



City of Arts & Innovation

City Council Memorandum

TO: HONORABLE MAYOR AND CITY COUNCIL **DATE: MAY 23, 2017**
FROM: MUSEUM & CULTURAL AFFAIRS **WARDS: ALL**
**SUBJECT: THE COMMUNITY FOUNDATION CLARK FUND ANNUAL CONTRIBUTION -
SUPPLEMENTAL APPROPRIATION**

ISSUE:

Approve acceptance of the 2017 and prior annual contributions from The Community Foundation's Charles F. and Wilhelmina E. Clark Fund in the amount of \$33,516.

RECOMMENDATIONS:

That the City Council:

1. Approve acceptance of the 2017 annual contribution from The Community Foundation Charles F. and Wilhelmina E. Clark Fund in the amount of \$8,053;
2. Retroactively approve acceptance of the 2003, 2010 and 2016 contributions from The Community Foundation Charles F. and Wilhelmina E. Clark Fund in the combined amount of \$25,463; and
3. Increase revenues and appropriate expenditures in the amount of \$33,516 to the Clark Fund Botany Gallery (Account No. 5305000-450011).

BOARD RECOMMENDATION:

On April 12, 2017, the Metropolitan Museum Board unanimously voted to recommend that the City Council:

1. Approve acceptance of the 2017 annual contribution from The Community Foundation Charles F. and Wilhelmina E. Clark Fund in the amount of \$8,053;
2. Retroactively approve acceptance of the 2003, 2010, and 2016 contributions from The Community Foundation Charles F. and Wilhelmina E. Clark Fund in the combined amount of \$25,463; and
3. Increase revenues and appropriate expenditures in the amount of \$33,516 to the Clark Fund Botany Gallery (Account No. 5305000-450011).

BACKGROUND:

Dr. Charles Clark, a Riverside resident and scientist with the United States Department of Agriculture, established a Museum fund for botanical purposes. Dr. Clark died in 1949 and the Clark Fund was established in 1950. The Community Foundation administers the endowed Charles F. and Wilhelmina E. Clark Fund. Each year, the interest on this account is contributed to the Riverside Metropolitan Museum to be used for botanical purposes. For 2017, the annual contribution is \$8,053.

Annual contributions of \$9,668 in 2003, \$7,660 in 2010, and \$8,135 in 2016 were received, but not presented to City Council for approval; these contributions total \$25,463.

DISCUSSION:

In addition to the years that contributions were not taken to City Council for approval, review of the Clark Fund account revealed that there were years in which the annual contribution was approved by the City Council, but not transferred into the Museum's expenditure account. This has been remedied as of March 15, 2017.

Clark Fund

Contribution - Year Received	Amount	Council Report Date	Transfer Completed
2002	\$ 10,136	7/9/2002	9/1/2002
2003	\$ 9,668	5/23/2017	2017 - Pending Council Approval
2004	\$ 9,102	12/14/2004	12/14/2004
2005	\$ 8,924	6/7/2005	6/7/2005
2006	\$ 9,298	10/10/2006	3/15/2017
2007	\$ 9,892	6/24/2008	6/24/2008
2008	\$ 8,363	6/24/2008	6/24/2008
2009	\$ 8,160	8/11/2009	12/1/2011
2010	\$ 7,660	5/23/2017	2017 - Pending Council Approval
2011	\$ 7,070	4/26/2011	3/15/2017
2012	\$ 6,860	7/10/2012	3/15/2017
2013	\$ 7,224	8/27/2013	3/15/2017
2014	\$ 7,488	6/3/2014	3/15/2017
2015	\$ 7,854	1/12/2016	2/1/2016
2016	\$ 8,135	5/23/2017	2017 - Pending Council Approval
2017	\$ 8,053	5/23/2017	2017 - Pending Council Approval
Total of years without City Council Approval	\$ 25,463	5/23/2017	TBD
Total of years with City Council approval, but no transfer of funds to Museum Clark Fund Account	\$ 37,940	Various	3/15/2017
Total	\$ 63,403		

FISCAL IMPACT:

There is no fiscal impact to the General Fund associated with this report. Funds currently held in the Clark Fund revenue account 0000721-225240 will be transferred into the Clark Fund expenditure account 5305000-450011.

Prepared by: Alexander T. Nguyen, Assistant City Manager/Acting Museum Director
Certified as to
availability of funds: Scott G. Miller, PhD., Chief Financial Officer/City Treasurer
Approved by: Alexander T. Nguyen, Assistant City Manager/Acting Museum Director
Approved as to form: Gary G. Geuss, City Attorney

Attachments:

1. Metropolitan Museum Board Meeting Minutes April 12, 2017 (unofficial)
2. Clark Fund Letter 2017
3. Presentation