

METROPOLITAN MUSEUM BOARD MINUTES

December 14, 2016

Present

Chuck Wilson, Chair
Elio Palacios, Jr., Vice Chair
Holly Evans
Mary Hughes
Bud Minton
Dorothy Fadakar
Rose Monge

Museum Staff Present

Alex Nguyen, Acting Museum Director
Brenda Focht, Senior Admin Curator
Ann Lovell, Senior Admin. Analyst
Evelyn Davila, Office Specialist

Absent

Jennifer Binkley
Todd Carpenter

CALL TO ORDER

The meeting was called to order at 4:01p.m.

APPROVAL OF MINUTES

1. Minutes- November 9, 2016

The minutes were approved as written. There was discussion about the gift for Sarah Mundy.

Motion: B. Minton

Second: D. Fadakar

Ayes: All

CHAIRMAN'S REPORT

Alex Nguyen distributed an attendance document from the City Clerk that contained the recent updates for recording Museum Board absences.

2. Annual Museum Board Officer Nominating Committee & Review Committee Appointments

Elio Palacios will serve as the senior member of the Board on the Nominating Committee. Mary Hughes and Holly Evans will also serve on the committee. Any members who wish to nominate themselves should contact Elio, Holly or Mary to express interest.

REPORT ON MUSEUM OPERATIONS

The Tlatilco exhibit opening will be October 2017. Upgrades will be occurring to the main entrance to make it more inviting as well as space for education programming.

DISCUSSION/ACTION ITEMS

3. Discussion of Museum Board Roles and Responsibilities

The Museum Board informally approved the Museum budget but it should have been formally approved once staff presented it to the Board as an agenda item. C. Wilson requested that budget items be itemized on future agendas.

4. Riverside Metropolitan Museum Re-Accreditation Update

B. Focht reported that Museum staff are working on the reaccreditation report that will be submitted by April 21, 2017. A. Nguyen to contact Martha Sharma at AAM to discuss issues and concerns.

COMMITTEE REPORTS

5. RMM Collections Committee – a discussion about responsibilities of the Collections Committee was held. Current priority is in completing the inventory of the current collection, so no new acquisitions will be proposed unless significant and meets the Museum mission.

A motion was made to accept the items proposed at the October and November 2016 Collections Committee meetings.

Motion: B. Minton

Second: H. Evans

Ayes: All

6. RMM Board Harada House Project Committee – Lynn will give an update at the next meeting.

7. Budget/ Development Committee- A motion was made to have the Budget/ Development Committee meet quarterly.

Motion: E. Palacios

Second: M. Hughes

Ayes: All

8. Riverside Museum Associates (RMA) – Peggy Barnhart gave the RMA update. The December 11th Victorian Christmas House at Heritage House saw approximately 1,000 to 1,200 guests counted at the door. Budget concerns regarding the upcoming Victorian Ice Cream Social were raised since costs will now be on the RMA. The costs for crossing guards and renting the parking lot total \$1,500. They received \$900 in donations at the event in June but the total costs were \$3,000. Sponsorship for the annual Victorian Ice Cream Social was suggested but was rejected in that the docents were not comfortable asking others for money. Options for flyers with sponsor levels, and including local businesses was also discussed.

R. Monge reported that the Day of Inclusion event with the RMA Multicultural Council is this Saturday at the Box from 1-4pm. The event was recognized at City Council on the 13th, showcasing how immigrants have contributed to community.

BOARD MEMBER COMMUNICATIONS

9. Public Comment Period- none at this time.

10. Brief reports on conferences, seminars, and meetings attended by Riverside Metropolitan Museum Board Members- none at this time.

11. Items for future Riverside Metropolitan Museum Board consideration as requested by Board members.

12. Absence Motion- a motion was made to excuse Jennifer Binkley's absence.

Motion: M. Hughes

Second: E. Palacios

Ayes: All

The absence of Todd Carpenter will be motioned at the January 11, 2017 Museum Board meeting.

13. Adjournment- the meeting adjourned at 5:07pm