



City of Arts & Innovation

# Board of Ethics Memorandum

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**TO: BOARD OF ETHICS** **DATE: APRIL 6, 2017**

**FROM: CITY CLERK'S OFFICE** **WARDS: ALL**

**SUBJECT: PLACEMENT OF PUBLIC COMMENT ON BOARD AND HEARING PANEL AGENDAS**

**ISSUE:**

Provide direction on placement of public comment on Board of Ethics and Hearing Panel agendas.

**RECOMMENDATION:**

That the Board of Ethics provide direction on placement of public comment on Board of Ethics and Hearing Panel agendas.

**BACKGROUND/LEGISLATIVE HISTORY:**

On October 6, 2016, the Board of Ethics adopted Standing Rules which provide, in part:

*"Paragraph 7.B.2. In addition, agendas for regular meetings will also provide for public comments on any item not on the agenda, but within the subject matter jurisdiction of the Board of Ethics. All such public comments are limited to three (3) minutes."*

The Standing Rules are silent with respect to where the opportunity for public comments shall be placed on the agenda. At the Board's discretion, the item may be placed either at the end or beginning of the meeting. A survey of City boards and commissions revealed that all but two entertain public comment at the beginning of the agenda.

**FISCAL IMPACT:**

There is no fiscal impact associated with placement of public comment on agendas.

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