



City of Arts & Innovation

City Council Memorandum

TO: HONORABLE MAYOR AND CITY COUNCIL DATE: MAY 23, 2017

FROM: COMMUNITY & ECONOMIC DEVELOPMENT WARD: 4
DEPARTMENT

SUBJECT: PROPOSED AMENDMENT TO THE CITY OF RIVERSIDE 2014-2015 UNITED STATES DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT ANNUAL ACTION PLAN TO: REPROGRAM \$74,000 IN COMMUNITY DEVELOPMENT BLOCK GRANT FUNDING FROM PRIOR YEAR UNPROGRAMMED FUNDS; AND AUTHORIZE THE TRANSFER OF CASA BLANCA REDEVELOPMENT AGENCY BOND PROCEEDS IN THE AMOUNT OF \$179,000 FOR THE VILLEGAS PARK ADA CONCRETE WALKWAY IMPROVEMENTS AND BROWN ROOM PROJECTS; AND AWARD BID NO. 7446 FOR VILLEGAS PARK ADA WALKWAY IMPROVEMENTS TO EBS GENERAL ENGINEERING, INC., OF CORONA, CA IN THE AMOUNT OF \$125,000

ISSUES:

Approve an amendment to the City's 2014-2015 Housing and Urban Development Annual Action Plan to reprogram Community Development Block Grant funds in the amount of \$55,000 from prior year unprogrammed funds and authorization for transfer of Casa Blanca Tax-Exempt Redevelopment Agency Bond Proceeds in the amount of \$10,000 to the Villegas Park ADA Concrete Walkway Improvements Project; and to reprogram Community Development Block Grant funds in the amount of \$19,000 from prior year unprogrammmed funds and authorization for transfer of Casa Blanca Unprogrammed 2007 Taxable Bonds in the amount of \$169,000 to the Villegas Park Brown Room Project. Contingent upon approval of this proposed amendment to the City's 2014-2015 Housing and Urban Development Annual Action Plan, award Bid No. 7446 and approve a construction contract for Villegas Park ADA Concrete Walkway Improvements to EBS General Engineering, Inc., of Corona, California.

RECOMMENDATIONS:

That the City Council:

1. Authorize an amendment to the 2014-2015 Housing and Urban Development Annual Action Plan to reprogram \$55,000 in Community Development Block Grant funds from prior year unprogrammed funds to the Villegas Park ADA Concrete Walkway Improvements Project; and to reprogram Community Development Block Grant funds in the amount of \$19,000 from prior year unprogrammed funds to the Villegas Park Brown Room Project; and;

2. Authorize fund transfers in the amount of \$55,000 from Account No. 2835100-453001 (Community Development Block Grant Unprogrammed Fund) to 9255700-440120 for the Villegas Park ADA Concrete Walkway Improvements Project and \$19,000 from Account No. 2835100-453001 (Community Development Block Grant Unprogrammed Fund) to 9255800-440120 for the Villegas Park Brown Room; and;
3. Authorize fund transfers in the amount of \$10,000 from Account No. 9991272-440446 (Casa Blanca Tax-Exempt Redevelopment Agency Bond Proceeds) to an account to be determined by the Finance Department for the Villegas Park ADA Concrete Walkways Improvements; and \$169,000 from Account No. 999372-440446 (Casa Blanca Unprogrammed 2007 Taxable Bonds) to an account to be determined by the Finance Department) for the Brown Room Renovation; and;
4. Authorize the City Attorney's Office to prepare a corresponding addendum for the additional funding to the existing Community Development Block Grant Memorandum of Understanding with the Parks, Recreation, and Community Services Department for the Villegas Park ADA Concrete Walkway Improvements Project and Villegas Park Brown Room Project and authorize the City Manager, or his designee to execute the addendums, including making minor non-substantive changes and to sign all documents and instruments necessary to implement this action; and;
5. Authorize the Finance Department to appropriate additional funds in the amount of \$74,000 to General Fund (101) Villegas Park ADA Concrete Walkway Improvements project account 9255100-440120 and 9255100-895220; and \$179,000 to General Fund (101) Brown Room Renovation project account 9256400-440120 and 9256400-895220; and;
6. Award Bid No. 7446 – Villegas Park ADA Concrete Walkway Improvements, Base Bid Item I-A, to EBS General Engineering, Inc. of Corona, California, in the amount of \$125,000; and;
7. Authorize the City Manager, or his designee, to execute a construction contract with EBS General Engineering, Inc. of Corona, California, for Bid No. 7446, including making minor and non-substantive changes; and
8. Authorize the City Manager, or his designee, to execute project change orders not to exceed 10% of the original contract amount.

