

Office of the
City Clerk

City of Arts & Innovation

May 8, 2017

David R. Austin
7626 Wood Road
Riverside, CA 92508

Dear Mr. Austin:


The Mayor and City Council invite you and members of the Board of Public Utilities to the City Council meeting on Tuesday, June 27, 2017, at 6 p.m., to present a brief report concerning the Board of Public Utilities activities. The City Council requests that the report be approximately five minutes in length and deal with the following material:

1. Significant subject matter which occupied the Board of Public Utilities attention during the past year;
2. The principal tasks which lie ahead over the next year; and
3. Ways in which the City Council and staff might facilitate the work of the Board of Public Utilities.

Fifteen minutes has been set aside for the report and subsequent discussion with the City Council. **Please submit your report to my Office by Thursday, June 1, 2017, for distribution to the City Council.**

If you have any questions about the report or its presentation, please feel free to call.

Sincerely,



COLLEEN J. NICOL, MMC
City Clerk

cc: City Manager
City Attorney
Department Head
Staff Coordinator

