

ORDINANCE NO.

AN ORDINANCE OF THE CITY OF RIVERSIDE, CALIFORNIA,  
ESTABLISHING A BUDGET ENGAGEMENT COMMISSION BY  
AMENDING TITLE 2 OF THE RIVERSIDE MUNICIPAL CODE BY  
ADDING CHAPTER 2.90.

The City Council of the City of Riverside does ordain as follows:

Section 1: Title 2 of the Riverside Municipal Code is hereby amended to read as follows:

**CHAPTER 2.90**

**BUDGET ENGAGEMENT COMMISSION**

**Section 2.90.010**      **Creation.**  
**Section 2.90.020**      **Purpose and Function.**  
**Section 2.90.030**      **Membership.**  
**Section 2.90.040**      **Meetings, Rules and Procedures.**  
**Section 2.90.050**      **Conflicts of Interest.**  
**Section 2.90.060**      **Severability.**

**Section 2.90.010**      **Creation.**

Pursuant to provisions of Sections 800 through 805 of the City Charter, there is created a  
Budget Engagement Commission consisting of eighteen (18) members.

**Section 2.90.020**      **Purpose and Function.**

It is the purpose of the Budget Engagement Commission to advise the City Council on  
spending and policy priorities based on the information received through quarterly financial and  
performance reports, including revenues from transaction and use tax, to work with City staff to  
maximize public engagement on municipal budgetary issues and to provide input on performance  
measures and reporting programs. The Commission's advice shall in no way conflict with or  
supersede the powers of the Council or the budgetary and advisory powers of the City Charter  
created Boards and Commissions.

**Section 2.90.030**      **Membership**

A. Number. The Budget Engagement Commission shall be composed of eighteen  
members, consisting of:

1           1.       Nine resident members, seven nominated by each of the Council members to  
2 represent each of the City's wards, and two Citywide nominations made by the Mayor; and

3           2.       Nine business members, seven nominated by each of the Council members to  
4 represent a business located in their respective City wards or an individual who resides in the  
5 respective City ward and who has a business located in any ward in the City, and two Citywide  
6 nominations made by the Mayor.

7           B.       Appointment. Budget Engagement Commission appointments will be made by the  
8 Mayor and City Council from the nominations described in subparagraph A above, without  
9 interview.

10          C.       Term. In accordance with Section 802 of the City Charter, the Budget Engagement  
11 Commission members shall serve a term of four years, for a maximum of two consecutive terms.  
12 However, the initial appointment of the first eighteen members after the effective date of this  
13 Chapter, shall be determined by a drawing at the Commission's first meeting to decide which  
14 members shall serve two, three and four year terms. The nine residential members and nine business  
15 members shall each be broken down for each group as follows: three members shall serve two year  
16 terms, three members shall serve three year terms, and three members shall serve four year terms.  
17 The member's term shall run until March 1, of the respective two, three or four year term. Service  
18 of more than one year shall be counted as service of one full term.

19          D.       Definitions. For the purpose of the membership of the Budget Engagement  
20 Commission, the following definitions shall apply:

21           1.       Business member shall be a registered voter residing within the city limits of  
22 the City of Riverside and who owns, operates or serves in a management capacity in a Riverside-  
23 based for profit or non-profit business.

24           2.       Resident member shall be a registered voter residing within the city limits of  
25 the City of Riverside.

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1           **Section 2.90.040       Meetings, Rules and Procedures.**

2           A.     Meetings.     The Budget Engagement Commission will meet quarterly, or as often  
3 as needed, to review financial and performance reports before they are presented to the City Council.  
4 In addition, upon formation, Commission will review and provide input on Citywide performance  
5 indicators recommended by City staff based on strategic priorities.

6           B.     Officers.     The Commission shall annually elect one of its members to be  
7 chairperson and one of its members to be vice-chairperson.

8           C.     Rules.     The Commission shall make and alter rules governing its organization and  
9 procedures which are not inconsistent with this Chapter, the City Charter, or any other City  
10 ordinance, resolution or policy. At a minimum, the rules shall provide that a quorum is based on the  
11 total membership of the 18 members, attendance requirements, and other rules as agreed upon by the  
12 membership.

13           D.     Records.     The Commission shall keep a record of its proceedings and shall  
14 submit an annual report to the City Council.

15           E.     Secretary.     An officer or employee designated by the City Manager shall serve as  
16 secretary of the Commission and provide staff support as necessary.

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18           **Section 2.66.050       Conflict of Interest.**

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20           A member of the Budget Engagement Commission may not make, participate in making, or  
21 attempt to influence a governmental decision if it is reasonably foreseeable that the decision could  
22 have a material financial effect on that member, the member's immediate family, or any of his or her  
23 financial interests. A member of the Commission is prohibited from entering into any contract with  
24 the City. Further, a member shall not use its position to direct, supervise, or order City staff on any  
25 matter that may be considered by the Commission.

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1 I, Colleen J. Nicol, City Clerk of the City of Riverside, California, hereby certify that the  
2 foregoing ordinance was duly and regularly introduced at a meeting of the City Council on the  
3 \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, and that thereafter the said ordinance was duly and  
4 regularly adopted at a meeting of the City Council on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_,  
5 by the following vote, to wit:

6 Ayes:

7 Noes:

8 Absent:

9 Abstain:

10  
11 IN WITNESS WHEREOF, I have hereunto set my hand and affixed the official seal of the  
12 City of Riverside, California, this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

13  
14 \_\_\_\_\_  
15 City Clerk of the City of Riverside

16 CA 16-1359