BACKGROUND:

The proposed amendment to the Housing and Urban Development (HUD) 2014-2015 Annual Action Plan is to reprogram Community Development Block Grant (CDBG) funds in the amount of \$55,000 from prior year unprogrammed funds to the Villegas Park ADA Concrete Walkway Improvements Project, and to reprogram CDBG funds in the amount of \$19,000 from prior year unprogrammed funds to the Villegas Park Brown Room Project. These funds in conjunction with the previously allocated CDBG funds and Casa Blanca Redevelopment Bond Proceeds, (\$10,000 from the Casa Blanca Tax-Exempt Redevelopment Agency Bond Proceeds for the Villegas Park ADA Concrete Walkway Improvements Project and \$169,000 from the Casa Blanca Unprogrammed 2007 Taxable Bonds for the Villegas Park Brown Room Project), will be used to complete the two projects. The additional funding will be used for the Brown Room to cover the

addition of a second bathroom and roofing repairs to the original scope of work, and to complete the Villegas Park ADA Concrete Walkway Improvements Project.

A public notice was issued announcing the proposed amendment to the HUD 2014-2015 Annual Action Plan and a 30-day public comment period was provided in compliance with HUD regulations. The notice was published in the Press Enterprise on Saturday, April 22, 2017 and included the date this action would be considered by the City Council. The Villegas Park ADA Concrete Walkway Improvements Project and the Villegas Park Brown Room Project are eligible under the HUD CDBG National Objective of low- and moderate- income area benefit because they consist of public facility improvements that directly benefit a residential neighborhood where at least 51 percent of the residents are low- and moderate income persons.

Villegas Park is a 17.6 acre community park. Council approved a master plan in 2011 and over 4.5 million dollars was spent for renovation and expansion of the community center, soccer field, and parking lots in 2014. One of the master plan goals was to provide a walking path around Villegas Park for safe public access, walking and jogging. Only a portion of the path was installed so far and this project will complete the segment from the Brown Building to Bunker Street parking lot (Attachment 1). The project scope includes grading, construction of a new concrete walk, retaining wall, and landscape improvements.

On September 22, 2015 and September 23, 2015, the City, as Successor Agency to the former Redevelopment Agency of the City of Riverside, and the Oversight Board approved the transfer of unexpended redevelopment bond proceeds to the City for purposes consistent with the Bond Indentures, Redevelopment Plans and Redevelopment Law for the various former redevelopment project areas in the total amount of \$9,052,068.73, of which \$1,166,919.47 is available in the former Casa Blanca Redevelopment Project Area. On November 13, 2015, the State Department of Finance (DOF) approved Oversight Board Resolution No. 84 acquiescing to the transfer.

The Parks, Recreation and Community Services Director concurs with this report.

DISCUSSION:

On February 1, 2017, the Purchasing Division posted bid documents on the City's website for Bid No. 7446, and received nine bids on February 22, 2017 (Attachment 2). The two lowest bids were considered non-responsive, therefore the lowest responsible bid was from EBS General Engineering, Inc. of Corona, California, in the amount of \$125,000. A \$65,000 supplemental fund is required to award the contract and complete the project. Contingent upon approval of the proposed amendment to the City's 2014-2015 HUD Annual Action Plan to reprogram CDBG funds in the amount of \$55,000 from prior year unprogrammed funds and authorization for transfer of Casa Blanca Tax-Exempt Redevelopment Agency Bond Proceeds in the amount of \$10,000 to the Villegas Park ADA Concrete Walkway Improvement Project, sufficient funding is available. This project is expected to start in June, and be completed in September 2017.

The Purchasing Services Manager concurs with the award recommendation.

FISCAL IMPACT:

There is no impact to the General Fund. Sufficient funds totaling \$74,000 are available in Account

No. 2835100-453001 (CDBG Unprogrammed Fund), \$10,000 are available in Account No. 9991272-440446 (Casa Blanca Tax-Exempt Redevelopment Agency Bond Proceeds) and \$169,000 are available in Account No. 999372-440446 (Casa Blanca Unprogrammed 2007 Taxable Bonds).

Prepared by: Rafael Guzman, Community & Economic Development Director
Certified as to
availability of funds: Scott G. Miller, Chief Financial Officer/City Treasurer
Approved by: Al Zelinka, FAICP, Assistant City Manager
Alexander T. Nguyen, Assistant City Manager
Approved as to form: Gary G. Geuss, City Attorney

Attachments:

1. Villegas Park ADA Path Site Plan
2. Bid Award Recommendation