



*City of Arts & Innovation*

# City Council Memorandum

**TO: HONORABLE MAYOR AND CITY COUNCIL** **DATE: APRIL 18, 2017**

**FROM: RIVERSIDE PUBLIC LIBRARY** **WARDS: ALL**

**SUBJECT: ACCEPT \$25,000 DONATION FROM CHRIS CARPENTER AND \$31,268.72 FROM RIVERSIDE PUBLIC LIBRARY FOUNDATION FOR SELF-CHECK SYSTEM – SUPPLEMENTAL APPROPRIATION \$56,268.72**

## **ISSUE:**

Accept \$25,000 donation from Chris Carpenter and \$31,268.72 from Riverside Public Library Foundation towards Tonya's Wish List, administered by the Riverside Public Library Foundation, for use by the Library for self-check systems.

## **RECOMMENDATIONS:**

That the City Council:

1. Accept \$25,000 donation from Chris Carpenter and \$31,268.72 from Riverside Public Library Foundation Library for Library self-check system; and
2. Authorize an increase in revenues in the amount of \$56,268.72 and appropriate expenditures in the same amount in Library Self-Check System Account No. 9898800885-42540000.

## **BACKGROUND:**

The City Charter requires all City funds, including private donations, be deposited into the City Treasury. All Gift Fund expenditures are paid from a General Fund expenditure account after the City Council considers the necessary appropriation. Gift Fund Donations are held in a Library Minor Gift Fund pending appropriation to the General Fund.

On February 27, 2017, the Board of Library Trustees formally accepted the gift fund donations from Christopher L. Carpenter in the amount of \$25,000 for Tonya's Wish List. The Riverside Public Library Foundation administers Tonya's Wish List and has agreed to match this donation. The Riverside Public Library Foundation matched Chris Carpenter's donation in the amount of \$15,000 for self-check system and disbursed prior year interest earnings in the amount of \$16,267.72 for unrestricted use for a total amount of \$31,268.72. The total amount of \$56,268.72 will fund the self-check system.

**DISCUSSION:**

The self-check system is a free standing kiosk, which will enable customers to conveniently checkout books, pay fines and fees, and view all upcoming library programs and events in a customer driven environment.

**FISCAL IMPACT:**

The total fiscal impact of the action is \$56,268.27. Donations in the amount of \$56,268.27 will be paid and expended from Library Self-Check System Account 989880085-42540000. Revenues in this amount currently reside in Revenue Account 9898800885-37420000. All appropriated funds will be expended on Library self-check system.

Prepared by: Tonya Kennon, Library Director  
Certified as to  
availability of funds: Scott G. Miller, PhD, Chief Financial Officer/City Treasurer  
Approved by: Alexander T. Nguyen, Assistant City Manager  
Approved as to form: Gary G. Geuss, City Attorney