



# Governmental Affairs Committee Memorandum

*City of Arts & Innovation*

---

**TO: GOVERNMENTAL AFFAIRS COMMITTEE** **DATE: APRIL 17, 2017**  
**FROM: CITY MANAGER'S OFFICE** **WARDS: ALL**  
**SUBJECT: REVIEW OF CITY'S BOARDS AND COMMISSIONS**

## **ISSUE:**

Receive an update of existing City boards and commissions for potential consolidation or clarification of roles.

## **RECOMMENDATION:**

That the Governmental Affairs Committee review the existing City boards and commissions and provide direction to staff on potential consolidation or clarification of roles.

## **BACKGROUND:**

The Government Affairs Committee requested, at different times, that staff provide information on the following in relation to the City's boards and commissions:

1. Whether all board and commission meetings are being recorded.
2. Whether the Mayor's Commission on Aging should be renamed to the Commission on Aging.
3. If certain boards and commissions should be consolidated, and whether roles or scope should be clarified for others.

## **DISCUSSION:**

In response to requests 1 and 2 above, staff is providing the following information:

1. Currently, **all meetings** of boards and commissions are being recorded and posted online for public review. See Attachment 1 for details.
2. The Mayor's Commission on Aging has already been renamed to the **Commission on Aging**; this occurred in August 2016.

With regards to request 3, Attachments 1 and 2 are provided for the Committee's review.

Attachment 1 to this report provides the following information for each City board and commission:

- Brief description
- Whether the board / commission is Charter mandated
- Primary Council committee to which the board / commission could refer items
- Schedule and location of meetings
- Meeting recording method (audio only, or video and audio)

Attachment 2 provides legislation establishing each board / commission, with additional detail on their scope and responsibilities.

### **FISCAL IMPACT:**

There is no fiscal impact associated with this report.

Prepared by: Marianna Marysheva, Assistant City Manager  
Approved as to form: Gary G. Geuss, City Attorney

Attachment:

1. Board / commission review chart
2. Legislation establishing boards / commissions