



*City of Arts & Innovation*

# Museum Board Memorandum

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**TO: METROPOLITAN MUSEUM BOARD** **DATE: FEBRUARY 8, 2017**

**FROM: ALEXANDER NGUYEN, ACTING MUSEUM DIRECTOR**

**SUBJECT: MUSEUM NOT ACCEPTING DONATIONS UNTIL COMPLETION OF COLLECTION INVENTORY**

**ISSUE:** Discussion of Museum's decision to stop accepting private donations into the Museum collections, effective January 2017, until the Museum inventory is complete.

**RECOMMENDATION:**

That the Museum Board receive and file this report.

**BACKGROUND:**

In November 2016, the American Alliance of Museums (AAM) decided to table the Riverside Metropolitan Museum's re-accreditation application due to several significant deficiencies. One of those is the substandard condition of the Museum's collection.

**DISCUSSION:**

Staff has been directed to stop accepting donations until the collection inventory is complete.

There are several problems with the museum's collection:

1. A complete inventory has not been conducted in the last 15 years.
2. According to AAM, there are items in the collection that are outside the scope of the museum's mission, and
3. The archives and artifacts in the museum's basement are improperly stored, based on museum standards, and are in danger of severe damage or loss.

Staff are working on a proposal and timeline for remedying this problem, and will provide the Board with an update at the next meeting.

**FISCAL IMPACT:**

There is no fiscal impact associated with this report.

Prepared by: Alexander Nguyen  
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