



City of Arts & Innovation

City Council Memorandum

TO: HONORABLE MAYOR AND CITY COUNCIL DATE: JUNE 6, 2017

FROM: COMMUNITY & ECONOMIC DEVELOPMENT DEPARTMENT WARDS: ALL

SUBJECT: REQUEST FOR PROPOSAL FOR MASTER AGREEMENT PANELS TO PERFORM ABATEMENTS AT VARIOUS LOCATIONS IN THE CITY ON AN AS-NEEDED BASIS AS REQUESTED BY THE COMMUNITY & ECONOMIC DEVELOPMENT DEPARTMENT CODE ENFORCEMENT DIVISION; #1673 FOR GENERAL ABATEMENT, #1675 FOR WEED ABATEMENT, #1674 FOR INOPERABLE VEHICLE ABATEMENT, AND #1676 FOR DEMOLITION AND RELATED ABATEMENT WORK FOR ABATEMENT; ALL PROJECTS LESS THAN \$50,000 EACH; MASTER AGREEMENT TERM THROUGH JUNE 30, 2020, TOTAL AMOUNT NOT TO EXCEED \$300,000 PER MASTER CONTRACT

ISSUE:

Approve the Community & Economic Development Department Code Enforcement Division Contractors Panel Master Agreements for abatement work from RFP #1676 for General Abatement, RFP #1675 for Weed Abatement, RFP#1674 for Inoperable Vehicle Abatement and RFP #1676 for Demolition and Related Abatement Work at Various City Locations on an As-Needed Basis, for projects less than \$50,000 each on an as-needed basis for the three-year period beginning July 1, 2017, and ending June 30, 2020, for total amount not to exceed \$300,000 each per Master Agreement.

RECOMMENDATIONS:

That the City Council:

1. Approve the Master Agreement for General Abatement Work at Various City Locations on an As-needed Basis contracts with California Building Maintenance, Riverside, California; Exclusive Construction, Riverside, California; and Twin Builders, Corona, California, for projects less than \$50,000 each on an as-needed basis for the three-year period beginning July 1, 2017, and ending June 30, 2020, for total amount not to exceed \$300,000 each per Master Agreement;
2. Approve the Master Agreements for Weed Abatement Work at Various City Locations on an As-needed Basis with California Building Maintenance, Riverside, California; Inland Empire Landscape, Inc., San Bernardino, California; Orozco Landscape and Tree Co., Pomona, California; and Twin Builders, Corona, California, for projects less than \$50,000 each on an as-needed basis for the three-year period beginning July 1, 2017, and ending June 30, 2020, for total amount not to exceed \$300,000 each per Master Agreement;

3. Approve the Master Agreements for Inoperable Vehicle Abatement Work at Various City Locations on an As-needed Basis with Exclusive Recovery, Riverside, California; and Twin Builders, Corona, California, for projects less than \$50,000 each on an as-needed basis for the three-year period beginning July 1, 2017, and ending June 30, 2020, for total amount not to exceed \$300,000 each per Master Agreement;
4. Approve the Master Agreements for Demolition Related Abatement Work at Various City Locations on an As-needed Basis with Exclusive Construction, Riverside, California; and Twin Builders, Corona, California, for projects less than \$50,000 each on an as-needed basis for the three-year period beginning July 1, 2017, and ending June 30, 2020, for total amount not to exceed \$300,000 each per Master Agreement; and
5. Authorize the City Manager, or his designee, to execute the necessary contract documents including making minor, non-substantive changes.

BACKGROUND:

When public nuisances, as defined in Chapter 6.15 of the Riverside Municipal Code, including but not limited to abandoned vehicles, open and vacant structures, overgrown vegetation/weeds, trash and debris, are found to exist, the Community & Economic Development Department/Code Enforcement Division notifies the responsible party of such conditions. If the responsible party does not abate the public nuisance within the specified time frame, the City of Riverside may abate the nuisance. Abatement expenses, including administrative and contractor costs, are then submitted to the responsible party for payment. If payment is not made by the responsible party, a lien is placed on the subject property.

DISCUSSION

Each general abatement project would take place among the contractors on the General Abatement Contractors Panel, with a minimum of three bids for each project. The award of general abatement projects would be based on competitive bidding; thereby assuring the City receives fair and reasonable pricing. Exigent general abatement projects would be rotated among the contractors. The City also reserves the right to retain other general abatement contractors through the City's normal bidding process.

Prices for abatement services are established within the Master Agreements and applicable for the term of the agreements. All contractors charge the same rates with the exception of demolition related abatements. The Code Enforcement Division reserves the right to assign specialty assignments to the contractor best suited for such work and adjust assignments to complete abatement work.

To comply with the requirements of the competitive bid process, the maximum contract award must be less than \$50,000. Demolition related abatement projects exceeding the \$50,000 threshold will comply with the requirements of Charter Provision 1109. The Master Agreements limit each contractor's compensation to \$300,000 over the three-year term of the agreement.

The current list of contractors was selected from a list of qualified abatement contractors that responded to a Request for Proposal that closed on January 31, 2017. Request for Proposal numbers are as follows: General - #1673, Vehicle - #1674, Weed - #1675, Demo - #1676

FISCAL IMPACT:

The total amount is not to exceed \$300,000 for each individual agreement and less than \$50,000 for each individual project for the three-year period. Sufficient funds are included in the Council Approved two-budget for Fiscal Year 2017/18 Code Enforcement Division budget Account No. 2840000-421000. The costs for fiscal years 2018/19 through 2019/20 will be included in future budgets.

Prepared by:	Rafael Guzman, Community & Economic Development Director
Certified as to availability of funds:	Scott G. Miller, PhD, Chief Financial Officer/City Treasurer
Approved by:	Al Zelinka, FAICP, Assistant City Manager
Approved as to form:	Gary G. Geuss, City Attorney

Attachments:

1. Master Agreement for General Abatement Work with California Building Maintenance
2. Master Agreement for General Abatement Work with Exclusive Construction
3. Master Agreement for General Abatement Work with Twin Builders
4. Master Agreement for Weed Abatement Work with California Building Maintenance
5. Master Agreement for Weed Abatement Work with Inland Empire Landscape
6. Master Agreement for Weed Abatement Work with Orozco Landscape and Tree Co
7. Master Agreement for Weed Abatement Work with Twin Builders
8. Master Agreement for Vehicle Abatement Work with Exclusive Recovery
9. Master Agreement for Vehicle Abatement Work with Twin Builders
10. Master Agreement for Demolition Related Abatement Work with Exclusive Construction
11. Master Agreement for Demolition Related Abatement Work with Twin Builders