



City of Arts & Innovation

Airport Commission

TO: HONORABLE COMMISSIONERS

DATE: MARCH 8, 2017

FROM: GENERAL SERVICES DEPARTMENT

SUBJECT: AIRPORT MANAGER'S OPERATION AND ACTIVITY REPORT

ISSUE:

Receive a report from the Airport Manager on Riverside Municipal Airport operations and activity.

RECOMMENDATION:

That the Airport Commission receive this report on Riverside Municipal Airport operations and activity.

BACKGROUND:

The Manager's Update is provided to inform the Airport Commission (Commission) about operations, City Council actions, events, meetings and other issues impacting the Riverside Municipal Airport (Airport).

Upcoming City Council Actions:

- In March 2017, Airport will recommend City Council approve the following items:
 - First Amendment to Ground Lease Agreement with Raincross Fuel & Oil, Inc. dba Raincross Aviation Services to increase leased property by an additional 519 square feet, and increase monthly lease payments by \$20.76 from \$315.24 to \$336.00 for a total lease amount of \$80,640.00 over the 20 year lease term.
 - Limited Fixed Base Operations Lease Agreement with ATP CA, Inc., dba ATP Training for a term of five years with two, five-year options with estimated revenue of \$155,755.00 over the term of the lease.
 - Amended and Restated Riverside Municipal Airport Lease with Tony Platt and Allan Nimmo to convert the lease from a month-to-month agreement to a longer term lease with a termination date of December 31, 2035, with two, 10-year options with an estimated revenue amount of \$3,220.00.

- Third Amendment to the Lease Agreement with Riverside Air Service, Inc., to increase leased area by an additional 7,500 square feet, and increase monthly lease amount by \$600.00 from \$4,216.19 to \$4,816.19 for estimated lease revenue in the amount of \$2,218,000.00.
- Accept federal grant funds for construction of Riverside Municipal Airport Aircraft Apron and Runway Rehabilitation from the Federal Aviation Administration in the amount of \$810,000.00 and authorization to apply for, and accept matching grant funds from the State of California, Department of Transportation, Division of Aeronautics in the amount of \$49,500.00.

Other Issues/Events:

- N/A

Future Activities:

- Continue upgrades of the markings and lighting for the City's helipad located on the City Hall roof.
- Select a contractor to make repairs to the Airport Terminal observation deck.
- Issue a Request for Bid for a contractor to construct the Aircraft Apron and Runway Rehabilitation project. This project is expected to take place in Fall 2017.

FY 2016/17 Statistics (unaudited):

	FY 2016 – 2017 Budget	Jul – Jan Actual	% of Budget
Expenditures – Planned	\$1,268,304	\$619,659	48%
Revenue – Projected	\$1,397,200	\$912,042	65%
Fuel Flowage Fee	\$20,000	\$12,499	62%
	AIRCRAFT OPERATIONS		
	Jan 2016	Jan 2017	Variance
	7,150	7,656	6%

Six Month Look Ahead:

The table below identifies anticipated issues for future Commission meetings.

<i>Item</i>	<i>60 days</i>	<i>90 days</i>	<i>120 days</i>
Hangar Paint RFP	X		
Hangar Paint Project		X	
Apron/Runway Rehab Design Completion	X		
Apron/Runway Rehab Construction RFB		X	
25 th Annual Airshow – April 1, 2017		X	

FISCAL IMPACT:

There is no fiscal impact associated with receiving this monthly activity report.

Prepared by: Kim Ellis, Airport Manager
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