

**CITY OF RIVERSIDE**  
**COMMUNITY POLICE REVIEW COMMISSION**  
**2016 ANNUAL REPORT**  
**DRAFT v.1**

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## Riverside City Charter Section 810

The Community Police Review Commission (CPRC) will prepare and submit an annual report to the Mayor and City Council on Commission activities. The information is also available to the public. For additional information, visit the CPRC website at [www.riversideca.gov/cprc](http://www.riversideca.gov/cprc).







# COMMUNITY POLICE REVIEW COMMISSION

City of Riverside, California

*Celebrating  
16 Years of Service  
to  
Riverside and Its Citizens*

## Commission Members 2016

Jane Adams  
*Chair*

Greg Smith  
*Vice-Chair*

Artemese Evans  
Jim Kurkoske  
Tony Ybarra  
Abel Huerta  
Robin Jackson  
Joe Ortiz  
Mark Andres

## Staff

Frank Hauptmann  
*CPRC Manager*

Phoebe Sherron  
*Administrative Assistant*



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# CPRC ANNUAL REPORT

## *MISSION*

The mission of the Community Police Review Commission is to promote public confidence in the professionalism and accountability of the sworn staff of the Riverside Police Department (RPD). The CPRC accomplishes this mission by conducting an independent review of officer-involved death (OID) cases and citizen complaints. The CPRC or the CPRC Manager may request independent investigators services to obtain further information about OIDs or complaints. The CPRC may recommend changes in RPD policy and maintains community relationships through continuous public outreach efforts.

## *PURPOSE*

The Mayor and City Council nominate and appoint all nine Commissioners of the CPRC. In order to fairly represent the City, that membership is distributed among all wards of the City. Commissioners serve four-year terms and may only serve two terms for a total of eight years. By ensuring an independent and thorough review of all OID and complaint cases brought before the Commission, the CPRC is able to advise the Mayor and City Council on all police and community relations issues. Case review findings and suggestions are also shared with the City Manager and Police Chief.

Although ensuring the Mayor and those mentioned above stay informed, the CPRC strives to make the greatest impact while serving the citizens of Riverside. The CPRC is tasked with ensuring good relations between the Riverside Police Officers and the community they serve. The Commission's efforts serve to increase public trust in the Riverside Police Department. It seeks to provide the public with the assurance that any allegations of misconduct lodged against a sworn officer will be fairly and thoroughly reviewed.

Through public outreach efforts, the CPRC provides a forum whereby community members can express their opinions and seek answers about the Police Department. Complaints, concerns or suggestions can immediately be shared with the Police Chief and appropriate staff thereby improving the quality of service provided by the Police Department. In addition, the CPRC educates the public on the purpose of the Commission.

# *Message from the Chair*

*by Jane Adams*





## *Message from the Chair - continued*

## *Message from the Chair - continued*



# Present Commissioner Members



**Jane Adams** is a Ward 3 resident. She and her husband Doug have lived in Riverside for over 41 years of their 43 year marriage. They raised two children: son, Chris, and daughter, Pauline, who both still live in Riverside with their families. They have three grandchildren ages 15, 13, and 9.

Jane worked in Social Services for 39 years: 12 years with Riverside County and 27 years with San Bernardino County. Since retiring, Jane's goal has been to give back to the community. In addition to serving on the Community Police Review Commission, she is currently the Secretary of the Board of Directors of the Family Service Association, Vice-President of the Inland Empire Racewalkers, and the Vice-President of the Tequesquite Community Garden.

Jane received her Bachelor of Science Degree in Business Administration from Cal Poly, Pomona, and her Masters Degree in Business Administration from Cal State, San Bernardino.

Jane enjoys her family in her spare time. She also loves to racewalk, having completed 36 marathons in addition to many half-marathons and charity races. **CPRC Chair. Term expires in March 2019\*.**

**Gregory "Greg" Smith** has lived in Riverside since 1968, and is currently a Ward 2 resident. Greg graduated from Alcott Elementary, Gage Middle School, and Riverside Poly High School. He earned his bachelor's degree from UC Riverside in 1987, with a double major in Computer Science and Business Economics. In 2014, he was a graduate of the inaugural class of the Regional Leadership Academy of the Inland Empire Economic Partnership which focuses on Inland Empire regional issues, public policy, economic development, and the IE's perception of itself as well as to the outside world.



Greg works in the technology industry for RADX Technologies as the Vice President of Sales. RADX makes the LibertyGT family of military and commercial radio frequency test systems. Previously, Greg worked for many years as the Southern California sales manager for National Instruments. Greg has also been President of The Crest Homeowner's Association for most of the past 16 years.

