



Park and Recreation Commission

City of Arts & Innovation

TO: HONORABLE COMMISSIONERS **DATE: MARCH 13, 2017**

FROM: PARKS, RECREATION AND COMMUNITY SERVICES DEPARTMENT

SUBJECT: DETERMINE WHETHER COMMISSIONER JOHN VENEGAS' ABSENCE FROM THE REGULAR PARK AND RECREATION COMMISSION MEETING ON FEBRUARY 13, 2017, SHOULD BE RECORDED AS AN EXCUSED OR UNEXCUSED ABSENCE

ISSUE:

Determine whether Commissioner John Venegas' absence on February 13, 2017, should be recorded as an excused or unexcused absence.

RECOMMENDATION:

That the Park and Recreation Commission determine if Commissioner John Venegas' absence from the Park and Recreation Commission meeting on February 13, 2017, should be excused or unexcused.

BACKGROUND:

Standing Rules, Section 8, states that Commission members shall make every effort to notify the Chairperson or his/her designee no later than 24 hours prior to any meeting of his/her intent not to attend said meeting. Commissioner John Venegas notified the Commission designee three hours prior the start of the February 13, 2017, meeting that he would not be able to attend due to work commitments.

FISCAL IMPACT:

There is no fiscal impact associated with this report.

Prepared by: Mario Lara, Deputy Director
Approved by: Adolfo Cruz, Parks, Recreation and Community Services Director
Approved by: Alexander T. Nguyen, Assistant City Manager