



City of Arts & Innovation

City Council Memorandum

TO: HONORABLE MAYOR AND CITY COUNCIL **DATE: FEBRUARY 7, 2017**

FROM: CITY MANAGER **WARDS: ALL**
CITY ATTORNEY
CITY CLERK

SUBJECT: PROPOSED ORDINANCE AMENDING CHAPTERS 4.05.050, 4.05.060 AND 4.05.080 OF THE RIVERSIDE MUNICIPAL CODE – PUBLIC MEETINGS AND PUBLIC RECORDS - SUNSHINE ORDINANCE

ISSUE:

Amend Chapters 4.05.050, 4.05.060 and 4.05.080 of the Riverside Municipal Code, known as the Sunshine Ordinance, to expand the twelve-day agenda publication requirement to all boards and commissions, apply supplemental agenda material requirements to all boards and commissions, codify current practice relative to documents provided by outside parties, repeal conflicting section regarding special meetings, and provide that Budget Engagement Commission meetings be video-taped.

RECOMMENDATION:

That the City Council introduce and subsequently adopt the attached ordinance amending Chapters 4.05.050, 4.05.060 and 4.05.080 of the Riverside Municipal Code.

LEGISLATIVE HISTORY:

On October 6, 2015, the City Council adopted Ordinance 7301 expanding the notice requirements of Government Code section 54950, et seq. providing for a twelve-day notice requirement for regular meetings of the City Council, City Council Standing Committees, Planning Commission, Board of Public Utilities, and Community Police Review Commission. Special meeting notice extended from 24 hours to five days.

DISCUSSION:

Successful implementation of the Sunshine Ordinance, plus the creation of the Budget Engagement Commission and Board of Ethics, is prompting an expansion of public meeting notice requirements as identified in the proposed ordinance. Updated requirements include:

1. All boards and commissions shall be subject to the twelve-day agenda publication,
2. All boards and commissions shall be subject to the supplemental agenda materials rule,

3. Codification of current practice that materials submitted by outside parties are not subject to the twelve-day rule and adds provisions for distribution to the public,
4. Delete Section 4.05.060(c) providing that Monday special meetings need only be published the Friday before. Special meetings on all days of the week will require a five-day notice, and
5. Provide that Budget Engagement Commission meetings (not their committees) be video-taped.

The Charter Officers recommend these changes as continuing steps toward a more transparent and accountable municipal government.

FISCAL IMPACT:

Costs for security and audio visual staffing of not-to-exceed \$1,000 annually have been requested from the Measure Z funding.

Prepared by: John A. Russo, City Manager
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 Colleen J. Nicol, City Clerk

Certified as to
availability of funds: Scott G. Miller, Chief Financial Officer/Treasurer
Approved as to form: Gary G. Geuss, City Attorney

Attachment: Ordinance