

Collections Committee

MINUTES

MARCH 22, 2016

2:35PM

MUSEUM CONFERENCE ROOM

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| MEETING CALLED BY | Brenda Focht |
| TYPE OF MEETING | Collections Committee |
| FACILITATOR | Brenda Focht |
| NOTE TAKER | Amanda Frank |
| ATTENDEES | Brenda Focht, Robert Przeklasa, Lynn Voorheis, Teresa Woodard, Kevin Hallaran, Amanda Frank |

Donations, Acquisitions, Purchases

HISTORY **FOUR WOOD SIDE CHAIRS WITH UPHOLSTERED BACKS AND SIDE, NEW ENGLAND, CA.1850** **BRENDA FOCHT**

| DISCUSSION | Will be reupholstered and put in the library/sitting room at the Heritage House. Having a matching set is a strong plus. | | |
|---|--|--------------------|----------|
| Chairs were offered to Alex Nguyen (for the museum) by donor prior to the moratorium. | | | |
| Could potentially take off exhibit at the Heritage House in the future if we obtain chairs with a Riverside provenance. | | | |
| CONCLUSIONS | Accept for history collection | | |
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| ACTION ITEMS | | PERSON RESPONSIBLE | DEADLINE |
| Notification letter to donor | | Amanda Frank | |
| Prepare board report for April approval | | Amanda Frank | |

HISTORY **64 SOUVENIR PENNANTS FROM THE UNITED STATES, MEXICO, CANADA, DENMARK, LEBANON, AUSTRALIA, JAPAN, AND SINGAPORE, C. 1940-1969 (TABLED 12/14/2016)** **BRENDA FOCHT**

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| DISCUSSION | Chronicles childhood of a Riverside resident. | | |
| Member suggested accessioning pennants of local relevance and accepting a few other select ones as exhibit props. Committee member noted the pennants should not be considered exhibit props, but artifacts. | | | |
| Member noted pennants will not take up much space. | | | |
| Member suggested using national parks pennants for a future camping exhibit. | | | |
| Brenda Focht will be responsible for the pennants. | | | |
| CONCLUSIONS | Accept for history collection | | |
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| ACTION ITEMS | | PERSON RESPONSIBLE | DEADLINE |
| Notification letter to donors | | Amanda Frank | |
| Prepare board report for April approval | | Amanda Frank | |

Other Issues

MORATORIUM

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| DISCUSSION | Member noted we have been receiving calls about potential donations. | | |
| Bob and Amanda will conduct inventory 2 days a week for 2.5 years with the assistance of 2 work study students. | | | |
| July 1 st will be the format start of inventory. | | | |
| Robin will finish Heritage House inventory by end of calendar year. | | | |
| In April Lynn will train Dave and Patrick to conduct Harada House inventory. | | | |
| CONCLUSIONS | | | |
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| ACTION ITEMS | PERSON RESPONSIBLE | | DEADLINE |
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| SPECIAL NOTES | | | |

NAGPRA

BRENDA FOCHT

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| DISCUSSION | Discussed progress of locating artifacts relevant to NAGPRA. Brenda is making a list of artifacts and will discuss with Cliff Trafzer. | | |
| Goal is to transfer all NAGPRA relevant objects by December 31 st . | | | |
| Transfer will need to go to City Council for approval. | | | |
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| CONCLUSIONS | | | |
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| ACTION ITEMS | | PERSON RESPONSIBLE | DEADLINE |
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| SPECIAL NOTES | | | |

Meeting adjourned 3:35pm