



City of Arts & Innovation

City Council Memorandum

TO: HONORABLE MAYOR AND CITY COUNCIL DATE: APRIL 18, 2017

FROM: GENERAL SERVICES DEPARTMENT WARD: ALL

SUBJECT: APPROVE A PURCHASE ORDER WITH THE SOCO GROUP INC. FOR THE PURCHASE AND DELIVERY OF LUBRICANT PRODUCTS FOR CITY VEHICLES AND EQUIPMENT IN ACCORDANCE WITH PURCHASING RESOLUTION 22576, SECTION 201 (G) IN AN ANNUAL AMOUNT OF \$65,000 FOR A TOTAL PURCHASE ORDER AMOUNT OF \$81,250 FOR A 15 MONTH PERIOD ENDING JUNE 30, 2018 WITH THREE ADDITIONAL ONE-YEAR RENEWAL PERIODS THROUGH MAY 30, 2021

ISSUE:

Approve a Purchase Order with The SoCo Group Inc. of Riverside, California, for the purchase and delivery of lubricant products for City equipment and vehicles in accordance with Purchasing Resolution 22576, Section 201 (g) for an annual amount of \$65,000, or \$81,250 total for a 15 month period ending June 30, 2018 including authority for three additional one-year renewal periods through May 30, 2021.

RECOMMENDATIONS:

That the City Council:

1. Approve a Purchase Order with The SoCo Group Inc., Riverside, California in the amount of \$65,000 annually, for a total amount of \$81,250 for a 15 month period, April 18, 2017 through June 30, 2018, to purchase lubrication products for City equipment and vehicles; and
2. Authorize the Purchasing Services Manager to renew the Purchase Order terms for three additional one-year periods through May 30, 2021 at the current pricing by mutual consent of the City and the The SoCo Group Inc.

BACKGROUND:

The City of Riverside Fleet Management Division maintains a variety of light and heavy-duty vehicles for multiple City departments that require lubrication products. On February 1, 2017, Riverside County Department of "Purchasing and Fleet Services" issued a Request for Proposal #PUARC-1472 for lubrication products. The County of Riverside entered in a contract with The SoCo Group Inc. for a term ending May 30, 2021. The SoCo Group Inc. has supplied oil and lubrication products as needed to the City of Riverside since 2009 and provided exceptional service.

Purchasing Resolution 22576, Section 201(g) states that competitive procurement shall not be required when goods or services can be procured from a contractor who offers the same or better price, terms and conditions as the contractor previously offered as the lowest responsive bidder under competitive procurement or negotiations conducted by the City or another public agency, provided that, in the opinion of the City's Purchasing Services Manager, it is in the best interest of the City to do so. The SoCo Group Inc. has agreed to maintain the terms, conditions and pricing awarded under the County of Riverside contract based on Proposal #PUARC-1472.

The Purchasing Services Manager concurs with the recommendation above.

FISCL IMPACT:

There is no fiscal impact associated with this report. Sufficient funds are available in FY 2016-17 General Services Department Central Garage budget Account No. 2215200-426300, Motor Fuels & Lubricants, for the purchase and delivery fuel and lubricants.

Prepared by: Carl Carey, General Services Director
Certified as to
availability of funds: Scott Miller PhD, Chief Financial Officer/Treasurer
Approved by: Marianna Marysheva, Assistant City Manager

Approved as to form: Gary G. Geuss, City Attorney

Attachments:

1. The SoCo Group Inc. Letter
2. Riverside County RFQ PUARC 1472
3. Riverside County Contract RIVCO-40523-00`-05/21