Greg prides himself on being approachable, on keeping an open mind, and being proactive with respect to all issues. He is fully committed to the success, the evolution, and the growth of Riverside and the Inland Empire as a whole. **CPRC Vice-Chair. Term expires in March 2017.**

**\*2nd Term**

# Present Commissioner Members



**Artemese Evans** has been a resident of Riverside for over 30 years. He is a 1962 graduate of New York University and a 1982 graduate of the Air Force Air Command and Staff College (in residence). Ken retired from the Air Force after completing 28 years of commissioned military service. He also is retired from Federal Civil Service where he served in a variety of management and staff military / civilian personnel management positions with the Department of the Air Force.

Ken and Katherine have been married for 49 years and have two children and two grandchildren. Ken, a licensed amateur radio operator since 1956, is an active member of the Riverside County Amateur Radio Association, and the Radio Amateur Civil Emergency Service (RACES), Office of Emergency Services, Riverside County Emergency Management Department, where he serves as Administration Section Chief responsible for training, public affairs, and development. His other hobbies include hunting, fishing, and target shooting. **Term expires in March 2016\*.**

**James “Jim” Kurkoske** has lived in the City of Riverside for over 20 years and is a resident in Ward 4. Bobby grew up in the City of Long Beach where he lived for 23 years.

Bobby currently works for San Manuel Department of Public Safety, where he has worked for 20 years. Bobby is a Captain and is responsible for hiring and training for a department of 382 personnel.

Bobby was a member of the King High School Site Council, served as the Chairman for two years, and recently served on the Riverside Chief of Police Advisory Board.

Bobby has attended Riverside Community College, University of California Riverside, and California Southern School of Law. **Term expires in March 2017.**



**\*2nd Term**

# Present Commissioner Members



**Tony Ybarra** is a lifelong resident of Riverside and currently resides in Ward 3. Growing up in the Eastside community, he attended local schools and was involved in city athletic leagues. He attended Riverside City College and earned a Bachelor's Degree from the University of California at Riverside.

He worked for The Riverside County Probation Department at Van Horn Youth Center as a Counselor for several years prior to joining the California Highway Patrol. As a CHP Officer, Tony was assigned to duties in the Inland Empire. During his tenure, he was assigned to a Narcotic Task Force specializing in the investigation and dismantling of clandestine drug labs. He subsequently became a Special Agent with the California Department of Justice where he was assigned to the Bureau of Narcotic Enforcement. He attained the rank of Special Agent in Charge and was assigned to the Los Angeles Regional office. He was also the Director of LA IMPACT. He recently retired after 32 years in law enforcement. Tony has also developed into a nationally recognized expert in many fields of narcotic enforcement, supervision, and management. He has extensive teaching experience and has taught and given presentations across the United States, Canada, and Mexico.

As a lifelong Riverside resident, he now has the time to become involved with and contribute to quality-of-life issues and programs for the residents of Riverside. He is married to his wife Beverly, who is a retired Parole Agent, and they enjoy travelling, gardening, motorcycle riding, and golf. **Term expires in March 2019\*.**

**David "Abel" Huerta** is a lifelong resident of Riverside living in La Sierra Ranch area. He attended local elementary and middle schools and graduated from La Sierra High School. He attended RCC and UC Riverside. Abel's wife, Gloria, was one of the original pioneering members of the Riverside Community Police Review Commission.

Abel received his Paramedic Certification through Crafton Hills College and Teaching Credential at UCR and provided EMS training at various local community colleges. He later became a Reserve Police Officer, serving the City of Riverside for three years before transitioning to a full time Police Officer for the City of Corona for ten years.

He continued teaching EMS and First Responder Training for Law Enforcement and Fire personnel as an adjunct instructor at the Ben Clark Public Safety Training Center. Because of his Medical and Law Enforcement training, he became the first instructor in the Inland Empire to provide training on Terrorism courses involving Nuclear, Biological and Chemical Weapons of Mass Destruction. This program, sponsored by the Department of Justice was the foundation for the National Homeland Security organization.



Abel attended the UC San Diego OSHA Training Institute and became the Corporate Safety Director for Dynamic Plumbing which provided services in CA, NV, AZ, and TX. He authored Health and Safety Training Programs in Construction and General Industry Safety under Federal and State OSHA Standards.

Abel is now a Keller Williams Real Estate Agent and enjoys spending time with his wife, children, and grandchildren by means of camping, deep sea fishing, and amateur gold prospecting. **Term expires in March 2020.**

**\*2nd Term**



# Present Commissioner Members



**Robin "RJ" Jackson** is a Ward 1 resident who arrived in Riverside in 2008. She has always been a dedicated volunteer and soon found herself assisting and training in many Riverside forums. These opportunities led her to interview for the Community Police Review Commission and her appointment there in March 2011 with re-appointment in 2015. In addition to serving as a

Commissioner, she has served two years as Vice Chair and in early 2016 she completed her second year as Chair. In order to better understand and perform her duties on the Commission, she has attended countless hours of oversight and law enforcement training at the local, regional and national levels.

