council Chambers  
3900 Main Street (at Main and Tenth Streets)  
Riverside, California

**PLEDGE OF ALLEGIANCE TO THE FLAG WAS GIVEN**

**Roll Call**

Present: Dave Austin (Chair) Justin Scott-Coe (Vice-Chair)  
Ron Cole David Crohn  
Kevin Foust Elizabeth Sanchez-Monville  
Andrew Walcker (arrived late)

Absent: Jennifer O'Farrell (absence due to business – approval on 11/14/16 minutes).

**OATH OF OFFICE**

1a Ms. Sherry Morton, Assistant City Clerk, swore in RPU Board Member Elizabeth Sanchez-Monville with the Oath of Office.

**PRESENTATIONS**

1 EMPLOYEE RECOGNITION AWARD OF MARJORIE MITCHELL, UTILITY CUSTOMER COMMUNICATION COORDINATOR AND ELIZABETH PIA, UTILITY CUSTOMER SERVICE REPRESENTATIVE II

The Board of Public Utilities recognized Marjorie Mitchell, Utility Customer Communication Coordinator, and Elizabeth Pia, Utility Customer Service Representative II, for their hard work and dedication in the work they did to ensure that RPU's entire 448 vehicle fleet was rebranded with new vehicle stickers.

Board Member Walcker arrived at this time.

**CITIZENS PARTICIPATION**

2 None.

**CONSENT CALENDAR**

A motion was made to approve the following items on the Consent Calendar:

Motion – Scott-Coe. Second – Walcker.

Ayes: Austin, Scott-Coe, Cole, Crohn, Foust, Sanchez-Monville, and Walcker.

Absent: Jennifer O'Farrell (absence due to business – approval on 11/14/16 minutes).

### Minutes

- 3 The minutes from the Board of Public Utilities regular meeting held on November 14, 2016 were deferred to December 12, 2016 agenda.

### Electric Items

- 4 TRANSMISSION LINE POLE REPLACEMENTS AND APPROVAL OF SIX WORK ORDERS FOR A TOTAL OF \$412,000

The Board of Public Utilities approved Work Order No. 1019026 in the amount of \$64,000; Work Order No. 1114171 in the amount of \$63,000; Work Order No. 1114173 in the amount of \$56,000; Work Order No. 1114174 in the amount of \$81,000; Work Order No. 1019025 in the amount of \$95,000; and Work Order No. 1710269 in the amount of \$53,000 for a total of \$412,000.

### Water Items

- 5 MEMORANDUM OF UNDERSTANDING FOR SALINITY MANAGEMENT IN THE SAN BERNARDINO BASIN AREA WITH EAST VALLEY WATER DISTRICT AND SAN BERNARDINO VALLEY MUNICIPAL WATER DISTRICT

The Board of Public Utilities recommended that the City Council approve the Memorandum of Understanding for Salinity Management in the San Bernardino Basin Area.

### **DISCUSSION CALENDAR**

- 6 CREATION AND FUNDING OF CUSTOMER ENGAGEMENT PROGRAM FOR ENERGY EFFICIENCY PROCURED THROUGH SOUTHERN CALIFORNIA PUBLIC POWER AUTHORITY FOR \$250,000

Assistant General Manager Michael Bacich introduced Account Manager/Sustainability Officer Andrew Markis who explained the benefits of the proposed program. The program represents a proactive approach to reach customers and affect their decision making about how they save energy based on knowledge about how they measure up to their peers, instead of only providing financial incentives through the traditional rebate model.

Following discussion, the Board of Public Utilities recommended that the City Council:

1. Approve the creation of an ongoing Customer Engagement Program for energy efficiency;
2. Approve funding in the amount up to \$250,000 for Fiscal Year 2016-2017 for the Customer Engagement Program for energy efficiency;
3. Authorize City Manager, or his designee, to procure services through Southern California Public Power Authority for the Customer Engagement Program for energy efficiency; and

4. Authorize City Manager, or his designee, to make any minor non-substantive changes to the Customer Engagement Program for energy efficiency.

Motion – Walcker. Second – Cole.

Ayes: Austin, Scott-Coe, Cole, Crohn, Foust, Sanchez-Monville, and Walcker.

Absent: Jennifer O'Farrell (absence due to business – approval on 11/14/16 minutes).

- 7 OPERATIONAL DATA MANAGEMENT SYSTEM (ODMS) PROJECT UPDATE AND SECOND AMENDMENT TO THE PROFESSIONAL VENDOR SERVICES AGREEMENT WITH OPEN SYSTEMS INTERNATIONAL, INC. IN THE AMOUNT OF \$61,750 FOR SOFTWARE AND PROFESSIONAL SERVICES

Deputy General Manager Kevin Milligan gave a presentation providing an update with the ODMS project. He gave the background on the ODMS project approval and proceeded to explain the scope of work for the first phase, and then demonstrated the latest dashboards that have been created to more effectively watch and analyze the water SCADA system and water blend in real-time.

Following discussion, the Board of Public Utilities:

1. Received an update on the Operational Data Management System Project; and
2. Approved the Second Amendment to the Professional Services Vendor Agreement with Open Systems International, Inc. in the amount of \$61,750.

Motion – Scott-Coe. Second – Crohn.

Ayes: Austin, Scott-Coe, Cole, Crohn, Foust, Sanchez-Monville, and Walcker.

Absent: Jennifer O'Farrell (absence due to business – approval on 11/14/16 minutes).

#### **BOARD MEMBER/STAFF COMMUNICATIONS**

- 8 SYSTEMATIC REPORTING ON MEETINGS/CONFERENCES/SEMINARS BY BOARD MEMBERS AND/OR STAFF

Chair Dave Austin reported that he took a tour of Gage Canal in November with Gage Canal Company General Manager Ross Lewis.

- 9 ITEMS FOR FUTURE BOARD OF PUBLIC UTILITIES CONSIDERATION AS REQUESTED BY A MEMBER OF THE BOARD OF PUBLIC UTILITIES

None.

## **GENERAL MANAGER'S REPORT**

General Manager Girish Balachandran announced that this meeting was Assistant General Manager/Energy Delivery Pat Hohl's last meeting as he will be retiring at the end of December after 27 years with the City of Riverside. Each Board Member expressed their farewell wishes and wished him all the best and that he will be missed.

- 10 Aliso Canyon Update
- 11 Open Work Orders over \$200,000 and Closed Work Orders – Summary Report for October 2016
- 12 Electric / Water / Consultant Contract Panel Update as of November 2016
- 13 SCPPA Miscellaneous Billings – September 2016
- 14 City Council / Committee Agendas – November 15, 2016
- 15 Upcoming Meetings
- 16 Electric / Water Utility Acronyms
- 17 SCPPA Monthly Agenda I Minutes – September 15, 2016

## **UPCOMING MEETING**

Chair Dave Austin adjourned the meeting at approximately 7:46 p.m. The next scheduled meeting of the Board of Public Utilities is to be held on Monday, December 12, 2016 at 6:30 p.m. in the Art Pick Council Chamber, Riverside, California.

By: \_\_\_\_\_  
Girish Balachandran, Secretary  
Board of Public Utilities

Approved by: City of Riverside Board of Public Utilities

Dated: \_\_\_\_\_