



Community & Economic Development Department

Planning Division

3900 Main Street, Riverside, CA 92522 | Phone: (951) 826-5371 | RiversideCA.gov

HISTORIC PRESERVATION FUND COMMITTEE MEETING DATE: JANUARY 13, 2017

AGENDA ITEM NO.: 4

I. CASE NUMBER: P15-0750

II. PROJECT SUMMARY:

- 1) **Proposal:** Request for a one-year time extension to complete the project associated with the previously approved \$13,800 grant awarded on October 13, 2015.
- 2) **Location:** 4570 Beatty Drive
- 3) **Ward:** 3
- 4) **Applicant:** Michelle Hong
- 5) **Case Planner:** Scott Watson, Assistant Planner
(951) 826-5507
swatson@riversideca.gov

III. RECOMMENDATION:

That the Historic Preservation Fund Committee:

1. **APPROVE** the requested the one-year time extension for Planning Case P15-0750.

IV. BACKGROUND/HISTORY:

On October 13, 2015, the Historic Preservation Fund Committee unanimously approved Planning Case P15-0750, a request by Michelle Hong for a grant to restore the exterior and garage material and paint in period appropriate colors at a single-family residence which is a contributor to the Palm Heights Historic District at 4570 Beatty Drive. The original grant request was for \$25,000. The committee removed the driveway related projects from the scope of work and thereby awarded a \$13,800 grant.

Item #9 (Project End Date) of the agreement executed by the city states, "The Project shall be completed within one year or by December 31, 2016, whichever comes first, or the date any appeals are final. Should any problems arise, a written request for an

extension of the project must be submitted to the Historic Preservation Fund Committee at least 30 days prior to the expiration date.”

On November 30, 2016, Staff received a written request from Ms. Hong requesting a time extension to complete the project (Exhibit 1), which is more than 30 days prior to the expiration of the contract.

The original contract with Ms. Hong was executed in March of 2016. Prior to the recording of the contract an error in the scope of work was discovered, which voided the contract. The revised and final contract was executed and recorded on September 16, 2016. This delay in contract processing gave Ms. Hong less than four months to complete the project, per the conditions of approval.

V. ENVIRONMENTAL ANALYSIS:

It has been determined this project is exempt from the provisions of the California Environmental Quality Act (CEQA) pursuant to Guidelines Section 15331 (Historical Resource Restoration/Rehabilitation).

VI. EXHIBITS:

1. Letter from Michelle Hong

November 30, 2016

Ref: Michelle Hong
4570 Beatty Dr
Riverside, Ca 92506

Dear Scott,

I would like to request an extension to complete work approved by the city grant due to contract processing and therefore I have been unable to complete on time. Thank you for your help.

Sincerely,

Michelle Hong