Robin is proud of her service as a bilingual Spanish-speaking Santa Ana Police Officer and Detective. She worked in several assignments before an on duty injury caused her early retirement. While working for the police department, Robin earned her Bachelor of Arts Degree in Criminal Justice

from Cal State University, Fullerton. In addition, she served as an instructor at the Orange County Sheriff's

Department Academy specializing in Cultural Diversity training. She worked for the Civil Service Academy designing programs for Criminal Justice students. She later became an Adjunct Criminal Justice Instructor at a local college, which led to her appointment as the Chair of the Criminal Justice and Business Programs.

Now retired, she enjoys photography, gardening, distance walking, motorcycling and spending time with her family. Her goal as a CPRC Commissioner is to provide both the citizens of Riverside and the sworn officers of the Riverside Police Department with fair representation and review while insisting on courtesy, professionalism and accountability by all. **CPRC Chair. Term expires in March 2019\*.**

**Joseph "Joe" Ortiz**, Term expires in March 2016\*.

\* 2nd Term



## *Present Commissioner Members*

**Mark Andres** is a Ward 6 resident, has lived in Riverside County for over 40 years and has resided in the City of Riverside for over 30 years. He was born and raised in Wisconsin, graduating with a Bachelor's Degree in Business Administration from the University of Wisconsin at La Crosse.

Mark has worked in the Private Insurance Industry and Public Sector, with the past 13 years of his working career as the Risk Manager for the City of San Bernardino. Since his retirement, he has done some consulting work for the City of Colton and Metrolink.

Mark, an Army veteran, has become very active with the American Legion and is currently a member of American Legion Carl R. Mearis Post 289, in Riverside, CA. He has served in several positions within the Post and is very committed to promoting Patriotism and taking care of our Veterans. Mark enjoys traveling, golf, walking, reading, and spending time with family and friends. **Term expires in March 2017.**



## *Past Commissioner Members*



**Ken Rotker**

**Term began March 2008**

**2nd Term Ended 2016**



**Bobby Hawkins**

**Term began March 2013**

**Resigned 2016**



**Dale Roberts**

**Term began November 2009**

**2nd Term Ended 2016**



# Commission Staff



**Frank Hauptmann**, a seasoned professional with over 35 years of exposure and expertise in policing has entered his fifth year as the Manager of the Riverside Community Police Review Commission. During his 35-year tenure in law enforcement, he held every rank within a police organization from police officer to Chief of Police. Mr. Hauptmann's experience and expertise in policing has added a great benefit to the Commission through his guidance, direction and leadership.

Most of his law enforcement career was spent with the Glendale and Garden Grove Police Departments. In the capacity as a Chief of Police, Mr. Hauptmann took on his greatest challenge in policing when he became a "change agent" to rebuild and restructure the Maywood-Cudahy Police Department after it had been deemed dysfunctional by the California State Attorney General's office. With the assistance of the State Department of Justice, Mr. Hauptmann brought

the Department up to standards by implementing new policies and procedures, accountability processes, introducing community policing and state of the art technology and equipment. Under his guidance and leadership, the Department restored trust and confidence from within the community and amongst all other law enforcement agencies.

Mr. Hauptmann is currently an adjunct instructor for California State University Long Beach where he teaches Internal Affairs investigation in the advanced officer training program and has been doing this for over 20 years. He has trained well over 4,000 police supervisors and managers throughout the State of California in the internal affairs process and disciplinary action.

Mr. Hauptmann has maintained memberships with NACOLE, the Association of Workplace Investigators, the National Internal Affairs Association, California Peace Officers Association, International Association of Chiefs of Police, and the California Police Chiefs Association where he has maintained an active role in the Legal and Legislative Committee.

Mr. Hauptmann has resided in the Riverside / Corona area for the past 35 years.

**Phoebe Sherron** began her employment with the City of Riverside through a temporary agency as City Council secretary in October 1996. She moved to the Riverside Fire Department's Administration division when the Council's secretary position was filled. Phoebe became a City employee with the Fire Department in July 1997. In 2000, Phoebe sought a promotional position as the Administrative Clerk with the Community Police Review Commission, which had been created earlier that year. Phoebe was the top applicant, accepted the job offer, and began working with the Commission in November 2000. Phoebe was promoted to Administrative Assistant in 2015.

