



City of Arts & Innovation

# Airport Commission

**TO: HONORABLE COMMISSIONERS**

**DATE: JANUARY 11, 2017**

**FROM: GENERAL SERVICES DEPARTMENT**

**SUBJECT: AIRPORT MANAGER'S OPERATION AND ACTIVITY REPORT**

**ISSUE:**

Receive a report from the Airport Manager on Riverside Municipal Airport operations and activity.

**RECOMMENDATION:**

That the Airport Commission receive this report on Riverside Municipal Airport operations and activity.

**BACKGROUND:**

The Manager's Update is provided to inform the Airport Commission (Commission) about operations, City Council actions, events, meetings and other issues impacting the Riverside Municipal Airport (Airport).

**Upcoming City Council Actions:**

- In February 2017, City Council will consider approving a recommendation to award a Professional Master Consulting Services Agreement to Mead & Hunt, Inc., of Ontario, California for on call consulting services to support the Airport's capital improvement program projects for a term of five (5) years. Mead & Hunt were selected from a competitive request for qualifications.

**Other Issues/Events:**

- On January 17, 2017, staff will provide an update on general Airport activities to the Transportation Committee.

**Future Activities:**

- Continue upgrades of the markings and lighting for the City's helipad located on the City Hall roof.
- Select a contractor to make repairs to the Airport Terminal observation deck.

FY 2016/17 Statistics (unaudited):

	<b>FY 2016 – 2017 Budget</b>	<b>Jul – Nov Actual</b>	<b>% of Budget</b>
Expenditures – Planned	\$1,268,304	\$433,563	34%
Revenue – Projected	\$1,397,200	\$653,319	46%
Fuel Flowage Fee	\$20,000	\$9,754	49%
Transient Parking Fee	\$2,419	\$160	N/A
<b>AIRCRAFT OPERATIONS</b>			
	<b>Jan - Nov 2015</b>	<b>Jan – Nov 2016</b>	<b>Variance</b>
	102,432	97,355	(5%)

Six Month Look Ahead:

The table below identifies anticipated issues for future Commission meetings.

<i>Item</i>	<i>60 days</i>	<i>90 days</i>	<i>120 days</i>
On-Call Engineering Consultant Award	X		
Hangar Paint RFP	X		
Hangar Paint Project		X	
Apron/Runway Rehab Design Completion	X		
25 <sup>th</sup> Annual Airshow – April 1, 2017			X

**FISCAL IMPACT:**

There is no fiscal impact associated with receiving this monthly activity report.

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