



City of Arts & Innovation

City Council Memorandum

TO: HONORABLE MAYOR AND CITY COUNCIL **DATE: MAY 16, 2017**

FROM: PARKS, RECREATION AND COMMUNITY SERVICES DEPARTMENT **WARDS: ALL**

SUBJECT: GRANT APPLICATION TO THE CALIFORNIA DEPARTMENT OF EDUCATION NUTRITION SERVICES DIVISION FOR THE 2017 SUMMER FOOD SERVICE PROGRAM FOR AN AMOUNT OF \$218,660; SUMMER FOOD SERVICE PROGRAM STANDARD FOOD SERVICE AGREEMENT WITH THE RIVERSIDE UNIFIED SCHOOL DISTRICT IN THE AMOUNT OF \$168,200 TO PROVIDE MEALS FOR 2017 SUMMER FOOD SERVICE PROGRAM – SUPPLEMENTAL APPROPRIATION

ISSUES:

Approve a grant application to the California Department of Education Nutrition Services Division for an amount of \$218,660 and the Summer Food Service Program Standard Food Service Agreement with the Riverside Unified School District, in accordance with Purchasing Resolution 22576, Section 201 (i), in the amount of \$168,200, to provide the meals for the 2017 Summer Food Service Program.

RECOMMENDATIONS:

That the City Council:

1. Authorize the City Manager, or his designee, to execute all grant application documents necessary for approval, including making any non-substantive changes to the documents;
2. Authorize the City Manager, or his designee, to execute the Summer Food Service Program Standard Food Service Agreement with Riverside Unified School District in the amount of \$168,200 to provide meals associated with the 2017 Summer Food Program, contingent upon receipt of the grant from the State of California; and
3. Upon grant award, authorize an increase in estimated revenues in the amount of \$218,660 and appropriate expenditures in the same amount to a project account to be established by the Finance Department for the 2017 Summer Food Service Program

BACKGROUND:

Through a grant from the California Department of Education, the Parks, Recreation and

Community Services Department has offered the Summer Food Program for many years at sites throughout the City. This program allows the City to provide free lunches to economically disadvantaged children at sites that are directly supervised by the Department.

This year, the ten sites listed below have qualified under federal guidelines for this program:

- | | | |
|-----|------------------|-----------------------------------|
| 1. | Bobby Bonds Park | 2060 University Avenue |
| 2. | Bordwell Park | 2008 Martin Luther King Boulevard |
| 3. | Bryant Park | 7950 Philbin Street |
| 4. | Hunt Park | 4015 Jackson Street |
| 5. | La Sierra Park | 5215 La Sierra Avenue |
| 6. | Lincoln Park | 4261 Park Avenue |
| 7. | Nichols Park | 5505 Dewey Avenue |
| 8. | Patterson Park | 1864 Linden Street |
| 9. | Reid Park | 701 N. Orange Street |
| 10. | Villegas Park | 3091 Esperanza Street |

The grant allows for a \$3.77 reimbursement per meal for meals served to cover operating and administrative costs. Based on the number of daily BBQ lunch meals served last summer, the City anticipates serving approximately 1,318 meals daily during the ten-week program. The maximum meal reimbursement for an estimated 58,000 meals served is \$218,660.

Purchasing Resolution 22576, Section 201(i), formal bidding is not required when it is determined to be in the best interest of the City to do so. For the past fourteen years, the City has contracted with RUSD for the Summer Food Program, with only periodic minimal cost increases and continuous high customer satisfaction. The Purchasing Services Manager agrees with the recommendation to contract with Riverside Unified School District for the 2017 Summer Food Program.

FISCAL IMPACT:

The grant from the California Department of Education will reimburse the City for approximately \$218,660 for the 2017 Summer Food Program, which will cover meal costs, labor, and direct program administrative costs.

Prepared by: Adolfo Cruz, Parks, Recreation & Community Services Director

Certified as to availability
of funds:

Scott G. Miller, PhD, Chief Financial Officer/City Treasurer

Approved by: Alexander Nguyen, Assistant City Manager

Approved as to form: Gary Geuss, City Attorney

Attachment: Summer Food Service Program Standard Food Service Agreement