As the Commission's Administrative Assistant, Phoebe's responsibilities include, but are not limited to, scheduling meetings, the processing and distribution of documents and information including agendas, minutes, and reports, as well as maintaining and updating the Commission's website. She is also involved with some of the CPRC Committees in a similar capacity and most recently assisted the Commission's NACOLE Planning Committee in its work to bring the National Association for Civilian Oversight of Law Enforcement (NACOLE) to Riverside for its annual conference in 2015.



As the Commission's longest-serving staff member, Phoebe has been a valuable resource to CPRC managers and Commissioners through the years. The knowledge she has obtained while staffing the Commission has been enhanced by education in Administration of Justice at Riverside Community College and in which she received her Associate of Science degree in 2016.

# *Commission Outreach*

**T**he Commission continued its philosophy for community outreach in 2016. This philosophy is that the Commission works for the Riverside citizen and can only be effective with the assistance of the Riverside citizen. The more the Commission's message is conveyed to the public, the more the citizens will realize that the objective is to promote harmony, trust, and confidence between Riverside residents and the Riverside Police Department. To that end, Commissioners and Staff continue to attend a wide range of meetings and events, all in an effort to enhance community cohesiveness and communication between Riverside citizens and the sworn police personnel serving the public. The Commission's 2016 outreach activities included:

## *Annual Events*

- State of the City
- Riverside Police Foundation's Annual Chief's Breakfast
- Boards & Commissions Annual Reception
- Senior Fair at Goeske Senior Center
- 2016 National Night Out: Goeske Senior Center
- Riverside Police Officers' Association Awards Dinner

## *Neighborhood / Ward Specific Events*

- Residents for Responsible Representation (RRR) Meeting (Wards 6 & 7)
- Residents for Responsible Representation (RRR) - Mayoral Debate
- Ward 5 Annual Constituent Appreciation BBQ
- Casa Blanca Cinco de Mayo Festival
- Eastside Reconciliation Coalition Meetings
- Presentation at Ward 2 Community Meeting

## *Other Meetings & Events*

- Presentation to RPD Command Staff
- Presentations to RPD Patrol Officers and Special Units: Lincoln and Magnolia Stations
- Ride-Alongs
- Council Meeting: Swearing-In of New Board and Commission Members
- Council Meeting: Chair Adams' Report to Council
- "State of Emergency" Group meetings



# *Out & About in 2016*



Jane Adams at CPRC Table  
Arlanza Family Health Center  
2015 National Night Out

Greg Smith & Tanya Humphrey  
Black Women's Leadership Forum  
Kwanzaa Celebration



Standing: Ken Rotker, Tony Ybarra, Bobby Hawkins, Abel Huerta  
Seated: Robin Jackson  
Golden Badge Awards

# *Commission Outreach — continued*

## *Other Meetings & Events — continued*

- Latino Network meetings
  - The Group meetings
  - Dr. Thompson's Community Relations Class at RCC, Spring and Fall Semesters
  - Jayne Reed's Community Relations Class at RCC, Fall Semester
  - Riverside Coalition for Police Accountability (RCPA) Meetings
  - RCPA-Sponsored lecture regarding Ferguson Consent Decree
  - Presentation to Rotary Club
  - Presentation to Optimists Club
  - Police & Clergy Partnership meetings
  - Presentations to students at Martin Luther King High School
  - Hometown Heroes Run (1-on-1)
  - Pink on Parade
  - Breaking Barriers United
  - New RPD Officer Orientation
  - Fundraiser for US Veterans
  - Riverside African American Village Summit
  - "Together for Change" Group meeting
  - Home Front at Camp Anza Grand Opening
- 

## *Did You Know...*

*...most complaints can  
be avoided through  
the use of common courtesy?*



# *CPRC Officers, Committees, & Staff*

## **2016 CPRC Officers**

Jane Adams  
Vice-Chair



Robin Jackson  
Chair

## **RPD Outreach Ad-Hoc Committee**

Robin Jackson, Committee Chair



L—R: Tony Ybarra, Robin Jackson, Frank Hauptmann, Mark Andres

## **Outreach Ad-Hoc Committee**

Greg Smith, Committee Chair



L—R: Mark Andres, Jane Adams, Greg Smith, Robin Jackson, Phoebe Sherron



# *CPRC Officers, Committees, & Staff*

## **Policy, Procedures, & Bylaw Ad-Hoc Committee**

Joe Ortiz, Committee Chair



Front: Robin Jackson, Phoebe Sherron

Back: Joe Ortiz, Artemese Evans, Jane Adams

## **CPRC Staff**



Frank Hauptmann  
Manager

Phoebe Sherron  
Administrative Assistant

# *Training, Seminars, and Conferences*

**T**raining is an on-going process and standard training topics are repeated periodically for incoming Commissioners and also serve as refresher training for incumbent Commissioners as well.

