



City of Arts & Innovation

City Council Memorandum

TO: HONORABLE MAYOR AND CITY COUNCIL **DATE: JANUARY 10, 2017**
FROM: POLICE DEPARTMENT **WARDS: ALL**
**SUBJECT: FIRST AMENDMENT TO THE INSTALLATION AGREEMENT FOR
HELICOPTER RADIO SYSTEMS WITH ROTORCRAFT SUPPORT, INC, -
EXTENDING THE TERM TO MARCH 31, 2017**

ISSUE:

Approve the First Amendment to the Installation Agreement for Helicopter Radio Systems with Rotorcraft Support, Inc., to extend the term from November 30, 2016 to March 31, 2017.

RECOMMENDATIONS:

That the City Council:

1. Approve the First Amendment to the Installation Agreement for Helicopter Radio Systems with Rotorcraft Support, Inc., to extend the term from November 30, 2016 to March 31, 2017; and
2. Authorize the City Manager, or his designee, to execute the First Amendment to the Installation Agreement for Helicopter Radio Systems with Rotorcraft Support, Inc., including making minor, non-substantive changes, and to sign all documents and instruments necessary to complete this transaction.

BACKGROUND:

On September 6, 2016, the City Council awarded Bid No. 7367 for an Installation Agreement for Helicopter Radio Systems to remove and install new helicopter radio systems for the Police Aviation Unit to Rotorcraft Support, Inc. in the amount of \$278,533.28.

DISCUSSION:

Due to the Agreement's execution date of October 4, 2016, Rotorcraft Support was not granted sufficient time to complete the project. The bid specification allowed for 60 business days for the completion of the project (20 business days per helicopter). To allow Rotorcraft Support sufficient time to complete the project, the First Amendment must be executed to extend the term of the Agreement to March 31, 2017.

FISCAL IMPACT:

There is no fiscal impact associated with extending the term date of the First Amendment to the Installation Agreement.

Prepared by: Sergio G. Diaz, Chief of Police

Certified as to

availability of funds: Scott G. Miller, Ph.D., Chief Financial Officer/City Treasurer

Approved by: Alexander T. Nguyen, Assistant City Manager

Approved as to form: Gary G. Geuss, City Attorney

Attachment: First Amendment to the Installation Agreement for Helicopter Radio Systems