



City of Arts & Innovation

City Council Memorandum

TO: HONORABLE MAYOR AND CITY COUNCIL **DATE: FEBRUARY 28, 2017**

FROM: POLICE DEPARTMENT **WARDS: ALL**

SUBJECT: AWARD BID NO. 7456 TO TRANSWEST TRUCK CENTER FOR THE PURCHASE OF A 2017 FORD F650 WITH A 20-FOOT VAN BODY IN THE AMOUNT OF \$81,937.34, - AUTHORIZE A SUPPLEMENTAL APPROPRIATION FROM THE POLICE EVIDENCE TRUST ACCOUNT IN THE AMOUNT OF \$85,000

ISSUES:

Award Bid No. 7456 for the purchase of a 2017 Ford F650 with a 20-foot body to Transwest Truck Center of Fontana, California, in the amount of \$81,937.34 and authorize a supplemental appropriation from the Police Evidence Trust Account in the amount of \$85,000.

RECOMMENDATIONS:

That the City Council:

1. Award Bid No. 7456 for the purchase of a 2017 Ford F650 with a 20-foot body to Transwest Truck Center of Fontana, California, in the amount of \$81,937.34; and
2. Authorize the supplemental appropriation of funds in the amount of \$85,000 from the Police Evidence Trust Account No. 0000721-225170 into the Police Administrative Services expenditure account No. 3105000-462100.

BACKGROUND:

The Riverside Police Department (RPD) is responsible for conducting live-fire exercises and qualification courses at remote firing ranges. In order to conduct these types of exercises, RPD requires a truck that can safely store range equipment, supplies, ammunition and firearms.

DISCUSSION:

RPD is currently utilizing a 1988 Ford F350 with a 14-foot body. This vehicle is approximately 30 years old and has reached the end of its life. RPD would like to replace its current truck with a reliable vehicle that can safely transport the needed supplies for training.

On January 17, 2017, the Purchasing Division received proposals for the purchase of a 2017 Ford F650 with a 20-foot body for the Police Department Range Unit. The lowest responsive bid was

Transwest Truck Center in the amount of \$81,937.34.

The Purchasing Services Manager concurs with the recommendation above.

Funds in the Police Evidence Trust account are primarily proceeds generated from property that was either seized or turned in to the Police Department that are no longer required to be held in safekeeping as the cases have been fully adjudicated and/or all efforts to locate and return property to the owner have been exhausted. The balance in this account is \$214,854. Police Evidence trust funds are allowed to be used for this purpose.

FISCAL IMPACT:

There is no impact to the General Fund. The supplemental funds transfer from the Police Evidence Trust account will be used for this purpose.

Prepared by: Sergio G. Diaz, Chief of Police
Certified as to
availability of funds: Scott G. Miller, Ph.D., Chief Financial Officer/City Treasurer
Approved by: Alexander T. Nguyen, Assistant City Manager
Approved as to form: Gary G. Geuss, City Attorney

Attachment: Bid Recommendation