The combination of “Commission – Training, Conferences and Seminars” and “Community Outreach” parallel and strengthen the core fundamental values and mission of the Community Police Review Commission resulting in positive police reform, police policy and procedure recommendations, and the promotion of community trust, confidence, and constructive involvement.

Generally, training presentations are conducted during the open session of the Commission’s Regular Meetings and the public is encouraged to attend. Commissioners also attend training classes and seminars outside Regular Meeting training presentations.

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## **Local Training Presentations**

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Investigative process of citizen complaints

RPD Office of Internal Affairs

Defensive Tactics

RPD Training Division

Riverside Police Officers’ Association (RPOA) & the role of the union during IA Investigations

RPOA Board of Directors

RPD K-9 Program and Policy

RPD Training Division

Peace Officers’ Bill of Rights

Mr. Oliver Yee, Esq., Law Offices of Liebert Cassidy & Whitmore

Riverside County DA’s Officer-Involved Death investigations

Jared Haringsma, Supervising Deputy DA

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## **Seminars & Conferences**

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Police Oversight Investigations Training and Symposium

Los Angeles Police Commission — Office of the Inspector General

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2016 NACOLE Conference — Albuquerque, NM  
(National Association for Civilian Oversight of Law Enforcement)

Various classes and presenters

# Complaint Case Activity

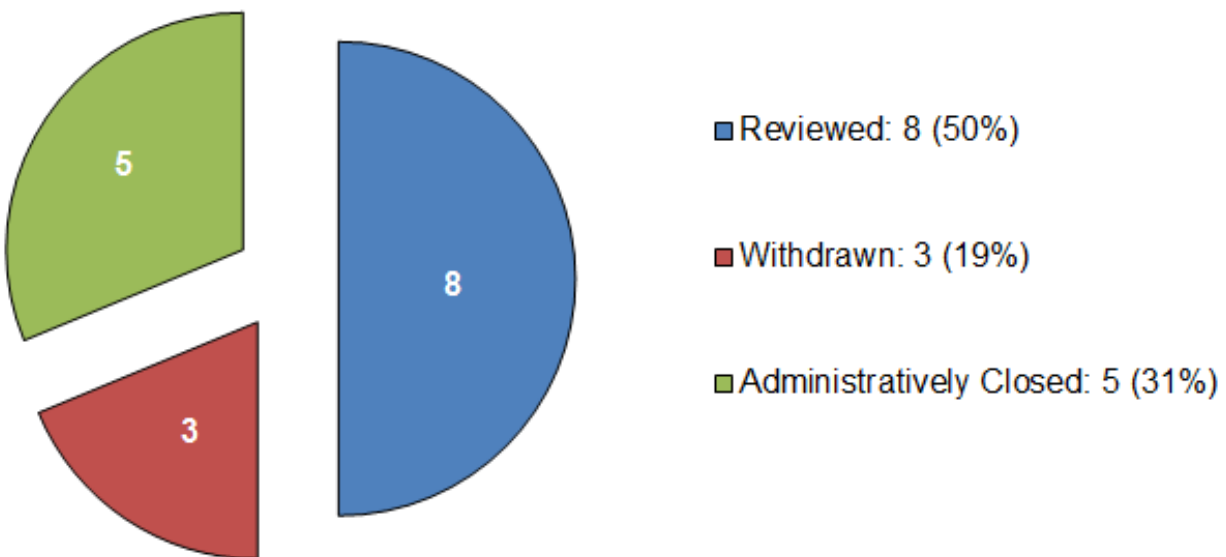
## Complaint Case Dispositions

“Complaint Case Dispositions” refers to complaint cases that have been disposed of or closed. Complaint cases can be closed by the Commission’s review of a complaint case, a complainant’s withdrawal of the complaint, or they can be administratively closed.

In 2016, the Commission reviewed 8 complaint cases containing 25 allegations. Below, Figure 1 shows the disposition of cases by the Commission in 2016. “Reviewed” refers to the cases for which the Commission received the investigation case files and made findings in Closed Session review. When a complainant does not wish to continue with the complaint investigation, the case is considered “Withdrawn”. “Administratively Closed” refers to cases that were not reviewed by the Commission. Examples of Administratively Closed complaint cases are when a complainant does not return a complaint form or when the investigating sergeant cannot reach the complainant during the investigation process.

