

# METROPOLITAN MUSEUM BOARD MINUTES

February 8, 2017

## Present

Chuck Wilson, Chair  
Elio Palacios, Jr., Vice Chair  
Holly Evans  
Mary Hughes  
Bud Minton  
Dorothy Fadakar  
Rose Monge  
Todd Carpenter

## Museum Staff Present

Alex Nguyen, Acting Museum Director/ Asst. City Mgr.  
Brenda Focht, Senior Admin. Curator  
Ann Lovell, Senior Admin. Analyst  
Toni Kinsman, Senior Office Specialist  
Evelyn Davila, Office Specialist

## Absent

Jennifer Binkley

CALL TO ORDER- The meeting was called to order at 9:00am

### **1. Museum Management Consultants- Workshop 9:00-10:30am**

Adrienne Horn, Katie Potter and Georgianna de la Torre were present to hold a workshop with the Museum Board members in regards to the current assessment being conducted by their firm, Museum Management Consultants, Inc. No Museum staff were present during this recorded session.

*10:30am- a ten minute break was taken by the RMM Board. Museum staff were in attendance.*

## APPROVAL OF MINUTES

### **2. Minutes- January 11, 2017**

The minutes were approved as written.

Motion: B. Minton

Second: M. Hughes

Ayes: All

## CHAIRMAN'S REPORT

Bud Minton announced he will not be renewing for a second term and this will be his last Museum Board meeting. Bud will be honored at the Annual Boards & Commission reception March 27<sup>th</sup> for his four years of service.

The Museum Board will be presenting an update on Museum activities to City Council on March 28, 2017. A PowerPoint presentation will be created.

### **3. Discussion of Revenue Opportunities for Naming Museum Spaces**

Chuck Wilson reported that the previous report with estimated amounts for Museum spaces and areas was compiled by Sarah Mundy, Margie Haupt and Brenda Focht. A motion was made to proceed with developing a subcommittee to discuss pricing and spaces.

Motion: E. Palacios

Second: M. Hughes

Ayes: All

Concerns were raised about pricing, corporate levels, allowing legacy/ memorials, etc. Alex requested that documents related to the pricing research and the City policy for naming City own spaces be distributed to the Board. A discussion will be held by City Council in June 2017 on the Measure Z funds which may affect the Museum and its gallery spaces.

## REPORT ON MUSEUM OPERATIONS

### **4. Museum Not Accepting Donations until Completion of Collection Inventory**

Pending the current Museum collections inventory status, Acting Museum Director Alex Nguyen has put the Museum on a current moratorium for accepting any more donations to its collections. This hold is already in effect, with special considerations on an individual basis.

## DISCUSSION/ACTION ITEMS

### **5. Nominating Committee Report for 2017 Board Officer Elections**

The Nominating Committee has met and given their recommendation to nominate Elio Palacios as Museum Board Chair and Mary Hughes as Museum Board Vice Chair. A motion was held to unanimously approve the nominations.

Motion: H. Evans

Second: D. Fadakar

Ayes: All

Elio then took over leading the meeting as Chair from Chuck Wilson. This is Elio's last year on the Museum Board and he is excited to serve as Chair during the recruitment of the new Museum Director.

## COMMITTEE REPORTS *(written reports to be distributed for each Committee update)*

**6. RMM Board Harada House Project Committee-** T. Carpenter gave a verbal update that the Harada House Project Committee's Executive Board met and will be moving forward with fundraising. Museum Board members Todd, Mary & Chuck currently serve on the Harada House Project Committee. If more than 5 Museum Board members attend any meetings of the Harada House Project Committee, the Brown Act is triggered and the meeting becomes public and must have an agenda posted in accordance with the Sunshine Ordinance.

**7. RMM Exhibitions Committee-** no meeting was held. A donation of \$12,000 was received for the upcoming Tlatilco exhibit and education programming. B. Focht will go to Council to accept the funds and create a special account.

**8. RMM Collections Committee-** no meeting was held in January or February 2017.

**9. Budget/ Development Committee-** Bud reported the next report will occur after the end of the quarter (April). A new Chair of the Budget subcommittee is needed with Bud leaving the Board. Todd Carpenter volunteered. Elio confirmed Todd's appointment to the Committee.

**10. Riverside Museum Associates (RMA)-** Peggy Barnhart distributed the latest RMA newsletter.

## BOARD MEMBER COMMUNICATIONS

**11. Public Comment Period-** no public comments at this time.

**12. Brief reports on conferences, seminars, and meetings attended by Riverside Metropolitan Museum Board Members-** none at this time.

**13. Items for future Riverside Metropolitan Museum Board consideration as requested by Board members.** A. Nguyen requested a Brown Act training session by the City Clerk for the Museum Board. There will be an update on the Harada House structural assessment when available to Museum staff. April's meeting will be the update on the Museum Budget. Include an agenda item to appoint the subcommittee for naming of Museum spaces.

A motion was made to move the March Museum Board meeting to March 22<sup>nd</sup> at 4:00pm to allow A. Nguyen to attend.

Motion: C. Wilson

Second: M. Hughes

Ayes: All

**14. Absence Motion- January 11, 2017-** motion passed to rule Todd Carpenter's absence as excused.

Motion: C. Wilson

Second: D. Fadakar

Ayes: All

**15. Absence Motion- February 8, 2017-** Jennifer Binkley was absent, the motion was postponed to the March 2017 Museum Board meeting to allow for the reason to be obtained.

**16. Adjournment-** the meeting adjourned at 11:34am.