



City of Arts & Innovation

Airport Commission

TO: HONORABLE COMMISSIONERS

DATE: FEBRUARY 8, 2017

FROM: GENERAL SERVICES DEPARTMENT

SUBJECT: AIRPORT MANAGER'S OPERATION AND ACTIVITY REPORT

ISSUE:

Receive a report from the Airport Manager on Riverside Municipal Airport operations and activity.

RECOMMENDATION:

That the Airport Commission receive this report on Riverside Municipal Airport operations and activity.

BACKGROUND:

The Manager's Update is provided to inform the Airport Commission (Commission) about operations, City Council actions, events, meetings and other issues impacting the Riverside Municipal Airport (Airport).

Upcoming City Council Actions:

- In February 2017, City Council will consider approval of the recommendation to award a Professional Master Consulting Services Agreement to Mead & Hunt, Inc., of Ontario, California for on call consulting services to support the Airport's capital improvement program projects for a term of five (5) years. Mead & Hunt were selected from a competitive request for qualifications.

Other Issues/Events:

- On February 9, 2017, staff will provide an update on general Airport activities to the Transportation Committee. This presentation was continued from the January 17, 2017 Transportation Committee.

Future Activities:

- Continue upgrades of the markings and lighting for the City's helipad located on the City Hall roof.
- Select a contractor to make repairs to the Airport Terminal observation deck.

FY 2016/17 Statistics (unaudited):

	FY 2016 – 2017 Budget	Jul – Dec Actual	% of Budget
Expenditures – Planned	\$1,268,304	\$537,705	42%
Revenue – Projected	\$1,397,200	\$783,795	56%
Fuel Flowage Fee	\$20,000	\$	%
Transient Parking Fee	\$2,419	\$	N/A
	AIRCRAFT OPERATIONS		
	Jan - Dec 2015	Jan – Dec 2016	Variance
	110,729	109,997	(4%)

Six Month Look Ahead:

The table below identifies anticipated issues for future Commission meetings.

<i>Item</i>	<i>60 days</i>	<i>90 days</i>	<i>120 days</i>
On-Call Engineering Consultant Award	X		
Hangar Paint RFP	X		
Hangar Paint Project		X	
Apron/Runway Rehab Design Completion	X		
Apron/Runway Rehab Construction RFB			X
25 th Annual Airshow – April 1, 2017			X

FISCAL IMPACT:

There is no fiscal impact associated with receiving this monthly activity report.

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