### 2016 Complaint Case Dispositions

Figure 1

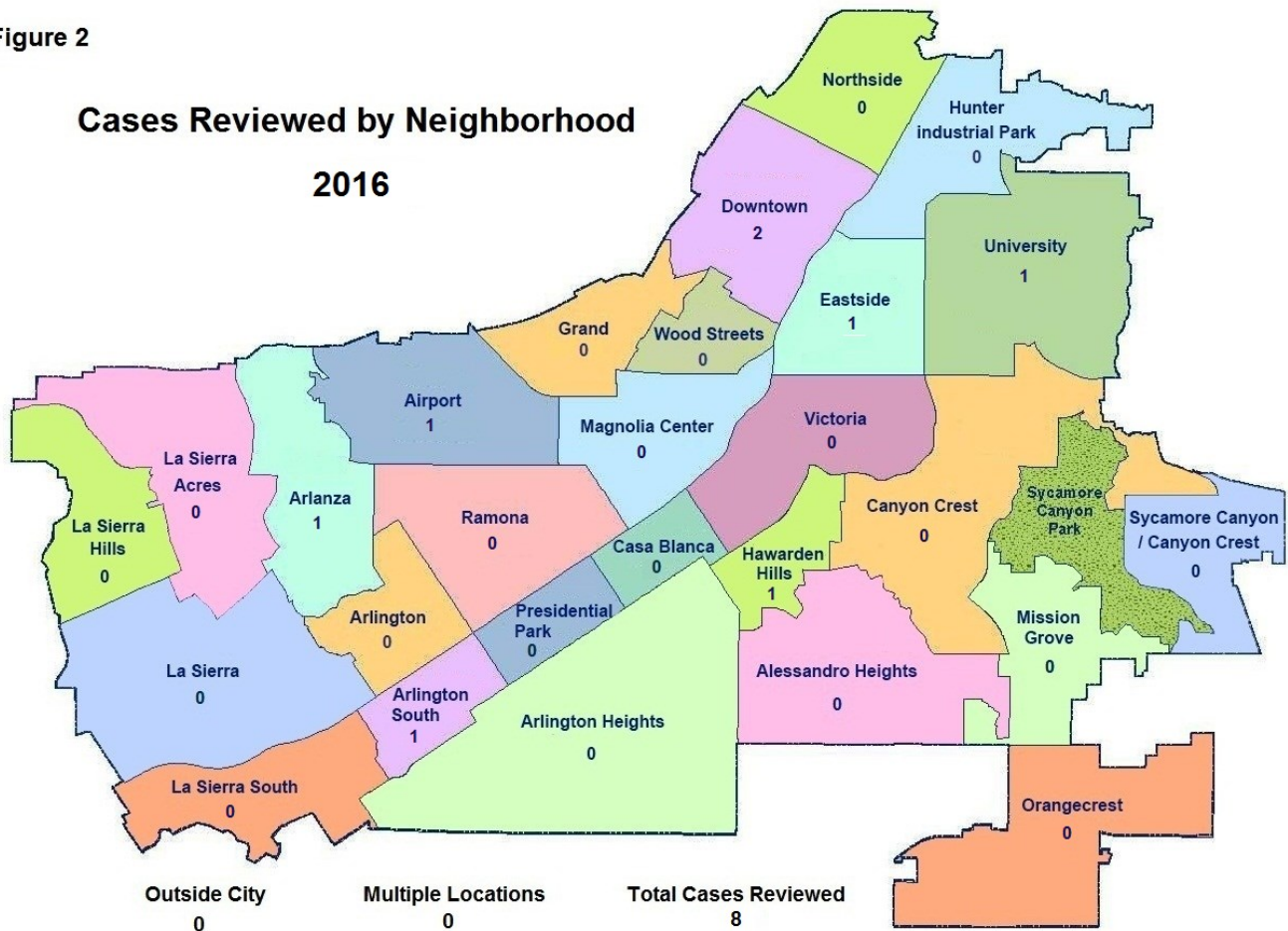


# Complaints

Figure 2 illustrates the number of complaint cases reviewed in 2016 excluding officer-involved death (OID) cases. There were a total of 10 complaints filed through the Commission in 2016 with 2 still open at year's end.

Officer-involved death (OID) cases are not considered “cases reviewed” and are not included in the neighborhood totals shown on this map.

