



City of Arts & Innovation

City Council Memorandum

TO: HONORABLE MAYOR AND CITY COUNCIL DATE: MARCH 7, 2017

FROM: PUBLIC WORKS DEPARTMENT WARDS: ALL

**SUBJECT: MASTER AGREEMENT ADMINISTERING AGENCY-STATE AGREEMENT FOR
FEDERAL-AID PROJECTS WITH THE STATE OF CALIFORNIA THROUGH ITS
DEPARTMENT OF TRANSPORTATION (CALTRANS); RESOLUTION FOR
DESIGNATION OF OFFICIAL TO EXECUTE CITY-STATE AGREEMENT FOR
FEDERAL-AID PROJECTS**

ISSUES:

Approve the Master Agreement Administering Agency-State Agreement for Federal-Aid Projects with the State of California through its Department of Transportation (Caltrans) and adopt a resolution designating the City Manager as the official to execute the Master Agreement and subsequent supplements for Federal-Aid projects.

RECOMMENDATIONS:

That the City Council:

1. Approve the Master Agreement Administering Agency-State Agreement for Federal-Aid Projects with the State of California through its Department of Transportation (Caltrans); and,
2. Adopt a resolution superseding Resolution Number 23129 to designate the City Manager, or his designee, as the official to execute the Master Agreement, Program Supplement Agreements, Fund Exchange Agreements, Fund Transfer Agreements and/or any amendments thereto with Caltrans.

BACKGROUND:

On July 22, 1997, the City Council approved a Master Agreement with Caltrans for federal-aid projects, and adopted Resolution Number 19135 designating the Public Works Director as the official to execute the Master Agreement and all subsequent supplements.

On April 3, 2007, the City Council approved an updated Master Agreement with Caltrans for federal-aid projects, and adopted Resolution Number 21376 designating the City Manager as the official to execute the Master Agreement and all subsequent supplements.

On December 20, 2016, the City Council adopted Resolution Number 23129, superseding Resolution Number 21376, and reaffirming the authority given to the City Manager to execute all

Master Agreements, Program Supplement Agreements, Fund Exchange Agreements, Fund Transfer Agreements, and/or any amendments thereto with Caltrans.

DISCUSSION:

Presently, the City and State administer Federal-Aid transportation projects under an Agreement executed in 2007. To continue receiving Federal-Aid for these projects, the State is requiring execution of a new Master Agreement (Attachment 1) to address changes in regulations and policies. As in the past agreement, the new agreement contains provisions for project administration, rights of way, management and maintenance of property, fiscal management and audits, third party contracting, records retention and reports for City transportation projects receiving federal aid.

The Resolution (Attachment 2) supersedes Resolution Number 23129 and designates the City Manager, or his designee, as the official authorized to execute the new Master Agreement, Program Supplement Agreements, Fund Exchange Agreements, Fund Transfer Agreements and/or any amendment thereto with Caltrans.

FISCAL IMPACT:

Execution of the attached Master Agreement is necessary to allow the City to continue to receive federal-aid funds for transportation projects. There is no fiscal impact associated with adoption of the attached resolution.

Prepared by:	Kris Martinez, Public Works Director
Certified as to availability of funds:	Scott G. Miller, PhD, Chief Financial Officer/City Treasurer
Approved by:	Al Zelinka, FAICP, Assistant City Manager
Approved as to form:	Gary G. Geuss, City Attorney

Attachments:

1. Master Agreement
2. Resolution