Figure 2



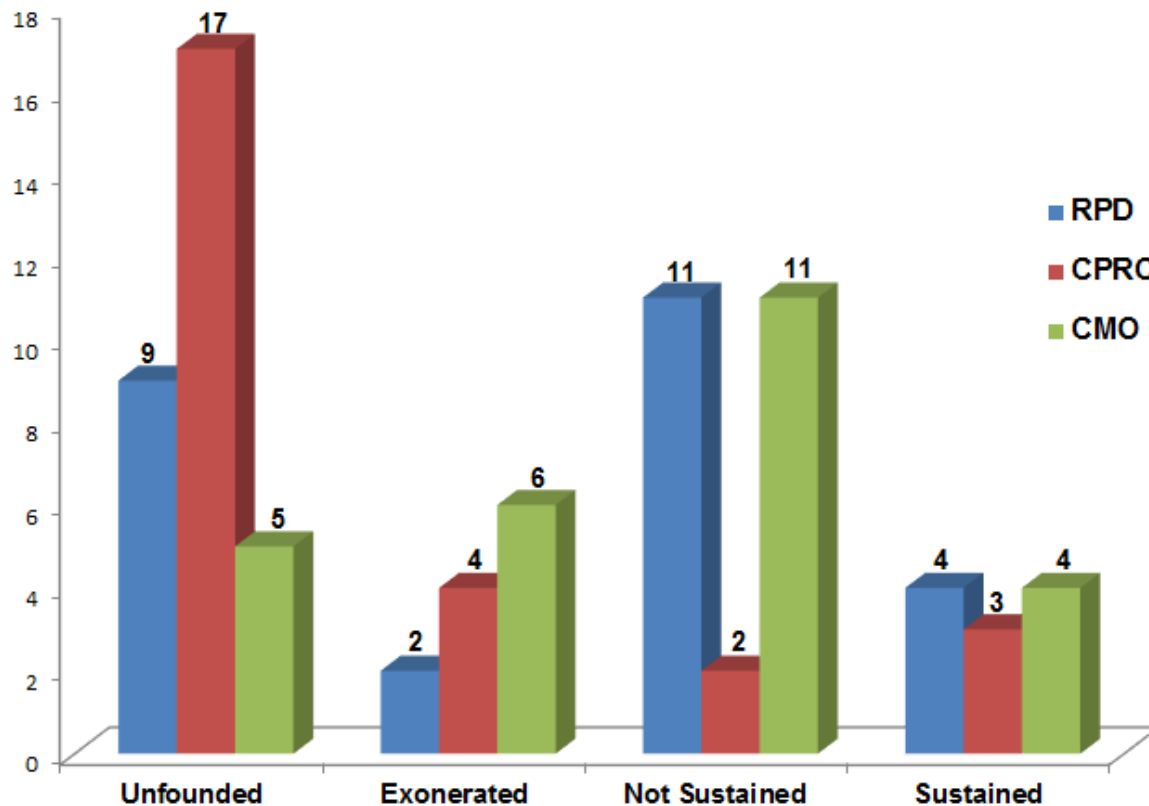
# Complaints

## Comparisons of 2016 CPRC Findings with those of the Riverside Police Department (RPD) and the City Manager's Office (CMO)

Figure 3 provides data comparing the complaint case findings of the CPRC, RPD, and the City Manager's Office (CMO). Each of the three entities independently reach findings on allegations.

### Findings Comparisons

Figure 3



### Findings and Definitions

**Unfounded:** The alleged act did not occur.

**Exonerated:** The alleged act occurred but was justified, legal and proper.

**Not Sustained:** The investigation produced insufficient evidence to prove or disprove the allegation.

**Sustained:** The Department member committed all or part of the alleged acts of misconduct or poor service.

**Inquiry:** A member of the public is requesting clarification of a policy or procedure.



# Complaints

Figure 4 illustrates, by neighborhood / area, the 8 complaint cases reviewed by the Commission in 2016, the 26 allegations logged, and the Commission's subsequent findings.

**Figure 4**

Reviewed Complaint Cases per Neighborhood / Area	Number of Allegation Types per Neighborhood / Area	Number of Finding Types per Allegation
1 Arlanza	1 Discourtesy	1 Unfounded
1 Arlington South	10 Criminal Conduct	10 Unfounded
1 Airport	2 Improper Procedure 2 Discourtesy	2 Sustained 2 Not Sustained
2 Downtown	3 Improper Procedure	3 Unfounded
1 Hawarden Hills	1 Improper Procedure	1 Sustained
1 Eastside	5 Improper Procedure	4 Exonerated 1 Unfounded
1 University	1 Discourtesy 1 Improper Procedure	1 Unfounded 1 Unfounded
8	26	26

# Officer-Involved Deaths

**T**he Riverside City Charter defines the ability of the Community Police Review Commission (“the Commission”) to review and investigate officer-involved deaths. Charter Section 810, empowers the Commission “to review and investigate the death of any individual arising out of or in connection with actions of a sworn police officer, regardless of whether a complaint regarding such death has been filed.”

Immediately upon the death of a person arising out of or in connection with the actions of a sworn police officer, a criminal investigation commences. The Riverside Police Department (RPD) conducts the criminal investigation, which includes gathering physical evidence, obtaining statements from involved parties and witnesses, and gathering reports from all involved officers.

Officer-involved death cases fall into one of three categories: Pending, In Process, or Completed. A case is considered "Pending" prior to the Commission's receipt of the criminal casebook that is used for the Commission's public evaluation of the case. The case is "In Process" once the criminal casebook has been received, posted online, and agendized for its evaluation. After the Commission has finished the evaluation of a case, the case is "Completed". Information regarding OID cases can be found on the "[Officer-Involved Death Case Evaluations](#)" page on the Commission's website.

In 2016, the Commission completed the evaluation of four (4) officer-involved death case. At year's end, there was one (1) case "In Process" and two (2) cases "Pending".

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## *Did You Know?*



***You can arrange for a CPRC Commission Member  
to speak to your group or association***

# Policy Recommendations

The following policy recommendations were made to the RPD in 2016. The Commission keeps a record of all policy recommendations and the responses from RPD regarding those recommendations. Click "[Policy Recommendations](#)" to see this list in its entirety online.

## **RPD POLICY RECOMMENDATIONS REGARDING THE JIMENEZ OFFICER-INVOLVED CASE: CPRC CASE NO. 13-034 | RPD CASE NO. P13-133894**

### **Rationale:**

On June 24, 2015 the Commission began reviewing the Officer-Involved Death case of Mr. Jimenez that occurred on September 13, 2013. The Commission recognized the fact that officers responding that night were dealing with a subject who had already attempted to slash out at his wife with a knife. After careful review of the case, the majority of Commissioners found the involved officers' actions to be within policy.

Although Mr. Jimenez was in possession of a knife as officers interacted with him, they could see he was mentally and medically unstable. Commissioners then began looking at the officers' actions during the approach and contact with Mr. Jimenez. Although no policy violations existed, the Commission feels that for the safety of the officers and others, various aspects could have been handled better and made several recommendations.

### **Recommendations:**

#### **General**

- 1) Continue to expand the Department's Mental Health program and if at all possible, that team should be dispatched when appropriate.
- 2) Continue to train all existing and new officers in recognition and proper handling of mentally ill subjects.
- 3) For safety purposes, premise history should be provided on all calls while officers are enroute to the call. This will alert responding officers to the possibility they will be engaging a mentally ill subject and attempt to provide the status of weapons at the location.
- 4) Use all tools available to an officer including a canine. However, if a canine handler cannot calm the dog, it should be removed from the scene.

#### **Specific to Mentally Ill or Suicidal Subjects**

- 1) Establish a policy guiding an officer's response to a Mentally Ill or Suicidal Subject. The following should be included in such a policy:
  - a) If call dispatchers or first responding officers believe they are dealing with a mentally ill or suicidal subject, immediately dispatch the County Mental Health Team.
  - b) If the County Mental Health Team is not available, dispatch an officer who has been specifically trained in recognition and handling of a mentally ill or suicidal subject.

# Policy Recommendations - continued

- c) Immediately dispatch two supervisors to all calls involving a mentally ill or suicidal subject. One supervisor should assess and manage the scene and the other should manage the tactical deployment of resources and implementation of an operational plan while maintaining communication with the on scene or first supervisor.
- d) Upon arrival and when safe to do so, all family and bystanders should be removed from the premises.
- e) When approaching a mentally ill or suicidal subject, and if safe to do so, officers should slow their approach. They should resist the temptation to move in too quickly. They should attempt to calm the scene using compassion and active listening.
- f) Officers should keep a safe distance from the subject to avoid limiting their options of interaction and safe apprehension.
- g) Officers should have less-lethal weapons available. If deployment becomes necessary, officers should maintain a safe distance from the subject to keep the weapon in its less-lethal status. The distance is negated if the officer or citizen is threatened and lethal use is required.

*(A link to RPD's response memo will be inserted here.)*

## Did You Know...

***...that there are several ways by which a complaint may be filed?  
These include:***



***By phone at  
(951) 826-5509***



***Through the mail or in  
person at the CPRC Office,  
3900 Main Street, 6<sup>th</sup> Floor,  
Riverside, CA 92522***



***Downtown Police Station at  
4102 Orange Street or any  
police station in the City***

***By e-mail at [cprc@riversideca.gov](mailto:cprc@riversideca.gov)  
or online at  
[www.riversideca.gov/cprc](http://www.riversideca.gov/cprc)***





# References

Click on the titles below to access the documents online.

[City of Riverside Ordinance No. 6516](#)

[Riverside City Charter Section 810](#)

[CPRC By-Laws, Policies & Procedures](#)

[RPD Personnel Complaint Policy: 4.12 \(through 3/26/15\) | 1009 \(as of 3/27/15\)](#)

[RPD Conduct & Performance Manual Section 10: Administrative Investigation](#)

